

Meeting Minutes**10-14-2021****1:30-3:00pm**Meeting Zoom Link: <https://cccconfer.zoom.us/j/98161794744?pwd=VUNVd0k0SIV6ek1aQnIDYTVFQUVzd09>

Password: 632834

MEMBERS:

VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
X	Laura Forlin	X	Sinead Anderson
X	Heather Casale		
X	Sun Young Ban		
X	Evan Nichols		
X	Marty Zielke		
NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
X	Nathan Pellegrin	X	Jason Holloway
X	Dr. Richardson	X	Jason Tauheeda
X	Dr. Foster		

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 1:32pm	
II. Adoption of Agenda	Agenda was adopted without changes. All approved.	Chair – Email to merrittgovdocs@peralta.edu
III. Approval of Minutes	Minutes were approved.	
IV. Public Comments	None.	
V. Action Items/ Presentations	Identify Topic of Discussion 1. Assessment Calendar for Instructional 2. Assessment Calendar for Service Areas	1. Shelved to focus on PR Validation. 2. Shelved to focus on PR Validation.
VI. Standing Items	Assessment/Goals 1. All division coordinators continue working with their division department chairs and program directors, around all assessment (SLO, PLO, ILO). Accreditation • Ongoing Equity • Ongoing	1. Ongoing.
VII. New Business	Identify Topic of Discussion 1. Review SLOAC website.	1. SLOAC website reviewed, and Evan emailed Henry Mai with the needed changes. Laura to send

		Henry the current Strategic Goals, PR Validation form and all agendas and minutes for F21 for posting.
VIII. Old Business	Identify Topic of Discussion <ol style="list-style-type: none"> 1. Stipend request process. 2. Administrative area assessment and support 3. Program Review validation form 	<ol style="list-style-type: none"> 1. Laura reported on meeting with Tachetta and Dr. Richardson to come up with a process for expediting the Stipend Request forms. The new process is the SLOAC chair would collect all new requests, log when they arrive, and every 2 weeks submit to Tachetta in batches for processing. It was requested that we have the list of already processed stipends from Tachetta – Laura to request. 2. Evan and Laura reported out on attending the administrative meeting 2 weeks ago to share admin. unit assessment resources and provide support. 3. SLOAC Validation Rubric reviewed, changes made to align with this year’s PR template assessment questions. Laura to forward approved form to Nathan for posting to the website.
IX. Announcements	<ul style="list-style-type: none"> • List announcements n/a 	
X. Adjournment	Meeting adjourned at 3:05 pm	