

Request for SLO stipend – Semester: _____ Year: _____

In order to receive a \$100 stipend, a part-time instructor must complete an assessment plan, assessment results, and actions to improve learning. This work must be documented in CurriQunet and must be authentic (as described in the SLO assessment rubric). *Adjunct faculty are eligible to receive 1 stipend per course they assess regardless of the number of SLO's per course that have been assessed.*

Employee checklist (initial each of the following):

1. The information listed below is complete and accurate. _____
2. A printout of the CurriQunet workspace is attached or an assessment coordinator has signed off on the work. _____
3. Submit to your department chair. _____
4. Complete a timesheet (your assessment coordinator or SLOAC chair can provide this). _____

Department Chair checklist (initial each of the following):

1. I've reviewed the assessment plan, results, and actions. _____
2. I support the action plan(s) described. _____
3. If there are budgetary requests included, I support them. _____

All requests must be submitted to the SLOAC Chair for processing by 1 week after grades are due.

Current Date: _____

Instructor Name: _____

Employee ID: _____

Department: _____

Assessment Title (ie: Anthro 5, SLO#3, S19) _____

Instructor Signature: _____

SLO Coordinator Signature (if needed): _____

Dept. Chair Signature: _____

SLOAC Chair Signature: _____

Date Submitted: _____

Revised
1/23/20