

Curriculum and Instructional Council (CIC)

MEETING MINUTES

October 24, 2016 1:30-3:00 p.m.

S 434 – Science Building Conference Room

PRESENT:

VOTING MEMBERS:	
X McCray, Arja (Chair, Faculty Representative)	X Brown, Courtney (Faculty Representative)
X Allen, Rose (Counselor)	X Wallace, Elaine (Faculty Representative)
X Pantell, Steve (Articulation Officer)	X Alexis Alexander (Faculty Representative/DE Coordinator)
X Coleman, Clifton (Curriculum Specialist)	Vacant (Student Representative)
NON VOTING MEMBERS:	
Jeffrey Lamb (Vice President of Instruction)	Delia, Rosemary (Dean)
Brown, Siri (Dean)	Kunkel, Robbie (Dean)
X Chavez, Lilia (Dean)	

GUESTS: Christine Olsen, Cheli Fossum (Laney)

AGENDA ITEM	DISCUSSION	FOLLOW-UP/ACTION
1. Call to Order	Meeting called to order at 1:30 p.m.	
2. Agenda	Agenda approved by consensus	<b>MOTION:</b> <i>Approved by consensus</i>
3. Minutes of Prior Meetings	Reviewed 10/13/2016 minutes.	<b>MOTION:</b> <i>Minutes approved by consensus with revision to CHEM 1A (noting it was tabled because it required further discussion regarding requisites and outside of class hours)</i>
Program Changes/Adds; Course Changes-Catalog Changes; Course Changes-Non-Catalog Changes; Deactivations	See attached. All proposals approved.  CHEM 1A was approved with conditions: <i>Before implementing the examination requisite option, the committee is requiring faculty to work with counseling, assessment and other constituents to come up with an implementation plan and ensure this plan is communicated adequately. It is also required that faculty work with the testing agency and DSPS to ensure ADA compliance.</i>	
Approving large	Clifton Coleman discussed the need to align the two systems that house SLOs (CurricUNET	<b>MOTION:</b>

<b>quantities of SLO updates</b>	META and Taskstream). Because SLOs are editable in Taskstream, this has led to numerous SLO changes that have not been part of the normal curricular change process. SLOAC has asked Clifton create a singular list of SLOs for approval. Clifton and SLOAC are asking CIC to review and approve this list, which will then be deemed the “official” SLOs for each course.	Curriculum Specialist (Clifton Coleman) will send a list of SLOs on behalf of SLOAC. CIC will electronically review and approve these SLOs, which will then be deemed the “official” SLOs for each course.
<b>Creation of CS Discipline</b>	<p>Courtney Brown explained the need for the creation of a Computer Science discipline separate from Computer Information Systems (CIS). A summary of the proposal can be found at: <a href="https://www.dropbox.com/s/u9o7ftn8emzivsf/CIC_CS_Proposal_for_Merritt_College.pdf?dl=0">https://www.dropbox.com/s/u9o7ftn8emzivsf/CIC_CS_Proposal_for_Merritt_College.pdf?dl=0</a></p> <p>Courtney asked the committee to approve this proposal. The committee briefly discussed the proposal; however, further discussion is required. The committee would also like to discuss next steps (e.g. how does a new discipline proposal get approved? CIC, SENATE, CDCPD, CIPD, DAS?)</p>	
<b>1. Next Meeting Date</b>	November 10, 2016	
<b>2. Adjournment</b>	The meeting was adjourned at 3:00 p.m.	

#### MISSION STATEMENT

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.

To accomplish its Mission, the college provides open access to excellent instructional programs and comprehensive support services in a culturally rich, caring and supportive learning environment.

Our purpose is to provide opportunities for lifelong learning, contribute to the economic growth of our communities while assisting students to attain degrees and certificates, earn credits to transfer, and develop the skills necessary to complete their educational goals.