

**Peralta Community College District
Merritt College Academic Senate Meeting Minutes
FINAL September 20, 2018**

Present: Marta Zielke, Heather Casale, Tae-Soon Park, Tom Renbarger, Mario Rivas, Jennifer Yates, Dan Lawson, Sheila Metcalf-Tobin, Simon Chan, Alejandro Garcia, Ann Elliott, Marta Zielke, Jason Seals; Nghiem Thai; Marta Zielke;
 Guests: Timothy Hackett, Jennifer Briffa, Anahid Hassanabadi, Monica Ambalal, Dr. Marie Elaine Burns; Syed Hussain;
 Recorder: Mary Ciddio
 Absent:

Agenda Item and Presenter(s)	Discussion	Follow-up Action	Decisions
1. Meeting Called to Order	<ul style="list-style-type: none"> 12:37 p.m. 		12:37
2. Review of Minutes from 9/6/18 Previous Meeting	<ul style="list-style-type: none"> n/a 		Minutes accepted and approved with no changes.
3. Reports of Officers	<ul style="list-style-type: none"> President: Resolution on implementation of Peralta 1 VP: AB 705 retreat across district attended by Stefani. If Transfer is a goal transfer level courses need to be on their ed plan. Support courses to be added by cloning those at COA to support the students. Treasurer: No report Recording Secretary: Report Uploaded and briefed Amounts for Student Centered funding are on the uploaded report. 	<p>Resolution being proposed</p> <p>Add AB 7-05 as agenda item for next</p> <p>What data will be needed? We need help with this from the district per Samantha/Researcher</p>	
4. Reports of Shared Governance	<ul style="list-style-type: none"> CDCPD: Metcalf-Tobin – no report CIEC Institutional Effectiveness Committee: Rivas. IEC working on program review and validation 	Add to agenda for next week.	

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<p>5. Standing and Special Committees</p>	<ul style="list-style-type: none"> • CIC: Curriculum Committee: Thai – faculty lead for Pillar one to develop coding system to track success • CBC: Lawson (College Budget Committee) What is the full implication of AB 705; Need more data with the implementation of student centered funding. Discussion. • Merritt Technology Committee: Tim Hackett Need IT succession. Need to be on a par with BCC. Smart classrooms need a tech support person. • DE: • Career Education: Briffa – need data support for SWF; GP, BSSOTT; program review. New funding formula • SLOAC: Casale. Jon Drinnan • OER: Grant-Hackett Open Education Resources, 3 point people: Tim for Div 1; Div 3 Walter Johnson; Div 2 Asan Assamabadi 	<p>We need to ramp up our data structure to support our data needs. For further discussion on Institutional Development Day</p> <p>What should we prioritize? Ramp up and training for next phases of Peralta One. Next window is March. There will be a significant amount of down time for this to be accomplished.</p>	
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	<ul style="list-style-type: none"> Guided Pathways Planning – de Vito 		
<p>6. New Business</p>	<p>6.1 MCAS Goals for 2018-19. Senate will finalize 2018-19 goals. Rivas (10+1 1-10)</p> <p>6.2 Request for clarity regarding BSSOT, BSI, Equity, SSSP funding totals. The Senate will discuss the need for a clear statement from college administration regarding what funds are available to support faculty priorities in the areas of BSSOT, BSI, Equity, and SSSP. Lawson (10+1 10)</p> <p>6.3 Processes for problem solving at the college are not responsive enough to immediate needs of faculty. The Senate will discuss concerns that too many immediate problems of the faculty are not being addressed effectively and expeditiously by administration. Lawson, Renbarger, Rivas (10+1 10)</p>	<p>Tabled to Next week Please complete the form Mario provided</p> <p>Motion to obtain actual numbers from the College Admin for next year's budget for BSSOT, BSE, Equity and SSSP</p> <p>Faculty need access to the steps required in each process. Discussion on the problem business manager Victoria from to develop processes and procedures Clear Communication and Training. Changes need to be noted immediately.</p>	<p>Moved by Dan, and Seconded by Mary and passed by the senate.</p>

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	<p>6.4 Impact of new state funding formula. President Burns will discuss the impact on Merritt College of the new state funding formula. Burns/Rivas (10+1 10)</p> <p>Discussion on alignment of goals to state chancellor goals, and new funding; Not all districts are behind this</p> <p>Base Allocations, Student Success Supplemental Allocations</p>	<p>Motion to have chancellor and Vice Chancellors come for a forum to discuss district support to the college and request to video tape the forum for those who cannot attend (with options for video viewers to submit comments and questions).</p> <p>Measure B. Will there be formal consultation on the new budget formula? There should be.</p> <p>Motion by Dan – Peralta District develop a comprehensive plan including Institutional</p>	<p>Proposed by Mary seconded by Dan. Passed unanimously.</p> <p>Second by Heather Passed by all.</p>
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	<p>Points given (and funding given) for achievement of milestones from AA/AS-T to Certificates. Guided Pathways will help us with this.</p> <p>Merritt Method – using that to determine ways to success. Offering more AA/T’s Discussion re Data Coaches to help identify and focus the conversation on understanding the information.</p> <p>Discussion by President on budget process – new expenditures need to be prioritized by academic senate and the classified senate – discretionary funding. Build it into the full budget.</p> <p>6.5 Career Education. The Senate will discuss the need for institutionalizing administration and support for CE Programs. Briffa/Rivas (10.1 10)</p> <p>6.6 Draft of Merritt College Enrollment Management Plan 2017-20. The Senate will continue discussion regarding the an updated draft of the SEM Committee’s Enrollment Management Plan for Merritt College, including how the plan will be connected to the new state funding formula for community colleges. Rivas/Renbarger/Hussain (10+1 1, 4, 5, 8, 10)</p>	<p>Research planning and Data Management System to Track Peralta Colleges’ performance for this new funding formula. Second by Heather Passed by all.</p>	
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7. Adjournment			2:05 p.m.
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