

SLOAC Meeting Notes –May 8, 2018

Present: Heather Casale (chair), Muwafaqu Al-Asad, Nghiem Thai, Syed Hussein, Samantha Kessler, Charity Clay

Agenda Item	Discussion	Action Item
1. Agenda review, changes, adoption		agenda approved as presented
2. Semester Action plans and updates	End of semester communication and follow up finalized.	AC's will email chairs a reminder to alert all faculty to complete their assessments. Will follow up with email from C.Alvarado end of May (before grades are due) targeted reminder to those with plans entered that need results/action plans. H.Casale will email administrators and include template to remind them to complete their assessments.
3. ILO Assessment	Survey sent. L.Forlin communicated with two other colleges regarding their ILO process. Discussed and compared. Processes similar, however, seem to have more buy in on other campus. Training might have made a different. They have monthly town halls to communicate and include assessment highlights.	Will f/u with S. Kessler for results. *
4. Meta Updates	Workflow approval- requested AC approval as “mandatory”, Dean and Dept Chair as “optional”	

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	through district, CDCPD made aware of process.	
5. Curriculum Update	Workshop dates approaching. Will be sent to campus	
6. Fall Flex	Lengthy discussion, decision made to change plan and align with Guided Pathways and curriculum review process to focus on program level assessment and dialogue.	Will f/u over summer once faculty lead identified and plans developed.
7. Additional topics	none	
Meeting adjourned		
*f/u w/S. Kessler	ILO survey results sent via email after meeting	72-88% in agreement with keeping all current ILOs based on survey results. Will f/u beginning of Fall to review and finalize.

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