

**MERRITT COLLEGE**  
**Minutes of the Classified Senate Meeting**  
**March 17, 2015, 1:30 p.m. to 3:00 p.m.**

**Attendees:** Timothy Brice, Doris Hankins, Stefanie Harding, Waaduda Karim, Molly Sealund, Nghiem Thai, Charlotte Victorian, Denise Woodward

**Absent:** Ron Perez, Kinga Sidzinska

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	The meeting was called to order at 1:36 p.m.	
I. Action Items/Presentations	None.	
II. Review & Approval of Agenda	The agenda was reviewed and approved.	M/S/P: Hankins/Brice/unanimous
III. Review & Approval of Minutes	The February 17, 2015 minutes were reviewed and approved.	M/S/P: Brice/Woodward/unanimous
IV. President's Report	<p>a. Accreditation Recap</p> <ul style="list-style-type: none"> <li>• The visiting evaluation team presented preliminary findings during their exit report.</li> <li>• Commendations <ul style="list-style-type: none"> <li>○ Diversity</li> <li>○ Community relations</li> <li>○ Landscape Horticulture program</li> </ul> </li> <li>• Recommendations were similar to those from 2003 and 2009 <ul style="list-style-type: none"> <li>○ Mission, governance, planning, staffing, assessment, evaluations, program reviews</li> <li>○ TCO</li> </ul> </li> <li>• The steering committee will reconvene to follow-up on the accreditation evaluation visit.</li> </ul> <p>b. CLI 2015</p> <ul style="list-style-type: none"> <li>• Karim confirmed that she would like to attend.</li> <li>• Harding has already registered the seven senators who had committed attending.</li> <li>• Lodging needed to be booked, pending the processing of funding applications and travel forms.</li> </ul> <p>c. Spring Classified Professional Development Activity</p>	

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	<ul style="list-style-type: none"> <li>• There will be no district-wide event due to lack of planning by the PCS.</li> <li>• A workshop on ergonomics, exercise, and nutrition (perhaps facilitated by Coach Compton or Inga Marciulionis) was tentatively scheduled for Wednesday, April 1, during spring break.</li> </ul> <p>d. Newsletter</p> <ul style="list-style-type: none"> <li>• Senators discussed publishing a second issue of the newsletter in April.</li> <li>• Potential news items included: <ul style="list-style-type: none"> <li>○ Classified staff spotlight</li> <li>○ CLI update</li> <li>○ Spring professional development activity</li> <li>○ Year-end events (annual achievement awards, graduation, etc.)</li> </ul> </li> </ul> <p>e. Elections</p> <ul style="list-style-type: none"> <li>• A motion to amend the MCCA Election Code to change the election timeline (June 15-July 15 → First Monday in May-First week of June) was approved. This change would allow newly elected senators to attend the last meeting of the academic year as an informal orientation.</li> <li>• The terms of the following five senators are expiring and their seats will be up for election: Hankins, Karim, Sealund, Thai, and Victorian.</li> </ul>	<p>M/S/P: Thai/Victorian/unanimous</p>
<p>V. Governance Committee Reports</p>	<p>a. Budget Committee – Accreditation presentation</p> <p>b. College Council – Governance handbook and planning/budgeting flowchart</p> <p>c. CEMPC – Accreditation presentation and governance handbook</p> <p>d. Facilities Committee – The new allied health and sciences building will be designated the “S Building”.</p> <p>e. Health &amp; Safety Committee – Margaret Dixon is planning a “shooter on campus” drill.</p> <p>f. Technology Committee – No report</p>	

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VI. PIO's Report	No report.	
VII. Treasurer's Report	Harding suggested selling pastel-colored mini Mason jars filled with candy during the week of March 23-27.	
VIII. Union Updates	a. IUOE Local 39 (Brice) Contract negotiations are scheduled to begin on March 26. b. SEIU Local 1021 (Sealund) <ul style="list-style-type: none"> <li>• Few have responded to the contract negotiation survey due to its long and unwieldy format.</li> <li>• Senators identified overtime compensation, release time, and furloughs as important issues.</li> </ul>	
IX. Announcements	None.	
	The meeting was adjourned at 3:11 p.m.	

Initials of note taker: NT