

**Merritt CE Committee**  
**Thursday, May 21, 2020**  
**3:00PM – 5:00PM**

Topic:	Task/Activity:	Time:
<b>Welcome</b> <ul style="list-style-type: none"> <li>• Zoom Etiquette Reminder</li> <li>• Introductions in Chat</li> </ul>		<b>3:00</b>
<b>CE Liaison Report</b> ( <i>Jenny Briffa</i> )	Information	<b>3:05 – 3:10</b>
<b>New Updates re: Fiscal</b> <ul style="list-style-type: none"> <li>• Merritt’s Business Office</li> <li>• District Finance</li> <li>• Stipend Request &lt; \$2000</li> </ul>	Information Discussion	<b>3:10 – 3:30</b>
<b>Strong Workforce</b> ( <i>Marie Amboy</i> ) <ul style="list-style-type: none"> <li>• Round 4 Budgets loaded in July</li> <li>• Round 3 Carry-over</li> <li>• Review of Reallocation Process and Timeline</li> <li>• All <u>new</u> request tied to Program Review, SLOs, and Curriculum</li> </ul>	Information Discussion	<b>3:30 – 4:15</b>
<b>Goals for this Committee</b> <ul style="list-style-type: none"> <li>• Complete Bylaws and Formalize our Committee</li> <li>• CE programs are engaged in program mapping project</li> <li>• Certificates and Degrees are aligned to appropriate TOP-Code</li> <li>• Consistent and timely updates of the website with agendas, minutes, documents, etc.</li> <li>• No money goes back to the State</li> <li>• OEI status of many online CE courses</li> </ul>	Discussion  Action Item – approval moved to Sept Meeting	<b>4:15 – 4:30</b>
<b>Equity in Career Education Programs</b> <ul style="list-style-type: none"> <li>• What does equity mean to you?</li> <li>• How has your program been impacted by Distance Learning?</li> <li>• What does equity look like in our programs?</li> </ul>	Discussion / Break outs	<b>4:30 – 4:50</b>
<b>Announcements – Once Around the Room</b>		<b>4:50 – 5:00</b>

<b>Adjourned</b>		<b>5:00</b>