

## Merritt College Distance Education Agenda

Date: 4/10

Time: 1pm

Place: A117 (Music)

### I. Meeting Introductions/Call to Order

### II. Old Business

- a. Review of AP4105
- b. Turnitin and preferences for Merritt instructors
- c. Review of mission statement; participation in Senate, responsibilities
- d. Education Code and Distance Education

### III. Action Items

- a. Resolution for proposed DE instructor preparation

### IV. New Business

- a. Call to request changes to Canvas
- b. New member recommendations for DE committee
- c. Restructuring of DE positions/committees at district and college level
- d. Projects/Goals for remainder of Spring 2019
- e. Next meeting?

### VI. Meeting Adjournment

## MINUTES

2/20/2019 Merritt College Distance Education Agenda  
Call meeting to order 1:06 pm

I. Call to Order/Introductions Present: Monica Ambalal , Kim Murphy, Nghiem Thai, Mario Rivas, Bill Love Donna Eyestone, Syed Hussein , Anahid Hassanabadi.

Minutes approved

### II. Old Business

- A. Reviewing AP 4105 online policy, training @one course.
- B. CDCPD talking about AP 4105 Dean's must screen faculty
- C. Recommendation to sit in management meeting – speak on AP4105 and hiring recommendation
- C. Recommendations for New Members  
District meeting Susan Reno, Donna Eyestone, Courtney Brown  
Walter \_\_\_\_\_ Merritt student representative Learning Student Center
- D Turnitin.com contact is not complete.

### III. New Business

- A. APR completed
- B. Merritt College DE Resources for Faculty/Staff/Students

### IV. DE Activities

- A. Review of FLEX Day Equity Presentation
- B. Awareness talk Monica finished the program Equity standards
- C. Equity Program
- D. CVC-OEI Call for consortium This a call for colleges who want to join the consortium – call still not active; Peralta plans to request information.
- E. CCC DECO meetings/reports
- F. Article 33 issues and concerns.
- G. Changes coming to Canvas
- H. Peralta DE Resolution 2/26/2019

### IV. Meeting Adjournment 2:26