

MERRITT COLLEGE
Minutes of the CEMPC Meeting
Wednesday, October 10, 2012

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society.

To accomplish its mission the College provides open access to excellent instructional programs and comprehensive support services in a culturally rich, caring and supportive learning environment.

Our purpose is to provide opportunities for lifelong learning, contribute to the economic growth of our communities while assisting students to attain degrees and certificates, earn credits to transfer and develop the skills necessary to complete their educational goals.

Present: Anita M. Black, Dr. Eric Gravenberg, Molly Sealund, Chris Grampp, Tae-Soon Park, Dera Williams, Carlos McLean, Janet Zepel

Guest(s): Dr. Patricia Stanley, Dr. Audrey Trotter, Dr. Stacy Thompson, Dr. Gina LaMonica, Jon Murphy, Dr. Dettie DelRosario, Ann Elliott

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
Approval of Wednesday, October 10, 2012's Agenda	Agenda approved with the addition of the election of committee co-chair as first item. Moved that Chris Grampp be nominated, nominated by Tae-Soon Park, seconded by Molly Sealund, voted unanimously.	Chris Grampp elected CEMPC co-chair.
Approval of Wednesday, April 14, 2012 & September 14, 2012's Minutes	Moved to approve minutes of April 18 minutes with correction to Anita Black's name. Chris Grampp moved to approve, seconded by Tae-Soon Park, approved unanimously.	Minutes for 4/18/12 approved. Approval for 09/14/12 will be addressed at our next meeting.

Review of CEMPC charge via Shared Governance By-Laws

Reviewing the draft of the CEMPC charter statement, there was discussion of whether the function for CEMPC should be revised to include link to District Planning Committee. Anita M. Black pointed out that as a sub-committee of College Council, the link is implied. Dr. Gravenberg reiterated that it's essential for those Merritt folk that serve on District Committees to provide feedback and updates both ways. Anita M. Black recommended that college leadership that make appointments to District shared governance committees, requiring that those appointed should also serve on the relevant college committee.

Chris Grampp brought up the first charge of the committee "To conduct a situational analysis yearly." This is predicated on the five strategic goals of the District, according to Anita M. Black.

Wide-ranging discussion of what exactly this committee should review and evaluate. Dr. Trotter asked that CEMPC has a small binder that contains the District's annual strategic goals.

A new charge statement was drafted which Janet Zepel will send to Anita M. Black to edit and distribute to attendees for comment before the next meeting.

Discussion of the whether the committee's name should be changed to include the phrase "Institutional Effectiveness".

Proposed change to membership from 4 faculty to 3 faculty (one from Counseling) due to the small number of full time counseling faculty. Proposed change to 3 classified (no mention of Coordinator of Academic Support Services, a position which no longer exists.) Further discussion of the necessity of having a researcher on campus, and how to get the position funded, whether a classified or faculty hire, and what we might get based on the results of the November election.

Anita M. Black will work with Janet Zepel on a redraft of the Committee Charges & Memberships.

Discussion on Direction of CEMPC for AY 2012-2013 a. Program Review b. Budget Development c. Program	Discussion of these items deferred to our next meeting.	
Accreditation	Discussion deferred until our next meeting.	
Adjournment	Adjourned at 4:34 pm.	