

**Merritt College Academic Senate Meeting Minutes**  
**September 17, 2020 - Approved**  
**12:30 – 2:30 p.m.**

Zoom Link: <https://cccconfer.zoom.us/j/95512190315>

**MEMBERS:**

<b>VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)</b>			
x	Thomas Renbarger, President	x	Ronald Moss
x	Daniel Lawson, Vice President	x	Frances Moy
x	Nghiem Thai, Treasurer	x	Jennifer Yates
x	Mary Ciddio, Recording Secretary, DAS Rep	x	Heather Casale
x	Anthony Powell	x	Derrick Ross
x	Stephanie de Vito, Senator	x	Francis Howard (PT)
x	Jennifer Briffa, CE Liaison	x	Lowell Bennett (PT)
<b>NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)</b>			
x	David Johnson	x	Monica Ambalal
x	Michael Cooper	X	Inga Marciulionis
x	Mildred Oliver	X	Nathan Pellegrin

**GUESTS:**

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>FOLLOW-UP ACTION</b>
I. Call to Order	Meeting called to order at 12:32 p.m.	
II. Adoption of Agenda – 2 minutes	Agenda was adopted without objection. (Roll Call: Identify number in favor, opposed, abstained)	Chair – Email to <a href="mailto:merrittgovdocs@peralta.edu">merrittgovdocs@peralta.edu</a>

	Add discussion on College President's Update. Agenda revised to also discuss meeting times.	<u>Moved by Lawson,</u> <u>Seconded by DeVito</u>
<b>III. Approval of Minutes 9/17/2020</b>	Meeting minutes were approved without objection. (Identify number, All in favor) Minutes approved for 9/17/2020	Chair – Email to <a href="mailto:merrittgovdocs@peralta.edu">merrittgovdocs@peralta.edu</a> Review minutes from 5/21/2020 <u>Moved by Lawson,</u> <u>Seconded by Ciddio</u> <u>No objections –</u> <u>Unanimously!</u> Review minutes from 9/3/2020 Moved by Dan Lawson, Seconded by Ciddio. Unanimously approved.
<b>IV. Action Items/ Presentations</b>	<b>Identify Topic of Discussion</b> • List highlights	
<b>a. New MCAS Treasurer</b>		Motion by Dan to rescind Nghiem's resignation, seconded by Tom. Frances and Heather will help with the Scholarships and Mary will assist with reading and evaluation of the applications for the scholarships. Approved by All.
<b>b. Resolution in support of Peralta Independence – 10 min.</b>	<b>Discussion by all. Question – add in actual accomplishments.</b> <b>Discussion regarding actual issues. Structural Institutional Racism. Larger topic to tackle than the College level. Discussion on Racism.</b>	Moved by Ciddio, Seconded by Moy to pass the resolution. No objections Discussion concluded, Verbal Vote Results:

		Mary, Derrick, Frances, Anthony, Stefani, Dan, Lowell, Nghiem, Ron, Jennifer, Y & B Tom Renbarger. Motion Passed Unanimously by all!
<b>V. Standing Items – 45 Min.</b> <b>a. Assessment – 5 min.</b>	<b>Need a counselor on SLOAC and two instructional Faculty to be on the SLOAC Committee. Deal with SAO's and assess in a timely manner.</b>	
b. Accreditation including November Letter and Merritt Webmaster – 15 min	<p><b>November Letter: ACCJC has all 4 colleges on probation/Fiscal matters/mostly district level issues. Each College needs to draft a letter for November to add our information. Jim Russ will work with David Johnson to be sure the letters are accurate.</b></p> <p><b>ISER letter in process.</b> <b>Leads for each Standard to present on October 1. 9:30 to 11:30?</b> <b>Fact Check the documents and the evidence and answer any questions that may arise. Wednesday 9/23 – 3-5:00 p.m.</b></p> <p><b>Hired a Web Designer and in process of developing the content – basically for updates. Designer will make a consistent and appealing theme.</b></p>	Review the Draft David Johnson circulated last week.
<b>c. Equity Local version of ASCCC Inclusivity/Anti-</b>	<b>DAS met on Tuesday</b>	

<p><b>Racism Statements – 5 min.</b></p>	<p><b>Long discussion. Integrate this into the District wide student services committee. Options for training, consultants, flex days, campus wide discussions and discussion on adding anti-racism into the new 5 year educational plan.</b></p>	
<p><b>d. Reports from Officers (10 Min.)</b></p>	<p><b>President: Tom Renbarger – VP: Dan Lawson Treasurer: Nghiem Thai Recording Secretary (new format) Corresponding Secretary</b></p>	
<p><b>e. Reports from Committees (20 min.)</b></p>	<p><b>Curriculum: Nghiem Thai CDCPD – Dan Lawson- no report CBC – CFC: Stefani –No report IEC: Amended by laws MTC Technology Committee: DE Committee, CE – Jennifer Briffa SEA Committee Guided Pathways – need faculty lead on GP</b></p>	
<p><b>VI. New Business – (35 min.)</b></p>	<p><b>Identify Topic of Discussion</b></p> <ul style="list-style-type: none"> <li>• List highlights</li> </ul>	<p>Tabled to next meeting</p>
<p><b>a. Roll Out of APU Template – 15 min.</b></p>	<p><b>Training to be done for all. Well received, sent last year’s reports to chairs to review. Need to review Programs in the process. Limit instructional disciplines – any dept that has a degree or certificate. Focus of program review is about the degrees and certificates. There is a group in SLOAC ready to provide support. Maybe October 1 or flex day – time set aside to work on APU’s with those who need help. More discussion at fall planning summit on APU’s</b></p>	

<p><b>b. AP 4105 Requirements (10 Min.)</b></p>	<p><b>Three elements - #3 – Instructors need to have a webpage – who will provide this? Need more clarification. Motion amended -</b></p>	<p>Moved by Lawson seconded by Ciddio: Motion that MCAS asks Merritt College admin regarding AP 4105 #6, B, #3 to clarify the requirement and identify the steps the college is taking to facilitate this process. Discussion closed – No objections. Mary, Ron Stefani, Jen Y JEN B. Nghiem</p>
<p><b>c. Fall 2020 ASCCC Plenary – (5 min)</b></p>	<p><b>Early reg ends October 5 – recommend that 3-5 people attend – pay up front and then be refunded.</b></p>	<p>Let Tom know if you want to go Tom will send out information</p>
<p><b>d. 2020-21 MCAS Goals – 5 min.</b></p>	<p><b>Discussion – add equity goals to the goals for 2021.</b></p>	<p>Tom will send goals from last year.</p>
<p><b>VII. Old Business</b></p>	<p><b>Identify Topic of Discussion</b></p>	
<p><b>VIII. Announcements and public comments (3 minutes)</b></p>		
<p><b>IX. Adjournment</b></p>	<p>Meeting adjourned at 2:33 p.m. Next meeting October 1, 2020</p>	<p>Moved by DeVito and seconded by Ciddio. Unanimous by all./*/**</p>