

Merritt College Academic Senate APPROVED Meeting Minutes

October 1, 2020

12:30 – 2:30 p.m.

Zoom Link: <https://cccconfer.zoom.us/j/95512190315>

MEMBERS:

VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
x	Thomas Renbarger, President	x	Ronald Moss
x	Daniel Lawson, Vice President	x	Frances Moy
x	Nghiem Thai, Treasurer	x	Jennifer Yates
x	Mary Ciddio, Recording Secretary, DAS Rep		Heather Casale
x	Anthony Powell	x	Derrick Ross
x	Stephanie de Vito, Senator	x	Francis Howard (PT)
x	Jennifer Briffa, CE Liaison	x	Lowell Bennett (PT)
NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
x	Nathan Pellegrin		

GUESTS:

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 12:33 p.m.	
II. Agenda, Review, Changes and Adoption – 2 minutes	Agenda was approved as amended. (Roll Call: Unanimously approved by all	Chair – Email to merrittgovdocs@peralta.edu Moved by: Stefani Seconded by: Francis Howard

III. Approval of Minutes 9/17/2020	Meeting minutes were approved without objection. Minutes approved unanimously. Recording Secretary will submit them to the repository at the library.	Chair – Email to merrittgovdocs@peralta.edu Done by MRC
IV. Action Items/ Presentations	Identify Topic of Discussion	
a. New MCAS Treasurer	<p>I wrote to Marty to see if she could add some clarity to the process of receiving, depositing, and accessing the funds we have.</p> <p>Getting and depositing funds:</p> <ul style="list-style-type: none"> • How did you do this in the past? • Did you have to go to the district to pick up the checks? • Was it done Monthly, Quarterly, by Semester? • Could you deposit the checks via mail? • Is there a deposit slip in the files you left? <p>District payroll who oversees the contributions and she reconciles them and she is mailing the checks to Nghiem. \$309.01 for September Deposit.</p>	
b. Resolution in support of Peralta Independence – 10 min.	(We approved this at our last meeting unanimously)Removed unanimously	Removed from agenda approved unanimously.
V. Standing Items – 45 Min. a. Assessment – 5 min.	Need a counselor on SLOAC and two instructional Faculty to be on the SLOAC Committee. Deal with SAO’s and assess in a timely manner.	
b. Accreditation including November Letter and	November Letter: Probation Status re district financial planning. Discussion. President hopes to finish letter next week.	

<p>Merritt Webmaster – 15 min</p>	<p>ISER letter in process. – Nghiem To be distributed by Monday and approved next week.</p> <p>Discussion on timeline.</p> <p>Hired a Web Designer and in process of developing the content – basically for updates. Designer will make a consistent and appealing theme.</p> <p>19 applications for the Web Designer – interviews first week of October.</p>	
<p>c. Equity Local version of ASCCC Inclusivity/Anti-Racism Statements – 5 min.</p>	<p>Identify a group to work on this Subcommittee: Derrick Ross, Lowell Bennett; Francis Howard</p>	<p>Group will meet once before the next meeting and advise if not able to do so.</p>
<p>d. Reports from Officers (10 Min.)</p>	<p>President: Tom Renbarger – written report VP: Dan Lawson – updated us on ISER and Accreditation Treasurer: Nghiem Thai - reported Recording Secretary: No report Corresponding Secretary- no report</p>	
<p>e. Reports from Committees (20 min.)</p>	<p>Curriculum: Nghiem Thai – no report CDCPD – Dan Lawson- Met yesterday – upcoming Faculty prioritization process. Continue on with same process to stay on the proper timeline. Will work on improving process for subsequent years in January. We need to proceed now with the Faculty Prioritization process.</p>	

	<p>CBC – No report CFC: Stefani –No report IEC: Includes working on Educational Master Plan – need subcommittee to work on EMP– important to have alignment with APU’s. Fall Planning Summit and we will have a Spring Planning Summit also MTC Technology Committee: Derrick is on that, Nathan is on it also. Update Technology – what did they do at other campuses in Peralta. DE Committee: DE instruction review coming. They can randomly access Canvas Shells. Creating 2 sets of evaluations: regularly online and Covid-19 related online courses.</p> <p>CE – Jennifer Briffa – not present. SEA Committee –</p> <ul style="list-style-type: none"> • We need to identify who will be attending To address equity and achievement. <p>Guided Pathways – need faculty lead on GP Areas of Interest discussion will be coming later.</p> <p>Need to update lists of who is on what committees.</p>	<p>Motion by Mary seconded by Frances to invite the VPSS to our next meeting to discuss the status of the SEA Committee and equity funding and expenditures. Passed unanimously by all.</p> <p>SEA Committee will be updated and times of meetings need to be identified.</p> <p>Update lists of who is on what committees.</p>
<p>VI. New Business – (35 min.)</p>	<p>Plenary</p>	
<p>a. Fall 2020 ASCCC Plenary.</p>	<p>Who wants to attend November 5 – Thurs to Sat (7). Ron Moss and Francis Howard are interested.</p>	
<p>b. AP 4105 Requirements (10 Min.)</p>	<p>Three elements - #3 – Instructors need to have a webpage – who will provide this? Need more clarification.</p>	<p>VPSS – Webpage not required for faculty as long as you use your Peralta email.</p>
<p>c. 2020-21 MCAS Goals – 5 min.</p>	<p>Discussion – add equity goals to the goals for 2021.</p>	<p>Mary and Dan will meet to identify goals and present</p>

		them to the next MCAS meeting for approval
VII. Old Business	Length of time for meeting 1. Have all turn in report from committees and executive committee three (3) days in advance of meeting	By next meeting all MCAS meetings will be 1.5 hour meetings as currently noted. Mary agreed to provide a format for streamlining reports.
VIII. Announcements and public comments (3 minutes)	No announcements.	
IX. Adjournment	Meeting adjourned at 2:06 p.m. Next meeting October 1, 2020	Moved by DeVito and seconded by Ciddio. Unanimously agreed by all.