

Meeting Minutes
Nov 3, 2020
3:00-5:00pm
<https://cccconfer.zoom.us/j/8123812235>

MEMBERS:

VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
x	Brock Drazen (f)		Maya Henderson (s)
x	Tara Marrero (c)	x	Patricia Rom (c)
	Stefani De Vito (f)	x	Waaduda Karim (c) (3:45)
	Dean Chriss Foster (a)		Faculty spot vacant
	Corey "Buddy" Mast (s)	x	Molly Sealund (c)
NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
	Benny Aranda		
	Anthony Walker		
	Dale Nebata		

GUESTS: Sharon Serrano (AECOM), Atheria Smith, Keith Kajiya (AECOM), Nathan Pellegrin, Liana Gerardo

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 3:10 p.m.	
II. Adoption of Agenda	Agenda Adopted	Chair – Email to merrittgovdocs@peralta.edu
III. Approval of Minutes	Minutes for Oct. 6, 2020 tabled —no quorum	Chair – Email to merrittgovdocs@peralta.edu

<p>IV.Action Items/ Presentations</p>	<p>AECOM visits and presents on Bond Spending.</p> <ul style="list-style-type: none"> • Bond Spending Plan for Merritt presented by AECOM—Keith Kajiya and Sharon Serrano • 115 million general obligation bonds—last 65 million from 2006 Measure A and first 50 million of Measure G (750 million unissued). • Overview of Bond project spending plan • Of the 115 million, \$9,726,549 Measure G and \$1,267,155 Measure A have been allocated to Merritt projects: Child Development (G-\$5,680,411, A-\$640,641); Landscape Horticulture (G-\$1,194,874, A-\$626,514); Barbara Lee Science Building buildout (G-\$527,615); Infrastructure (G-\$2,058,041); Fence at Parking Lot B (G-\$39,389); IT (G-\$226,219). These aren't total amounts but are interim based on current allocation • A small proportion has been expended thus far • State match reimbursement program for CD (\$5,156,000) and LH (\$9,789,000) projects • DBB-Design Bid Build (traditional-separate architect and out for construction bids) v DB-Design Build (30% time savings on project completion by combining architect and construction). Both CD and LH DBB and currently Barbara Lee Building DB but might become DBB. • Wildlife interface safety concern due to drought and fire risk. A.Smith requests email from M.Sealund detailing so Maintenance and Operations has it on their radar. • Infrastructure Upgrades—60 infrastructure capital projects were defined based on previously submitted lists instead of consulting with outside engineers/experts as previously planned for expediency. • Working with Kitchell to bundle these projects for efficiency and savings. Future meetings will have more detail regarding this first list. • Repairs to BMS systems but not replacement has been identified. S. Serrano notes that ultimately system will be district wide replaced and controlled. • P.Rom notes she would like to replace all non standard switches in the Science building and the wireless access points in that building. S.Serrano notes Antoine from the district is developing a list that may or may not include that info. P.Rom will communicate with him. • Request that AECOM forward the deck presentation —Keith agrees to do so. • Discussion about joint meeting with Health and Safety.—will make it happen on Dec 1, 2020. 	<p>Drazen to invite same group to December meeting.</p> <p>Add review 5 year plan to December agenda</p> <p>Sealund to email Smith regarding wildlife interface fire hazard.</p>
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V.Standing Items	Goals <ul style="list-style-type: none"> 1. Have a quorum for every meeting. (50% of voting members) 2. Review, understand and enforce CFC Bylaws 3. Take minutes every meeting and make sure they are posted 4. Understand the processes involved in the 5 year facilities master plan Accreditation <ul style="list-style-type: none"> N/A Equity <ul style="list-style-type: none"> N/A 	
VI.New Business	Identify Topic of Discussion <ul style="list-style-type: none"> Wildlife interface safety concern due to drought and fire risk. Sealund brings issue forward with pictures and raised with A.Smith. Consensus is District should handle this. Outside rentals tabled 	
VII.Old Business	Identify Topic of Discussion <ul style="list-style-type: none"> Discussion regarding Division I and helping get them out of D building. Supposed to discuss in MS Teams but Drazen notes it isn't being used by committee. Drazen thanks groundskeepers for great work on campus despite numbers There has been custodial staff hiring to help with short staff. Athletics update—no covid cases, following protocols. Hydrostatic Sprayers still not purchased Marrero has purchased standard PPE because CARES funding has to be used by end of 2020. She will have spent 50k by end of week. There is not currently clarity on how CARES money is being allocated and spent. Campus Security still unclear once ACSD completes service end of December. Still unclear what cameras are working and who will monitor them Air Conditioners for Server rooms are on a list but need more info. L.Gerardo notes building ventilation issues and raises possible CARES money as a solution. 	
VIII.Announcements	<ul style="list-style-type: none"> N/A 	
IX.Adjournment	Meeting adjourned at 4:35pm	