

## Meeting Minutes

Sept 9th, 2021

10:30 AM

990 4643 6071

### MEMBERS:

<b>VOTING</b> - List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
X	Courtney Brown - Faculty		Dale Nabeta - Classified - Merritt IT
X	Mitra Mofidi - Faculty		Patricia Rom. - Classified - Merritt IT
	Derrick Ross - Faculty		Phasasha Phar - Classified
X	Glenn Van Straatum - Faculty - co-chair		Marisol Roque-Chaves -
X	Henry Mai - Admin - co-chair	X	Feather Ives - Classified
	Hyun gyu Ryu - Student	X	Nathan Pellegrin - Admin - co-chair
<b>NON-VOTING</b> - List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
X	Monica Ambalal - DE representative		
X	Lowe Bennett - Faculty		
X	Garth Kwiecen - Admin- VP Business Services		

### GUESTS:

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 10:41 AM	
II. Adoption of Agenda	<p>Agenda was adopted without objection. (moved by GVS, seconded by CB)</p> <p>CB requested a new standing item to be added to all future MTC Agendas - discuss system integrations issues and inter dependencies. All agreed.</p>	Chair - Email to <a href="mailto:merrittgovdocs@peralta.edu">merrittgovdocs@peralta.edu</a>
III. Approval of Minutes	Meeting minutes for May 13th were not yet approved as we needed to check whether Dale and Patricia were present. The approval of the May 13th minutes is added to the MTC agenda for Oct 14th.	Chair - Email to <a href="mailto:merrittgovdocs@peralta.edu">merrittgovdocs@peralta.edu</a>

<p>IV.Action Items/ Presentations</p>	<p>#2) Review of MTC Bylaws MTC Bylaw review for Tri-Chair</p> <ul style="list-style-type: none"> <li>Language was changed and adopted for Tri-co-chair structure.</li> </ul> <p>#V - Standing Items</p> <p>#4) Update on Student Journeys Project</p> <p>This is a project with SIG (Strata Information Group) to perform Process Maps for all four colleges. A focus group will Map out the student journey.</p> <p>#6 - HEERF II and Measure G Spending</p> <p>Measure G - Garth - explained that Measure G was a refresh of Desktop computers at \$500K a year from April 2021 for 5 years. (for a total of \$2,500, 000 )</p> <p>HEERF II monies (Totaling about \$1,000,000 (One Million Dollars) for the Merritt College portion, however can be used for projects as determined by student inputs through student surveys.</p> <p>Currently, a list has been created from these student surveys (led by the district) on how the HEERF II money is spent.</p> <p>Garth presented the list of technology items that require quotes for implementation.</p>	<p>Tom Renbarger has requested that the bylaws be changed to allow for tri-chair</p> <p>Followup Action on #4</p> <p>Understand to what role the MTC can deploy to engage/support the project as it applies to Merritt.</p> <p>Followup Actions on #6 HEERF II Quotes</p> <p>Nathan offered the services of 2-3 of our MTC members to help with</p> <ol style="list-style-type: none"> <li>Getting outstanding Quotes for HEERF II projects from qualified local and national vendors.</li> <li>Start a ProjectOffice to oversee the implementation of these projects to meet the expectations per the student surveys.</li> </ol> <p>In the next meeting, MTC work group should focus on working with Garth and IT to help with above two matters.</p>
<p>V.Adjournment</p>	<p>Meeting adjourned at 12:05 PM</p> <p>Zoom Recording of the Meeting is available at <a href="https://cccconfer.zoom.us/rec/share/OTtcasNgMg6O-6Kqf7L9OKSN3baDiy79XusU2lqvTLG3uB0YQVbIK1c3i6JyH3Q.AzX0ld-zJ5xPf-T4">https://cccconfer.zoom.us/rec/share/OTtcasNgMg6O-6Kqf7L9OKSN3baDiy79XusU2lqvTLG3uB0YQVbIK1c3i6JyH3Q.AzX0ld-zJ5xPf-T4</a></p>	