

MERRITT COLLEGE
Minutes of the College Council Meeting
December 15, 2010, 3:00pm, Room R23

Attendees: A. Black, A. Trotter, T. Brice, H. Graham, S. Harding, L. Berry, S. Thompson, A. Powell, G. Marlin, M. Lama, J. Drinnon, J. Murphy, A. Alexander, R. Adams

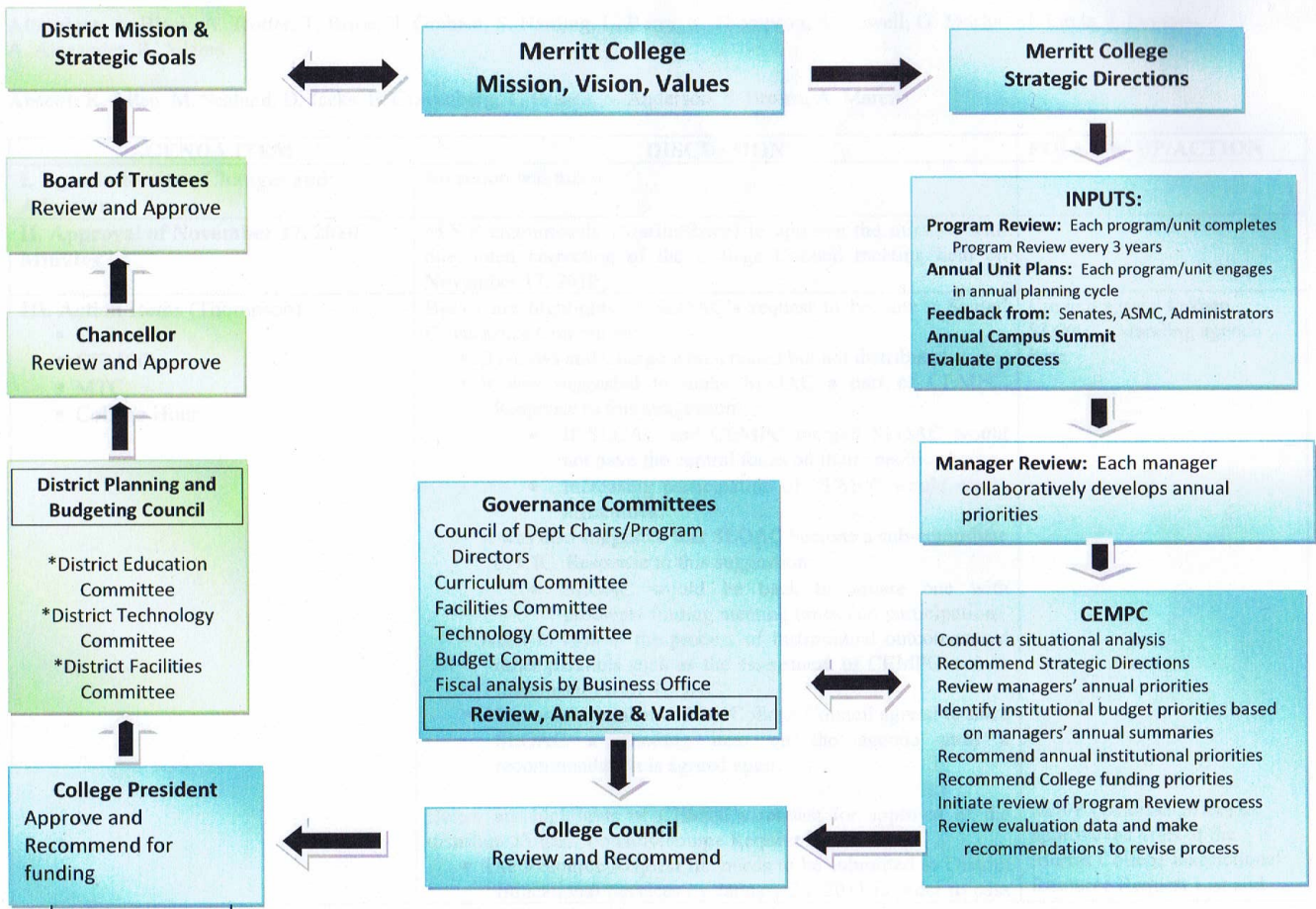
Absent: R. Allen, M. Sealund, D. Jacks, E. Gravenberg, T. Branca, S. Anderson, S. Brown, A. Marez

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
I. Agenda Review, Changes and Adoption	No action was taken.	
II. Approval of November 17, 2010 Minutes	M/S/P unanimously (Marlin/Brice) to approve the minutes with one noted correction of the College Council meeting held on November 17, 2010.	
III. Action Items (Thompson) <ul style="list-style-type: none"> ▪ SLOAC ▪ CEMPC ▪ MTC ▪ College Hour 	<p>Below are highlights of SLOAC's request to become a Shared Governance Committee:</p> <ul style="list-style-type: none"> ▪ By-Laws and Charge were created but not distributed. ▪ It was suggested to make SLOAC a part of CEMPC. Response to this suggestion: <ul style="list-style-type: none"> • If SLOAC and CEMPC merged SLOAC would not have the central focus on their specific charge. • Increasing participation of CEMPC would create difficulties. ▪ It was also suggested that SLOAC become a sub-committee of CIC. Response to this suggestion: <ul style="list-style-type: none"> • SLOAC would be back to square one with problems finding meeting times and participation. ▪ Need to look at the process of institutional outcomes and other parallels such as the assessment of CEMPC and its relationship with SLOAC. ▪ All present members of the College Council agreed to have SLOAC a standing item on the agenda until a recommendation is agreed upon. <p>Below are highlights of CEMPC's request for approval of the distributed Instructional Resource Request list:</p> <ul style="list-style-type: none"> ▪ The Resource Request list needs to be submitted to District Educational Services by January 24, 2011 in order to pass 	<p>Council agreed to keep SLOAC a standing agenda item.</p> <p>M/S/P (Drinnon/Brice) to approve the draft of the Merritt College Instructional Resource Request List and</p>

	<p>Committee.</p> <ul style="list-style-type: none"> ▪ Previous representative was R. Young. ▪ This representative will need release time. 	
D) ASMC (Marlin)	<p>G. Marlin reported the following:</p> <ul style="list-style-type: none"> ▪ Peet's Coffee will be opening the beginning of next semester. A test run will occur this Friday from 9:00a.m. – 11:00a.m. The Peet's baristas will be students. ▪ A poetry reading will be held tonight at 4:30 p.m. 	
VII. Committee Reports		
A) CEMPC (Berry)	<p>L. Berry distributed and discussed the latest version (Version 7) of the Merritt College Integrated Planning & Budgeting Process. This document was reviewed by the ACCJC. The committee was asked to review the document.</p>	
B) Budget Committee (Murphy/Marez)	<p>J. Murphy reported the following:</p> <ul style="list-style-type: none"> ▪ Learning the process of being Co-chair of the Budget Committee. ▪ Next Budget Committee meeting will be held on January 19, 2011. ▪ At the District Budget Committee meeting, R. Gerhard, VC of Finance, indicated that he would be available to attend one of the College Budget Committee meetings to help align ourselves with the District. <p>L. Berry added to the budget report stating that instruction overspent in the Fall, therefore \$240,000 was cut from the Spring semester.</p>	
C) Facilities (Berry/Gravenberg)	<p>The following was reported:</p> <ul style="list-style-type: none"> ▪ The committee is being informed of the various construction projects, the Smart classroom project and the project to build a new Allied Health building. ▪ The Ribbon cutting Ceremony for the Solar Panel Installation was held Tuesday, December 14, 2010. ▪ The Smart classroom project began last night. 	
D) CDCPD (Brown)	<p>S. Brown reported the following:</p> <ul style="list-style-type: none"> ▪ This is her first semester being the Chair of Department Chairs. ▪ There has been collective participation. ▪ An emergency CDCPD meeting was held to discuss the surprise cuts to the Spring 2011 schedule. ▪ Currently looking into training on the BI tool to learn how 	

MERRITT COLLEGE INTEGRATED PLANNING & BUDGETING PROCESS

Fall 2010 Revision



11/17/10 – ver 7