

## Membership

### Voting

#### Faculty

- John Rodriguez (Chair)
- Sun Young Ban
- Margarita Baez

#### Administration

- Doris Hankins
- Chriss Foster
- Marie Amboy

#### Classified Staff

- Margie Rubio
- Marisol Roque-Chaves
- Nancy Moreno

### Non-Voting

- Jamila Saleh  
(Bookkeeper)

### Quorum

5 Voting Members

# Professional Development Committee (PDC) Agenda

## Regular Meeting

October 20, 2022 9:00am-10:00am

<https://us06web.zoom.us/j/85415342861>

- I. Call to Order – *3 min.*
- II. Agenda Review, Changes and Adoption – *2 min.*
- III. Approval of Minutes from September 15<sup>th</sup> and October 6<sup>th</sup> meetings – *4 min.*
- IV. Action Items – *0 min.*
- V. Standing Items – *30 min.*
  - Debrief from Fall Midsemester Flex Day (October 19<sup>th</sup>, 2022)
  - Planning and organizing Spring Flex Day Schedule (In Person) (January 20<sup>th</sup>, 2023)
    - Catering? Rooms? Other Needs?
    - Brainstorm ideas for a speaker for Spring Flex Day.
- VI. Old Business – *15 min.*
  - Delinquent payment to Bird and Bee Education (Ronit Matabuena-Lev).
    - Payment was due April 21, 2022.
    - Late penalty is 1.5% a month.
    - What are the barriers to paying? Next steps/action items?
  - Identify and elect a Secretary/Note-taker
- VII. New Business – *5 min.*
  - Briefly go over sabbatical reviewing and ranking procedures, which will begin November 15<sup>th</sup>
- VIII. Announcements – *4 min.*
  - ICC Contract training follow-up in the future?
  - Between November 15<sup>th</sup> and Dec. 15<sup>th</sup> the faculty and administrators on PDC will need to review and rank sabbatical proposals.
  - Update on getting Flex Day Feedback donations moving forward
- IX. Adjournment – *1 min.*
  - Next meeting November 3<sup>rd</sup>, 9:00am – 10:00am, same Zoom link.