

Meeting Minutes**December 15, 2022****9:00am – 10:00am****Regular Meeting****Zoom ID:** <https://us06web.zoom.us/j/85415342861>**MEMBERS:**

VOTING –			
x	John Rodriguez (Chair, Biology Faculty, Guided Pathways Pillar 4 Lead)	x	Chriss Foster (Dean of Liberal Arts & Social Sciences)
x	Sun Young Ban (Co-Chair of Math/Physical Sciences, Math Faculty)	x	Nghiêm Thái (Interim Dean of Allied Health & Public Safety)
x	Margarita Baez (Counseling Faculty)	x	Margie Rubio (Next Up Program Manager)
x	Doris Hankins (Director of Student Activities and Campus Life)		Marisol Roque-Chaves (Admissions and Records Specialist)
			Nancy Moreno (Division III Staff Assistant)
NON-VOTING –			
	Jamila Saleh (Bookkeeper)		

GUESTS: Inger Stark

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	<ul style="list-style-type: none"> Meeting called to order at 09:19 am. Quorum established (5 members). 	
II. Adoption of Agenda	Margarita Baez moved to adopt the agenda. Seconded. Passed unanimously (6 in favor).	
III. Approval of Minutes	Nghiêm Thái moved to adopt the minutes from Dec 1 st . Seconded. Passed unanimously (5 in favor).	
IV. Action Items/ Presentations	Planning & Organizing Spring Flex Day Schedule <ul style="list-style-type: none"> Flex Day Schedule <ul style="list-style-type: none"> Division Meetings: Dean's decide on modality of the meeting. Pinx (lunch) deposit – requires 50% <ul style="list-style-type: none"> Jamilah support PD in filling out payment authorization to Presidents Office Alejandra. Breakfast – Home Style Hot Breakfast from Fresh & Natural \$3,133.86. Doris Hankins motioned to approve breakfast. Passed unanimously. (6 in favor) Party Time of Hayward - décor T-Shirt Final Design Need 2 volunteers Registration Flyer & Survey Feedback Ideas for soliciting donations for Flex Day 	

	<p>Determine sabbatical recommendations to President Johnson.</p> <ul style="list-style-type: none"> Reviewed scores submitted by committee, Step 1 and Step 2. Two applicants- One will be forwarded to the President. Nghiêm Thái motioned to approve Maria Suarez. Passed unanimously. (5 in favor) 	
V. Standing Items	None.	
VI. Old Business	None.	
VII. New Business	None.	
VIII. Announcements	<ul style="list-style-type: none"> Next PDC meeting will be February 2nd at 9:00am-10:00am. 	
IX. Adjournment	<ul style="list-style-type: none"> Meeting adjourned at 10:04 am. Minutes submitted by Margarita Baez. 	