

New Policy on Academic Advising Requirements (November 12th, 2014) Add to Radiologic Science Program Student Handbook 2014)

The American Registry of Radiologic Technologists requires that all graduates of radiologic science programs have earned a degree prior to a candidate sitting for the Radiography Certification Examination.

- Students who enter the program without a prior degree must **submit a Petition for the Associate Degree in Radiologic Science to Admissions and Records by the Summer Semester deadline of the graduation year.** All General Education requirements must be met, along with completion of all of the program core courses.
- Students who have earned a degree from an accredited institution prior to entering the program have two options:
 1. **Submit a Petition for the Certificate of Completion to Admissions and Records by the Summer Semester deadline of the graduation year.**
 2. **Submit a Petition for the Associate Degree in Radiologic Science to Admissions and Records by the Summer Semester deadline of the graduation year.** Note that this option requires the student to have met all General Education requirements for Merritt College. This may mean that additional coursework may be required beyond the program core courses.

The Program Director is required to verify degree completion on the ARRT application for the radiography examination. All Radiologic Science Program students are required to meet with a Merritt College Counselor during the Spring Semester of both the first and second years of the program to assure that General Education requirements for Merritt College are met, and/or that the student has a prior degree from another accredited institution. At each counseling session, it should be determined which is appropriate: the Petition for the Associate Degree in Radiologic Science, or the Petition for Certificate of Completion. Students are required to submit documentation of counseling with their General Education and/or prior degree status to the program director following the counseling appointment during Spring Semester of the first year. The counselor must sign the student off for the appropriate petition during the final counseling session in the Spring Semester of the second year. This documentation must be submitted to the Program Director following the counseling appointment and will be used to determine whether the student is eligible to sit for the ARRT certification examination in Radiography. Documentation forms for Counseling are found in the Appendix of this handbook.