

Merritt College Academic Senate Approved Meeting Minutes

November 5, 2020

12:30 – 2:00 p.m.

Zoom Link: <https://cccconfer.zoom.us/j/98989796023?pwd=ZW9qZFg0NUpWdUZWaTZnc0FrT3N4UT09>

MEMBERS:

VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
x	Thomas Renbarger, President	x	Ronald Moss
x	Daniel Lawson, Vice President	x	Frances Moy
x	Nghiem Thai, Treasurer	x	Jennifer Yates
	Mary Ciddio, Recording Secretary, DAS Rep	x	Heather Casale
x	Anthony Powell	x	Derrick Ross
x	Stephanie de Vito, Senator	x	Francis Howard (PT)
	Jennifer Briffa, CE Liaison	x	Lowell Bennett (PT)

GUESTS: David M. Johnson, Denise Richardson, Feather Ives, Gisele Giorgi, Jamila Saleh, Jason Holloway, Jennifer Shanoski, Lilia Chavez, Maria Suarez,

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Called to order at 12:33 p.m.	
II. Agenda, Review, Changes and Adoption	Agenda approved without objection	Chair – Email to merrittgovdocs@peralta.edu
III. Approval of Minutes	<ul style="list-style-type: none"> • 10/1/20 Minutes approval. Moved by Lawson, Seconded by Moy • 10/15/20 Minutes approval. Moved by Lawson, Seconded by de Vito 	Chair – Email to merrittgovdocs@peralta.edu
IV. Action Items/ Presentations	a) Length of meetings <ul style="list-style-type: none"> • No motion to change the meeting end time 	

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| | <p>b) Meeting will end at 2pm
VPAS/Dean of Enrollment Management – David Johnson</p> <ul style="list-style-type: none">• Important to address student concerns regarding wait times for student service requests• VPAS will help provide leadership, serve as chief financial officer• Almost all CCs in the Bay 10 have a VPAS• The ones that don't have a VPAS position are in a bad financial situation• Fiscal impact is about \$1900 per month to have a VPAS position at Merritt• The position would report to the President• Comment from chat: "I hope everyone realizes that the context of this discussion includes the brand new Dean of Counseling and Director of Public Information. That's to say, we're not just talking about a difference of \$1,900 a month in increased costs."• DMJ: All other colleges in Bay 10 have a Dean of Counseling. There are no plans to hire a Director of Public Information• Right now, we have 10 administrators. We have had as few as four in recent years. Workload for administrators is not sustainable.• Comment: Faculty is shrinking while administration is growing. Full-time faculty are also overworked. Same consideration should be given for faculty positions. | |
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- According to district, we are 39 over the FON. At Merritt, we are 7 or 8 above the FON.
- Comment from chat: “The FON is based solely on students. For a four college district we have to consider the various jobs that FT faculty do. We don’t just teach so pretending that we do is problematic.”
- Q: Are other Peralta colleges advertising for a VPAS?
- A: Yes, but maybe on a different timeline.
- The FON does preclude our ability to hire from the district perspective
- We were the only college in the district to hire full-time faculty last year. We got two.
- Q: What will Dean of Enrollment Services do and why would that be more valuable than higher new faculty members?
- A: Making administrative appointments is the part of the role and responsibility of the college president. But if the overwhelming majority of the college think it’s a bad idea, then I wouldn’t do it.
- Students have shared with us the difficulties with student service requests.
- Comment: Will the Dean of Enrollment Services answer the phone or respond to student emails? If not, maybe we should instead hire people to do the front-line work.
- Comment from chat: “I also agree that students should be the primary focus and rationale for all hiring. Well, students spend

	<p>the most time with and receive the most support from faculty and staff.”</p> <ul style="list-style-type: none"> • DMJ: I agree that there should be a process for administrative hires. I don't want to hire administrators just because I can. <p>c) AP 4105 Requirements – Jennifer Shanoski</p> <ul style="list-style-type: none"> • Most issues have been resolved between PFT and the District • If any faculty have difficulty meeting the requirements of AP 4105, refer them to the PFT • The contract is clear that department chairs and deans collaborate equally in setting class caps. If there are problems, let the PFT know and they will file a grievance. <p>d) Approval of SLOAC and CE Advisory Committee By-Laws</p> <ul style="list-style-type: none"> • Motion to approve SLOAC Bylaws (DL/FM/unan) • Motion to approve CE Advisory Committee Bylaws (DL/FM/unan) • Motion to approve CDCPD Bylaws (DL/FM/unan) • Motion to approve assignments to CE committee: Nghiem as Curriculum Chair and Ron Moss as CE Liaison (SDV/DL/unan) <p>e) Approval of Areas of Interest</p> <p>f) Resolution on face-to-face meetings for CE/Science Labs in Spring 2021</p> <ul style="list-style-type: none"> • No motion to support the resolution • COSER isn't included in these discussions 	
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V. V. Standing Items	<ul style="list-style-type: none"> a) Equity and the EMP b) Reports From Officers (Pres., VP, Treasurer, Recording Secretary, Corresponding Secretary) <ul style="list-style-type: none"> • Wed 11/25 1-3pm joint meeting of all three senates to approve the ISER c) Reports From Committees (Curriculum, CDCPD, CBC, CFC, IEC, MTC, DE, CE, SEA, Guided Pathways) 	
VI. New Business	<ul style="list-style-type: none"> a) Faculty prioritization rankings b) Special Election for Spring 2021 Contract Faculty vacancy <ul style="list-style-type: none"> • At this point, not clear that there a vacancy to fill • Ron Moss will reach our to Jennifer Briffa to see if • Motion: Pending written confirmation that JB will not be able to serve as Academic Senator, hold an election with with following dates.(DL/LB/unan) <ul style="list-style-type: none"> • 11/11-11/24 Nomination period • 12/2- 12/15 Election c) Review of MCAS Constitution 	
VII. Old Business		
VIII. Announcements and public comments (3 minutes)	<ul style="list-style-type: none"> • Friday 2-4pm Training on Running Effective Meetings • Request that the training be recorded and shared with campus community 	
IX. Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 2:20 pm 	