

Voting members in attendance: Megan, Courtney, Sheila, Rose, Tatiana, Elaine  
Guests: Nancy, Tina, Leslie  
Absent: Steve, Jennifer, Clifton, Mario

Reviewed and approved agenda with the following edits: strike through Approval of Minutes (No minutes to approve), and add "Course enrollment (caps) maximums" per suggestion of Rose Allen. (M: Rose, S: Courtney)

Course and Program Proposals:

Music 009 was tabled due to no representative present.

Anthr 001 was approved curriculum (M-Rose, S-Courtney) and DE addendum (M-Rose, S-Courtney) - unanimous votes for both (Leslie presented)

Anthr 007 was approved curriculum (M- Rose, S- Courtney) and DE addendum (M- Courtney, S- Rose) - unanimous votes for both (Leslie presented)

ENVMT program urban agroecology (M- Courtney, S- Rose) Approved unanimously (Nancy presented)

ENVMT Environmental Management Fundamentals -(M Courtney, S- Sheila) approved unanimously (Nancy presented)

Review of bylaw revisions from academic senate: Arja presented the final draft approved by academic senate (informational item)

Clarify voting privileges and faculty alternates:

We need confirmation from Mario Rivas, but this is the voting membership:

Faculty: Jennifer S, Sheila M-T., Megan S-T, Arja M.

Alternates: Courtney B, Elaine W.

Student w/vote: Tatiana

AO: Steve P.

Counsellor: Rose A.

Rose presented a paragraph from a document that was displayed during College Council the day before this meeting, that basically stated that enrollment maximums should be reviewed by academic senate and curriculum council. In response to this, the CIC made a motion (M: Sheila, S: Megan) and voted to approve (unanimous) the following statement:

**Enrollment caps as to class size minimums and maximums are clearly stated in faculty contracts and hence falls outside the purview of the Curriculum and Instruction Committee.**

Three week course subcommittee: Tina said that she had been waiting for two weeks from Academic Senate/CIC about the next steps, and whether face-to-face 3 week intersession courses would be acceptable. We had agreed to form a subcommittee but various factors made this meeting difficult. The function of the subcommittee would be to engage discussion with faculty per the resolution from District Academic Senate stating that faculty must address 1) academic integrity and rigor, 2) method for meeting Carnegie unit requirements, 3) how students will complete assignments and how faculty will evaluate assignments, and 4) appropriateness of method of delivery. Given the tight timeframe of having to schedule and advertise intersession, and given the fact that Tina would have to now reach out to faculty who were initially interested in online 3 week intersession and now would be told the only option is face-to-face, urgent action was needed.

Arja and Tatiana agreed to meet with faculty during the timeframe of Wednesday, 3/2 between the hours of 11am and 2:30pm, with the hope that the other subcommittee members Clifton and Mario could make it.

Meeting adjourned 3:00pm