

## Student Learning Outcomes Assessment Committee (SLOAC)

February 13th, 2019 1:30 – 3:00 p.m., Room S435

### Meeting Minutes

Present: Heather Casale, Jon Drinnon, Lawrence Lee, Marta Zielke, Laura Forlin, Ann Elliott, David Johnson, Syed Hussain

- I. Minutes from 1/30/19 approved
- II. Spring plans
  - a. Heather has met or spoken with all of her department chairs around spring assessment planning; Marty has also made progress on spring planning; Jon has not been able to secure a meeting with department chairs/dean, although Syed said he was working on getting a meeting in place; Lawrence has not made any progress
  - b. ILO plan – conference call with John Ruys from Las Positas: he shared how they use their SLO assessment data to assess a given ILO
- III. Assessment calendar – shared with VPI; consensus was for Laura to streamline the calendar and share at our next meeting
- IV. Program review validation plan – Nghiem to confirm the validation process dates at our next meeting
- V. Missing courses on assessment list – No consensus reached; revisit at our next meeting
- VI. Email list of assessment coordinators from all four colleges – Laura to send out via email
- VII. C-net training for coordinators – Laura to reach out to Heather and Rebecca on this and report out at our next meeting
- VIII. Guided Pathways update – Heather setting next meeting and will report
- IX. CIC updates – focus remains on the catalog
- X. Additional items – Dr. Johnson working on the job description for the 50% staff assistant to support assessment efforts. Laura will be available to meet with Dr. Johnson to provide information for the job description as needed.

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.

To accomplish its mission the College provides open access to excellent instructional programs and comprehensive support services in a culturally rich, caring and supportive learning environment.

Our purpose is to provide opportunities for lifelong learning, contribute to the economic growth of our communities while assisting students to attain degrees and certificates, earn credits to transfer and develop the skills necessary to complete their educational goals.