

## A3. Enrollment Fee Waiver

**FACULTY – CONTRACT AND ADJUNCT  
CLASSIFIED AND CONFIDENTIAL EMPLOYEES – Full-time and Part-time  
ENROLLMENT FEE WAIVER FORM**

Employee Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Location:     Berkeley City College             Laney College             District Office  
                  College of Alameda                 Merritt College

Department: \_\_\_\_\_

Course Title	Course Number	Number of Units	Class Days	Class Times

I certify that the employee is a regular contract or adjunct faculty member, or classified or confidential employee, and thereby qualifies for the program.

\_\_\_\_\_  
Signature (Vice President, Instruction or  
Division Dean or Department Manager)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

Upon approval of this form, complete your class registration with Admissions and Records. Then return this form to the Cashier's Office. The Cashier will waive the enrollment fee. You will be responsible for the student use fee and other fees that may be applicable.