



CROSS REGISTRATION MILLS COLLEGE

All Students:

1. Complete this form after being approved to cross register by the Merritt Concurrent Enrollment Coordinator.
2. All prerequisites and criteria for cross registration must be met before the start of classes.
3. Independent study, tutorial or individual instruction courses are not available for cross registration.
4. Cross-registration is not available during the summer or January (intersession) terms.
5. Obtain all appropriate signatures and submit to the Mills College Assistant Registrar.
6. Meet all registration regulations, deadlines and penalties at Mills College.
7. To drop the class, fill out an add/drop slip and obtain your counselor's signature. Notify both schools to avoid an unofficial withdrawal or failing grade. Adhere to the drop deadlines of both institutions.
8. To park on the Mills College campus, purchase a parking permit from the Public Safety Office.

PLEASE PRINT

Semester/Year : _____ Social Security Number: _____

Student Name: _____
Last First Middle

Street Address: _____

City: _____ Zip: _____

Tel. No: _____ Email Address: _____

COURSE TO BE TAKEN:

CREDIT TO BE RECEIVED:

_____	_____	_____	_____	_____
Dept & Course #	Title of Course	Sem Units	Mills Units	Grade Type (Grade or Pass/Fail)

Undergraduate

Semester Units	Mills Units	Quarter Units	Mills Units
3.5	1	5	1
3	.85	4	.80
2	.57	3	.60
1	.28	2	.40
.5	n/a	1	.20

Total transfer credit will be rounded to the nearest .25

Secure signatures in numerical order:

1. Student _____

2. Merritt College Concurrent Enrollment Coordinator _____
Angela Khoo or Marlo Beall email: akhoo@peralta.edu, mlbeall@peralta.edu

3. Course Instructor _____

4. Mills College Asst. Registrar _____
(allow one business day for signature)