

MERRITT COLLEGE
Minutes of the CEMPC Meeting
Wednesday, September 16, 2015

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic and global economy.

To accomplish its mission, Merritt College provides open access to excellent instructional programs and comprehensive support services in a culturally rich, caring and supportive learning environment.

Our purpose is to provide opportunities for lifelong learning, contribute to the economic growth of our communities while assisting students to attain degrees and certificates, earn credits to transfer and develop the skills necessary to complete their educational goals.

Present: Molly Sealund, Tom Rembarger, Norma Ambriz-Galaviz, Ray Chamberlain, Marilyn Bull, Bill Love, Arnulfo Cedillo, Ann Elliott, Stefanie Harding, Tina Vasconcellos, Mario Rivas

Guest(s): Tachetta Henry

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
I. Approval of Wednesday, September 16, 2015 Agenda	M. Sealund motioned to move agenda item II, Election of Co-Chairs, after item III, Review of CEMPC By-Laws.	Motion accepted by the CEMPC Committee. Agenda adopted at 1:45pm
Approval of Minutes	First official CEMPC meeting of the year. No previous minutes to be approved.	

<p>II. Review of CEMPC By-Laws</p> <p>a. Overview of By-Law Changes</p> <p>b. Shared Governance Proposal</p> <p>c. Additional proposed changes to By-Laws made by CEMPC</p>	<p>a. Introduction of the document review of the by-laws accomplished by Mario Rivas, Molly Sealund and President Norma Ambriz-Galaviz. This draft document consolidates various charges and tasks under the Committee Charge. Significant changes made to the by-laws by the subcommittee are: A) Charge of the committee B) Modifications to membership C) Agreement on meeting schedule D) Change in the language usage of “subcommittee” to “working groups.” E) Added roles to the co-chairperson, the procedures, and amendments, which were taken from other governance committees, such as the Budget Committee & Technology Committee, and were used as a reference guide. (Refer to draft of changes made by subcommittee: See attached)</p> <p>b. CEMPC was once considered a subcommittee of College Council (CC), which places it under CC. The question that arose around the label “subcommittee” was its relationship to the other key governance committees, such as Budget, Facilities, and Technology. Therefore, it is proposed to make CEMPC a shared governance committee, so that information from other subcommittees is given to CEMPC, then presented to CC.</p> <p>c. Committee discussed #4 of Committee tasks due to uncertainty as to whether CEMPC was setting College goals versus CEMPC goals. It is recommended that CC should set the College goals, but suggested that CC could ask CEMPC to assist in the setting of College goals.</p>	
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<p>III. Election of Co-Chairs</p>	<p>Jon Drinnon recommended for the position of co-chair by M. Rivas. T. Illarde and R. Chamberlain proposed as candidates for the position of co-chair. Motion to nominate R. Chamberlain to act as co-chair by M. Rivas, seconded by M. Sealund.</p> <p>S. Harding nominated and motioned by N. Ambriz-Galaviz to act as second co-chair. The nomination was accepted by S. Harding.</p>	<p>Motion approved. R. Chamberlain is appointed as co-chair.</p> <p>Motion approved. S. Harding is appointed as co-chair.</p>
<p>IV. Setting of Committee Goals</p>	<p>Tabled until next meeting</p>	
<p>V. Review of Governance Handbook</p>	<p>Tabled until next meeting</p>	
<p>Adjournment</p>	<p>At 3:00pm M. Bull motioned to extend meeting for 10 minutes to discuss the election of co-chairs.</p> <p>Officially adjourned at 3:17pm.</p>	<p>Motion approved.</p>