

SLOAC Meeting Notes – Mar 14, 2017

Present: Laura Forlin, Marty Zielke, Heather Casale (chair), Ann Elliott, Todd Barraza, Jennifer Shanoski, Samantha Kessler, Dr. Marie Elaine Burns (guest), Ngheim Thai (guest)

Agenda Item	Discussion	Action Item
1. Approval of Agenda	none	Approved agenda
2. Approval of Past Meeting Notes	Will email with update	No action
3. Accreditation	<p>Ngheim Thai discussed CR6 plan beginning with summary of changes made since last October. Despite ACCJC report reading that we have made significant progress, our numbers still aren't at 100%. Will need to show continued integration of assessment of student learning into planning/budgeting. Acceleration Plan is "living document" and will need updates re: timeline. Goal in response is to show that assessment is occurring in all courses and programs.</p> <p>IEPI funds available to support Assessment, supplies request need to be to Dinh by end of month.</p> <p>ACCJC annual report due end of the month.</p>	<p>Dr Lamb currently on site visit in S.Cal and will report back, Dr. Burns will reach out to ACCJC for clarity on exactly what will be looked for in response letter. CR6 and SLOAC will work together to draft response</p> <p>S. Kessler and H. Casale will meet to review the data and responses on 3/17/17.</p>
4. CCSSE survey	Survey was sent by S.Kessler along with reminders. Currently only ~60 responses, goal is at least 100.	SLOAC members will encourage participation in their respective

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	Several questions align with assessment and ILO.	constituencies.
5. Semester Action Plan	<p>Data updates reviewed. T.Barraza developed spreadsheets on One Drive and provided access links to assessment coordinators. Discussed ability to “live save” data. It is not as efficient as needs to be, plan is to transition to Google Drive to allow for live access and updates and saves.</p> <p>Dr. Burns discussed plan for “get it done day” and group discussed ideas to encourage participation.</p> <p>Second assessment week will include summary of changes made in programs and courses d/t assessment results, ie: tutors, text changes, assignments, time offer changes, program updates, etc. Will highlight linkages from assessment and funding. Discussed possibility of using IEPI to fund small \$ requests in TS.</p> <p>EPaf processing update. LF should be trained this week and be able to process.</p>	<p>Demo of One Drive given. Some data inconsistencies discovered. T.Barraza will review data for accuracy. H.C will send out department stats to dept chairs.</p> <p>Will make it “assessment week, part I” and plan to present CCSSE results week of Apr 3rd. Dr. Burns will send targeted email and offer assistance from Assess Coordinators, highlight successes and progress.</p> <p>Will f/u with IEPI</p>
7. ILO	<p>LF sent targeted email to faculty aligned with ILO, so far only 3 responses. Vendor used for previous luncheons still has not been paid.</p> <p>SK suggested creating a video that could be posted on website of summary of faculty that have participated</p>	<p>Support from admin requested. Dr. Burns offered to pursue payment issue.</p> <p>Video would be created by outside consultant, SK will look into it.</p>

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	in ILO and changes they've made as a result.	
Meeting adjourned		

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