



# CROSS ENROLLMENT PROGRAM

This form is to be completed by students currently enrolled at Merritt College who wish to enroll concurrently at UC Berkeley using the SB 1914 Cross Enrollment option. Students must have completed at least 12 units at Merritt College, English 1A or equivalent, have at least a 2.0 UC transferable GPA, completed required prerequisite(s), and be enrolled in at least 6 units at Merritt College during the semester of cross enrollment.

1. Complete the requested information below

<b>APPLICANT'S INFORMATION</b>			
_____	_____	_____	_____
Last Name	First Name	Date of Birth	Student ID
_____	_____	_____	_____
Student Signature	Phone	Today's Date	
<input type="checkbox"/> By checking this box, I understand and will comply with the policies and procedures set forth by Merritt College in regard to the Cross Enrollment Program (CEP).			

Semester of Cross Enrollment: _____	Home Campus _____	_____
Proposed Course Name & No: _____	Course Control No. _____	_____
Instructor's Name: _____	Discussion or Lab Course Control No _____	_____

## HOME CAMPUS APPROVAL (CEP COORDINATORS – ANGELA KHOO or MARLO BEALL)

_____	_____	_____
CEP Coordinator Approval Signature	NAME OF CEP Coordinator	Date

## UC BERKELEY'S INSTRUCTOR APPROVAL

Cross-enrollment students may be permitted to enroll in UCB courses on a space available basis. This student has my permission to add the class and discussion section (or lab) listed above.

_____	_____	_____
NAME OF UC BERKELEY PROFESSOR	SIGNATURE OF PROFESSOR	Date

### I certify that I must:

- Submit this form and any fees assessed to D'Neen Perkins in the Office of the Registrar. See Page 2.
- Follow UC Berkeley's academic calendar for important dates & deadlines.
- After completing my course, I must request D'Neen Perkins for a cross enrollment transcript to be

Mailed to Angela Khoo, Transfer Counselor, Merritt College, 12500 Campus Drive, Oakland, CA 94619

**Fall 2020 Update: On July 21, UCB announced that the campus will begin the fall semester with fully remote instruction. Here are the accommodations due to the school going fully online.**

The Cross Enrollment Program will continue for the Fall 2020 semester. And UC Berkeley will process all applications electronically. Please follow these instructions carefully:

1. Review UCB's FAQ page: <https://registrar.berkeley.edu/service-adjustments/instruction-faq> for important information about instructional modes (remote, in-person, hybrid, etc.) The FAQ will be updated on a daily basis. Please check this section periodically.
2. Obtain permission from Merritt College – form must be signed, not cross outs or write outs accepted
3. Obtain approval from the UC Berkeley professor (If the Berkeley professor can't sign the form, Ms. D'Neen Perkins accept approval via email from the instructor)
4. Email the approved applications to [deeprkns@berkeley.edu](mailto:deeprkns@berkeley.edu) (Please do not send applications without ALL required signatures and approvals)
5. Ms. D'Neen Perkins will sign the approved application and send an e-copy to you via email.