

MERRITT COLLEGE
Minutes of the Academic Senate Meeting
February 03, 2011

- PRESENT:**
- | | | |
|--|-----------------------|---------------------------|
| ✓ Black, Anita (President) | ✓ Dimopoulos, Barbara | ✓ McLean, Carlos |
| ✓ Park, Tae-Soon (Vice President) | ✓ Elliott, Ann | ✓ Mofidi, Fereshteh |
| ✓ Trotter, Audrey (Treasurer) | ✓ Greenside, Mark | ✓ Murphy, Jon |
| Seals, Jason (Corresponding Secretary) | ✓ Holloway, Jason | ✓ Santana, Isela Gonzalez |
| ✓ Alexander, Alexis | ✓ Litchfield, Ken | |
- Absent:** Jason Seals
- Guests:** Ms. Grace Marlin, Alejandria Tomas

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
I. CALL TO ORDER	Meeting was called to order at 12:40 p.m.	
II. READING & APPROVAL OF MINUTES	The Merritt College Academic Senate (MCAS) approved the December 16, 2010 meeting minutes as amended.	
III. UNFINISHED BUSINESS ❖ Senate Elections	Park reported the following: <ul style="list-style-type: none"> ➤ CONTINUING SENATORS: Elliott, Foster, Santana, Greenside, Murphy and Mofidi ➤ The term of the following senators will end on Spring 2011: Alexander, Black, Brown, Dimopoulos, Park, Trotter, McLean, Litchfield, and Seals. ➤ According to the MCAS Constitution, the number of senators should be between 15% to 20% of the total number of full time contract faculty members. Currently, there are 78 full time faculty members in Merritt College. 15% of 78 is less than 12 senators. Park stated that the MCAS tried its best to fill the vacancies, but no one seems to be interested in the position(s). She recommended that the MCAS reduce its number of senators since the minimum requirement as stated in the constitution is 12 senators. 	Elliott, Santana, Mofidi, Murphy and Greenside will facilitate the Spring 2011 Faculty Senate Elections.
IV. NEW BUSINESS ❖ MCAS Scholarship Committee	After Park explained the new procedure for the MCAS Scholarship applications, the following were discussed: <ul style="list-style-type: none"> ❖ Several members of the MCAS complained that the Freshmen students are not qualified to apply for any of the MCAS Scholarships. ❖ The criteria of the Carola Thompson-Bowers Memorial Scholarship, Douglas R. Bough Memorial Scholarship, John F. Summersette Award, Eve St. Martin Wallenstein Scholarship, and the Norbert Bischof Scholarship cannot be changed. 	

<p>❖ Treasurer's Report</p>	<p>❖ The faculty members from the Student Services Departments should be properly represented at this meeting.</p> <p>❖ There was a question of what “consolidation” really means as opposed to what it denotes in the PCCD. Some think that consolidation can also mean reduction.</p> <p>CURRENT BALANCE: \$ 10,210.13 Monthly Deposit starting January 2011: \$ 321.34 There are 34 dues-paying members.</p>	
<p>VI. REPORTS OF STANDING & SPECIAL COMMITTEES</p>		
<p>VII. OTHER BUSINESS</p>		
<p>VIII. ADJOURNMENT</p>	<p>The meeting adjourned at 2:20 p.m.</p>	

(From Title 5 Section 53200)

Academic Senate means an organization whose primary function is to make recommendations with respect to *academic and professional matters*.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.