

Meeting Minutes
Oct 6, 2020
3:00-5:00pm
<https://cccconfer.zoom.us/j/8123812235>

MEMBERS:

| VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present) | | | |
|---|------------------------|---|---|
| x | Brock Drazen (f) | | Maya Henderson (s) |
| x | Tara Marrero (c) | x | Patricia Rom (c) |
| x | Stefani De Vito (f) | x | Waaduda Karim (c) (arrived late from another meeting) |
| x | Dean Chriss Foster (a) | | Faculty spot vacant |
| | Corey "Buddy" Mast (s) | x | Molly Sealund (c) |
| NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present) | | | |
| | Benny Aranda | | |
| x | Anthony Walker | | |
| | Dale Nebata | | |

GUESTS: Glenn Van Straatum; Denise Woodward; Liana Gerardo, Jason Holloway, Sharon Serrano (AECOM), Athena Smith, Keith Kajiya (AECOM)

| AGENDA ITEM | DISCUSSION | FOLLOW-UP ACTION |
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| I. Call to Order | Meeting called to order at 3:06 p.m. | |
| II. Adoption of Agenda | Agenda Adopted | Chair – Email to merrittgovdocs@peralta.edu |
| III. Approval of Minutes | Minutes for Sept. 2, 2020 approved No minutes from spring 2020 were discovered because our previous Business Manager recorded the meetings on her phone and is no longer working at Merritt. Molly S. notes that perhaps president should look through business office for such minutes. | Chair – Email to merrittgovdocs@peralta.edu |

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| <p>IV.Action Items/ Presentations</p> | <p>AECOM visits and presents on Bond Spending.</p> <ul style="list-style-type: none"> • Bond Spending Plan for Merritt presented by AECOM—Keith Kajiya and Sharon Serrano • PMO-Program Management Organization— Oversight responsibility —Reports to District General Services and construction management firms like Kitchell coordinate through AECOM regarding standards and procedures, approval for budgets, staffing. • Overview of Bond plan—a bond spending methodology: Site Costs, Hard Costs and Soft Costs • Design Build contracts cut about 30% of the time line from start to finish of a project by combining design and construction contracts. • Design Bid Build are when state is involved in funding. • FPP—Final Project Proposal—commitment to state chancellor’s office to deliver a project and state sets aside funding • IPP—initial project proposal—plan for future projects submitted to state. • Request that AECOM forward the deck presentation —Keith agrees to do so. • Fence for Parking Lot B still open for discussion. 2.5 million. • Highest and best use for Lot B still under review— student/faculty housing under specific research. • Infrastructure Upgrades—Consulting engineers/ experts will come in and evaluate needs—10.83 million dedicated discovered needs. • Patricia Rom notes air conditioning needs in server rooms. The room needs are considered maintenance according to Sharon and not a capital project but the bond money can be used for replacement nonetheless. • Glenn V. inquires about IT bond money listed in deck -2.85 million. • Chriss F. raises question about when maintenance will be conducted on health and safety issues. Atheria S. Says District looking at bundling district-wide to make maintenance repairs like HVACs. Trying to address challenges and district is aware of the campus issues. • District is working through lists that have been ranked by importance 1, 2 or 3 over the years. • AECOM is also trying to coordinate lists from the past and will work on coordinating a current list. • Keith K. Notes the intention is to make this an ongoing communication with district and AECOM. • State has no funding for scheduled maintenance. | <p>Drazen to invite same group to November meeting.</p> |
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| V.Standing Items | <p>Assessment/Goals</p> <ul style="list-style-type: none"> Review CFC Bylaws— in doing so several issues arise: Molly Sealund notes there are two current lawsuits on ADA compliance issues. Former Health and Safety committee co-chairs Vikki Menzies and Jon Murphy are both not serving any longer. Jason Holloway and Stefani DeVito are new co-chairs. Liana Gerardo volunteers to join H&S Committee Tara Marrero proposes joint meeting with H&S Molly Sealund Motion to “combine” Health and Safety with the Facilities Committee for the fiscal year 2020-2021 to maximize the effect of both committees during the covid 19 pandemic. Second by Tara M. Motion passes unanimously Unclear who is currently on H&S committee. Meeting will take place at Facilities Committee date and time for November. Tuesday Nov. 6 at 3pm-5pm. Tara makes motion that we post current cfc bylaws in Microsoft teams group and it is reviewed and revised by all for Nov. 3 meeting. Molly second. Passes unanimously <p>Accreditation</p> <ul style="list-style-type: none"> N/A <p>Equity</p> <ul style="list-style-type: none"> N/A | Drazen to add bylaws into MS Teams |
| VI.New Business | <p>Identify Topic of Discussion</p> <ul style="list-style-type: none"> Denise Woodward would like to move out of D building after many years of promises. Issue moves to Microsoft Teams for discussion and return to nov. 3 agenda. Brock D. commends grounds keepers Tara M. notes college sanctioned by fire department for fire hazard. Patricia Rom makes Motion to Update AC by repair or replace in all 12 network rooms on campus as an emergency response to potential shutdown of campus networks. Second by Chriss F. Motion passes unanimously. | <ol style="list-style-type: none"> Drazen to add office issues to MS Teams. Tara to follow up on custodial staffing/hiring of sub Drazen to bring forward Rom’s motion to College Council. |
| VII.Old Business | <p>Identify Topic of Discussion</p> <ul style="list-style-type: none"> Anthony W. notes custodial is understaffed and can’t sanitize under the circumstances. College is attempting to address the shortage. Anthony W. Notes they are in Cal Osha and grievance territory. Drazen updates on Athletics | |
| VIII.Announcements | <ul style="list-style-type: none"> N/A | |

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| IX.Adjournment | Meeting adjourned at 5:10pm | |
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