

MERRITT COLLEGE
Minutes of the Classified Senate Meeting
April 21, 2015, 1:30 p.m. to 3:00 p.m., L-137

Attendees: Timothy Brice, Doris Hankins, Stefanie Harding, Waaduda Karim, Ron Perez, Kinga Sidzinska, Nghiem Thai, Charlotte Victorian, Denise Woodward

Absent: Molly Sealund

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	The meeting was called to order at 1:38 p.m.	
	Woodward proposed making R-23 or L-307 a permanent classified staff lounge. Facilities Committee (April 28) → Executive Committee (May 8) → College Council (May 13)	Brice will present to Facilities Committee Harding will discuss at leadership meeting.
I. Review & Approval of Agenda	The agenda was reviewed and approved.	M/S/P: Perez/Woodward/unanimous
II. Review & Approval of Minutes	The March 17, 2015 minutes were reviewed and approved as amended (to spell out TCO).	M/S/P: Brice/Thai/unanimous (Perez & Sidzinska abstained)
III. President's Report	<p>a. Annual Achievement Awards</p> <ul style="list-style-type: none"> • Denise Woodward was selected as the recipient. <p>b. 04/01/15 PD Activity Debriefing</p> <ul style="list-style-type: none"> • Evaluation results were overwhelmingly positive with many requesting additional activities. • Harding asked for senator's commitment if a follow-up event is planned. <p>c. 2014-15 Goals Assessment</p> <ul style="list-style-type: none"> • <i>Advocate and increase classified staff participation in all college and district governance groups.</i> – This goal has been accomplished. Currently, Merritt classified staff serve on and regularly attend all of the college and district governance committees in which they are eligible to participate. • <i>Increase classified staff participation in attending the Classified Leadership Institute.</i> – This goal has been accomplished. Eight classified senators 	

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	<p>have been approved with full professional development funding to attend the 2015 Classified Leadership Institute (CLI). When Merritt was last represented at the CLI in 2013, only five classified staff could attend, thanks to discretionary funding provided by the College President.</p> <ul style="list-style-type: none"> • <i>Develop Moodle shell of a classified staff knowledge data base.</i> – This goal has only been minimally addressed because of uncertainty over the most appropriate content and platform for such a resource. • <i>Increase fundraising efforts to support professional development activities for classified staff.</i> – This goal has been accomplished. Although the MCCS did not conduct a fall semester fundraiser (due to various members’ extensive commitment to Merritt’s accreditation self-study report), fundraising efforts kicked into full gear this spring semester. A very successful Valentine’s Day fundraiser in early February is being followed up with two more in April and May. <p>d. MCCS Assessment</p> <ul style="list-style-type: none"> • Survey to all classified staff: <ul style="list-style-type: none"> ○ The MCCS represents the classified staff and addresses its needs. ○ The MCCS effectively communicates to classified body. ○ The MCCS advocates for and unifies the classified staff. ○ Tell us your impression of the MCCS. ○ Suggestions on future professional development activities for classified staff ○ Additional comments <p>e. CLI</p>	

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	<ul style="list-style-type: none"> • All attendees registered except Karim. • Harding reminded senators to book hotel rooms. • MCCS will be receiving the Model Senate Award. <p>f. PD Activity (May or June) Plan for Thursday, June 25, event at May 26 meeting.</p> <p>g. Newsletter</p> <ul style="list-style-type: none"> • Harding solicited write-ups from senators by Monday, April 28. • Judy Bryson for Classified Spotlight – Ron will interview and write up. <p>h. Elections</p>	
IV. Governance Committee Reports	Tabled	
V. PIO's Report	No report	
VI. Treasurer's Report	Continue selling mason jars for Mother's Day on Thursday, May 7, 11:30-1:30. Assemble on Friday, May 1, 3:00 p.m., L-301A.	
VII. Union Updates	Tabled	
VIII. Announcements	Next meeting May 26, 1-3 p.m.	
	The meeting was adjourned at 3:07 p.m.	

Initials of note taker: NT