

Meeting Minutes**February 9, 2022****9:00am – 10:00am****Special (Emergency) Meeting****Zoom ID: <https://us06web.zoom.us/j/85415342861>****MEMBERS:**

VOTING –			
X	John Rodriguez (Chair, Biology Faculty, Guided Pathways Pillar 4 Lead)	X	Chriss Foster (Dean of Liberal Arts & Social Sciences)
X	Sun Young Ban (Co-Chair of Math/Physical Sciences, Math Faculty)	X	Nghiêm Thái (Interim Dean of Allied Health & Public Safety)
	Margarita Baez (Notetaker, Counseling Faculty)	X	Margie Rubio (NextUp Program Manager)
X	Doris Hankins (Director of Student Activities and Campus Life)		Marisol Roque-Chaves (Admissions and Records Specialist)
		X	Nancy Moreno (Division III Staff Assistant)
NON-VOTING –			
	Jamila Saleh (Bookkeeper)		

GUESTS: Inger Stark

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	<ul style="list-style-type: none"> Meeting called to order at 9:06am. Quorum established. 	
II. Adoption of Agenda	Nghiêm Thái moved to adopt the agenda as distributed. Seconded. Passed unanimously.	
III. Approval of Minutes	Minutes not yet completed, so this section was skipped.	
IV. Action Items/ Presentations	<p>Agenda Item Name</p> <ul style="list-style-type: none"> Doris Hankins moved to allocate up to \$3500 for lunch catering for March 14th Flex Day. Seconded. Passed unanimously. Doris Hankins moved to allocate up to \$3400 for breakfast catering for March 14th Flex Day. Seconded. Passed unanimously. Nghiêm Thái moved to have a full breakfast for March 14th Flex Day. Seconded. Motion passed (4 in favor, 1 opposed, 1 abstention). 	
V. Standing Items	<p>Review Feedback from Jan 20th Flex Day</p> <ul style="list-style-type: none"> Feedback was reviewed <p>Planning and organizing Spring Midsemester Flex Day Schedule (March 14th 2023)</p> <ul style="list-style-type: none"> Perhaps have a panel of leadership from faculty, staff, and administration. Moderated by someone from within the campus who knows the college culture (rather than hire an external moderator). 	<ul style="list-style-type: none"> John Rodriguez will reach out to Hilary Altman and Dr. Lisa Webb about having a panel of leadership to address questions regarding barriers to leadership, and how to best

	Determine Goals for this Semester <ul style="list-style-type: none"> • Skipped 	incorporate discussions of diversity, equity, and inclusion.
VI. Old Business	None	
VII. New Business	Allocating up to \$800 for more T-shirts from Big Bois Empire (same design as before, small/medium sizes) <ul style="list-style-type: none"> • Skipped 	
VIII. Announcements	<ul style="list-style-type: none"> • Next PDC meeting will be February 26th at 9:00am. 	
IX. Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 10:03am. • Minutes submitted by John Rodriguez. 	