

Membership

Voting

Faculty

- John Rodriguez (Chair)
- Sun Young Ban
- Margarita Baez (Notetaker)

Administration

- Doris Hankins
- Chriss Foster
- Nghiem Thai

Classified Staff

- Margie Rubio
- Marisol Roque-Chaves
- Nancy Moreno

Non-Voting

- Jamila Saleh (Bookkeeper)

Quorum

5 Voting Members

Professional Development Committee (PDC)

Agenda

Regular Meeting

May 4, 2023 9:00am-10:00am

<https://us06web.zoom.us/j/85415342861>

- I. Call to Order – *1 min.*
- II. Agenda Review, Changes and Adoption – *2 min.*
- III. Approval of Minutes from April 20th meeting – *2 min.*
- IV. Action Items/Presentations – *45 min.*
 - Planning and organizing Fall Flex Day (August 18th, 2023) and Fall Midsemester Flex Day (October 18th, 2023)
 - Allocate up to \$2200 for Breakfast from L'acajou Bakery. (includes bottled water, coffee, napkins, utensils, pastries and scones, egg veggie tarts and egg meat tarts – with enough pastries to be leftover for lunchtime)
 - Allocate up to \$1000 (\$2000 if in person) to hire Colin Harrison (Georgia Tech) to do a workshop for one of the Fall Flex Days
 - Allocate up to \$1000 for hiring Ronit Matabuena-Lev for one of the Fall Flex Days
- V. Old Business – *0 min.*
 - None
- VI. New Business – *5 min.*
 - Jamila: I need the following data for DAS report:
 - **Total Starting Budget:** How much in new funds? How much in roll-over funds?
 - **Total Expenditures.**
 - **Remaining Funds to Rollover to Next Year (2023-2024).**
- VII. Announcements – *5 min.*
 - Input on Report to DAS (including highlights, achievements, future goals) will be asked via email.
- VIII. Adjournment – *1 min.*
 - Next meeting May 18th, 9:00am – 10:00am, same Zoom link.