

**MERRITT COLLEGE**  
**SLOAC**  
**Student Learning Outcomes and Assessment Committee**  
**MEETING MINUTES**  
**January 30, 2018 2:00-3:30p.m.**

**PRESENT:** Heather Casale, Laura Forlin, Susan Adrien, Ann Elliott, Cynthia Alvarado, Marty Zielke, Samantha Kessler, Nghiem Thai.

AGENDA ITEM	DISCUSSION	FOLLOW-UP/ACTION
<b>1. Call to Order</b>	Meeting called to order at 2:00pm	
<b>2. Agenda Review, Changes and adoption.</b>	1. No changes made.	
<b>3. Semester Action Plan and Updates</b>  <b>i. Accreditation update- Congratulations!</b>  <b>ii. Review Strategic Goals.</b>  <b>iii. Meta status/update. Request feedback, Local and district support</b>  <b>iv. CDCPD- semester updates and plans.</b>  <b>v. informational videos</b>  <b>vi. SAO area updates- Marty.</b>	<ul style="list-style-type: none"> <li>• Accreditation: Merritt College has been fully reaffirmed.</li> <li>• <b><u>Review of Strategic Goals:</u></b> <ul style="list-style-type: none"> <li>i) 100% of programs on campus will complete SLO to PLO mapping this academic year.</li> <li>ii) ILO Assessment of critical thinking will be completed with at least 20 faculty participants. Current ILO process will be evaluated, revised and implemented to improve participation.</li> <li>iii) Foster a culture of assessment across the campus by building capacity of faculty, staff and administration. This will be addressed by               <ul style="list-style-type: none"> <li>a. facilitating ongoing assessment of student learning and widespread dialogue of outcomes among all constituents.</li> <li>b. Using results of assessment for improvement and further alignment of institution-wide practices.</li> </ul> </li> </ul> </li> <li>• Meta Update: Feedback from the district: Heather and Rachel are working on the section aggregate of the SLO platform in META. Things are moving a little slower than expected. It is expected to be ready by March.</li> <li>• CDCPD- Semester Updates: Update Assessment plan, Contract faculty should input in META.</li> </ul>	

	<ul style="list-style-type: none"> <li>Informational Videos: ICC is being processed to hire Josh Freedman, to create an infographic and three videos to display the assessment process. Videos will perhaps include a view of the classroom level assessment. Include how resource request and program level assessment is influenced by SLO process. Segway into APU.</li> </ul> <p>SAO update: Marty met with Cassandra Upshaw who will be working on the implementation of a SAO platform in Curricunet. At this time, the work to include SAO is moving fairly slow. Moving forward, meeting with Cassandra will be needed as the process continues.</p>	
<b>4. Spring Focus- Collective, program level assessment</b> <ol style="list-style-type: none"> <li>Vice Chair/Succession</li> <li>Replacement AC's for DIV I and II.</li> <li>Meta push and training.</li> </ol>	<ul style="list-style-type: none"> <li>Department Meetings should include <ul style="list-style-type: none"> <li>❖ Assessment of Data,</li> <li>❖ Widespread Dialogue,</li> </ul> To show collective program assessment and dialogue. </li> <li>Lawrence Lee stepping down as coordinator, Susan Adrien stepping down as coordinator but will continue on committee. Campus email sent by VPI for recruitment of replacements.</li> <li>Samantha Kessler nominated as Vice Chair, to further develop the connection between SLO, PLO, ILO, APU processes.</li> <li>Office hours for SLOAC coordinators and Cynthia Alvarado will be announced via Merritt-FAS and posted on the college website. Training is available for all campus faculty and staff.</li> </ul>	<ul style="list-style-type: none"> <li>Samantha Kessler nominated as Vice Chair of SLOAC</li> </ul>
<b>5. Curriculum Update- Laura/Nghiem.</b>	<ol style="list-style-type: none"> <li>Program Level Assessment, Program Outcomes must be aligned to Guided Pathways. <ul style="list-style-type: none"> <li>Heather will include Christine Olson to explain CHDEV's Program level assessment as a model for all programs.</li> </ul> </li> </ol>	<ul style="list-style-type: none"> <li>CDCPD will be an appropriate place to discuss with department chairs the importance of program level assessment.</li> </ul>
<b>5. ILO Assessment- Laura</b> <ol style="list-style-type: none"> <li>Fall results</li> <li>Spring Plan</li> </ol>	<ul style="list-style-type: none"> <li>Flex day and luncheons were a success. Attendance was high at all three events.</li> <li>ILO plan moving forward, how will we approach the coming cycle.</li> </ul>	<p>Look at ILO results and Review ILO's again.</p>

<b>7. Additional topics</b>		
<b>7. Adjournment</b>	The meeting was adjourned at 3:30 P.M.	

**MISSION STATEMENT**

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.

To accomplish its Mission, the college provides open access to excellent instructional programs and comprehensive support services in a culturally rich, caring and supportive learning environment.

Our purpose is to provide opportunities for lifelong learning, contribute to the economic growth of our communities while assisting students to attain degrees and certificates, earn credits to transfer, and develop the skills necessary to complete their educational goals.