

Meeting Minutes

Sept 2, 2020

1:00-3:00pm

<https://cccconfer.zoom.us/j/8123812235>**MEMBERS:**

VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
x	Brock Drazen (f)		Maya Henderson (s)
x	Tara Marrero (c)	x	Patricia Rom (c)
x	Stefani De Vito (f)	x	Waaduda Karim (c) (arrived late from another meeting)
x	Dean Chriss Foster (a)		Faculty spot vacant
	Corey "Buddy" Mast (s)	x	Molly Sealund (c)
NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
	Benny Aranda		
x	Anthony Walker		
	Dale Nebata		

GUESTS: Lowell Bennett; Glenn Van Straatum; Denise Woodward; Liana Gerardo, Jason Holloway

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 1:10 p.m.	
II. Adoption of Agenda	Agenda Adopted	Chair – Email to merrittgovdocs@peralta.edu
III. Approval of Minutes	No meeting minutes available from spring 2020. Former business manager no longer working at Merritt and did not provide recordings of meetings.	Chair – Email to merrittgovdocs@peralta.edu 1. Track down old spring 2020 minutes if available 2. Follow up on outdated committee website and where minutes are posted (see above email address)
IV. Action Items/ Presentations	Identify Topic of Discussion • No Action Items or Presentations	

V.Standing Items	Assessment/Goals <ul style="list-style-type: none"> • Accreditation <ul style="list-style-type: none"> • Equity <ul style="list-style-type: none"> • 	
VI.New Business	Identify Topic of Discussion <ul style="list-style-type: none"> • Campus Covid Planning/PPE status/needs—A. Walker—1) 10,000 donated masks 2) ordering 25 boxes of gloves for custodians and 25 boxes as a reserve. 3) eye gear • Drazen Shares Athletics Action Plan—discussion regarding custodial staffing (Concern that the hiring process is long) • C. Foster points out we need staffing up to speed. • Hydrostatic sanitizing sprayer is something the whole college could benefit from during Corona • Covid Sanitation Practices-A. Walker speaks on campus sanitation— Following CA state dept. of public health recommendations. Using bleach to de-sanitize in high touch areas. • Staff sign in during pandemic? Process. • QR code for checking in and out of campus? • Discussion regarding not renewing Alameda County Sheriff. Concern about safety on campus when everyone returns. • Role of student safety aids? Margaret Dixon never intended for that program to become first responders in the case of confrontations. • How many security cameras on campus are working? • Who will monitor the cameras on campus? • With Leigh Sata out, who is the district communication point person? • CFC 20-21 Goals • 1. Have a quorum for every meeting. (50% of voting members) (incentives for showing up—food, gift cards?) • 2. Review, understand and enforce CFC Bylaws • 3. Take minutes every meeting and make sure they are posted • 4. Understand the processes involved in the 5 year facilities master plan 	1. Tara to follow up on custodial staffing/hiring of sub 2. Are we having f to f labs as of Sept. 14? 3. Follow up on Hydrostatic sanitizing sprayer 4. Consider QR code for signing in and out of campus. 5. Email VC Brown on Update for campus safety 6. Invite health and safety committee to a future meeting—coordinate a date. 7. What cameras on campus work? 8. Who will monitor cameras when ACSD is gone? 9. Who is communication point person at district? 10. Invite Atheria Smith from the district so she can explain the 5 year master planning process and our role. Get update on Child development, horticulture and E/F building. (Anthony has previous presentations on Hort and CD) 11. Get Bylaws and distribute 12. Start a Microsoft team for CFC
VII.Old Business	Identify Topic of Discussion <ul style="list-style-type: none"> • N/A 	
VIII.Announcements	<ul style="list-style-type: none"> • N/A 	
IX.Adjournment	Meeting adjourned at 3:05pm	