

MERRITT COLLEGE
Minutes of the Classified Senate Meeting
January 19, 2016 1:30 p.m. to 3:00 p.m., L-137

Attendees: Stefanie Harding, Waaduda Karim, Maria Perez, Jamila Saleh, Kinga Sidzinska, Ron Perez, Samantha Knappenberger, Walter Johnson
Absent: Tim Brice, Maura Sealund, Charlotte Victorian

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	The meeting was called to order at 1:39pm	
I. Review & Approval of Agenda	The agenda was reviewed and approved as amended.	M/S/P: W. Karim/ R. Perez/unanimous
II. Action Items/Presentations	<ul style="list-style-type: none"> • Add events for hiring committee trainings. Funding source provided by Professional Development Committee. 	
III. Approval of Minutes	The 12/15/2016 minutes were reviewed and approved as amended.	M/S/P: R. Perez/J. Saleh/unanimous
IV. President's Report (Harding/Karim)	<p>Classified Hiring Prioritization</p> <ul style="list-style-type: none"> • Need to have a list for Classified hiring Prioritization for PBC in March. <p>Classified Appreciation</p> <ul style="list-style-type: none"> • Classified Senate will organize a Classified Appreciation event. Funding source will come from both Classified Senate and President's Office. Event to be reflected on a Friday afternoon. • Examples of equity among faculty and staff should be addressed during professional development. <p>2015-2016 Goals Recap</p> <ul style="list-style-type: none"> • Four questions from each senator will be brought to next meeting. <p>Follow up Petition with Chancellor</p>	<p>Special Meeting will be called on February 9, 2016 from 9:00am to 11:00am.</p> <p>S. Knappenberger will email hiring prioritization list.</p> <p>S. Harding will send scoring rubric by Monday February 1, 2016.</p> <p>Submit questions to W. Karim on February 9, 2016 and bring to Classified Senate meeting.</p> <p>R. Perez will follow up with petition to Chancellor and will provide update for February Classified Senate meeting.</p>

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	<ul style="list-style-type: none"> R. Perez will follow up with petition to Chancellor and will provide update for February Classified Senate meeting. 	
V. Governance Reports	<p>Budget Committee</p> <ul style="list-style-type: none"> CBC will work with CEMPC for research prioritization Budget Planning and Budget flow chart. Approval of Budget Planning handbook will take place next week. <p>CEMPC</p> <ul style="list-style-type: none"> College educational master plan meeting took place January 2016. <p>Facilities Committee</p> <ul style="list-style-type: none"> Meeting topics discussed December 2015. <p>Health and Safety Meeting</p> <ul style="list-style-type: none"> Meeting topics discussed December 2015. 	
VI. Treasurer's Report (Victorian)	<p>Fund Raising Ideas</p> <ul style="list-style-type: none"> Valentine's Day sale will take place on February 10, 2016 S building K. Sidzinska and W. Johnson morning shift. W. Karim and M. Perez afternoon 	

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	shift. <ul style="list-style-type: none"> • February 11, 2016 S. Knappenberger, J. Saleh, and D. Wagner. 	
VII. PIO's Report (J. Saleh)	Classified Voice <ul style="list-style-type: none"> • Will be distributed during Friday Flex day. Every senator will send J. Saleh a paragraph of their department highlight by Wednesday morning 01/20/2016. 	
VIII. Announcements	Next meeting is on Tuesday, February 16, 2016 1:30-3:00 p.m.	
	The meeting was adjourned at 3:02p.m.	

Initials of note taker: MP