

# Professional Development Committee (PDC)

## Agenda

### Regular Meeting

May 18, 2023 9:00am-10:00am

<https://us06web.zoom.us/j/85415342861>

## Membership

### Voting

#### Faculty

- John Rodriguez (Chair)
- Sun Young Ban
- Margarita Baez (Notetaker)

#### Administration

- Doris Hankins
- Chriss Foster
- Nghiem Thai

#### Classified Staff

- Margie Rubio
- Marisol Roque-Chaves
- Nancy Moreno

### Non-Voting

- Jamila Saleh (Bookkeeper)

### Quorum

5 Voting Members

- I. Call to Order – *1 min.*
- II. Agenda Review, Changes and Adoption – *2 min.*
- III. Approval of Minutes from April 20<sup>th</sup> meeting and May 4<sup>th</sup> meeting (no vote needed for May 4<sup>th</sup> since no quorum/official business conducted) – *3 min.*
- IV. Action Items/Presentations – *50 min.*
  - Allocate up to \$2200 for Breakfast from L’acajou Bakery for Fall Flex Day (August 18<sup>th</sup>, 2023). This includes bottled water, coffee, napkins, utensils, pastries and scones, egg veggie tarts and egg meat tarts. Actual cost to be adjusted according to registration numbers.
  - *For Faculty and Administrative Vote Only:* Determine release time for Chair position for the academic year 2023-2024.
  - *For Faculty and Administrative Vote Only:* Identify and elect a Chair for the academic year 2023-2024
  - Allocate up to \$1000 for hiring Ronit Matabuena-Lev for one of the Fall Flex Days (August 18<sup>th</sup>, 2023 or October 18<sup>th</sup>, 2023)
  - Allocate up to \$1000 (\$2000 if in person) to hire Colin Harrison (Georgia Tech) to do a workshop for one of the Fall Flex Days (August 18<sup>th</sup>, 2023 or October 18<sup>th</sup>, 2023)
- V. Old Business – *0 min.*
  - None
- VI. New Business – *0 min.*
  - None
- VII. Announcements – *0 min.*
  - None
- VIII. Adjournment – *1 min.*
  - Next meeting September 7<sup>th</sup>, 9:00am – 10:00am, same Zoom link.