

Meeting Minutes**April 21, 2022****8:30am – 9:30am****Regular Meeting****Zoom ID: <https://cccconfer.zoom.us/j/99180358135>****MEMBERS:**

VOTING –			
X	Frances Moy (Chair Merritt PDC, SAS Coordinator)	X	Doris Hankins (Director of Student Activities and Campus Life)
X	Reeshemah Thornton (Dean of Enrollment Services)		Maria Spencer (Student Personal Services Specialist)
X	Jason Holloway (Division II Dean)		Denise Woodward (Division I Staff Assistant)
X	John Rodriguez (Recording Secretary, Biology Faculty, Guided Pathways Pillar 4 Lead)		
X	Sun Young Ban (Co-Chair of Math/Physical Sciences, Math Faculty)		
NON-VOTING –			

GUESTS: Dale Nabeta, Denise Richardson, Jack Smith Jr.

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	<ul style="list-style-type: none"> Meeting called to order at 8:36am. Quorum established. 	
II. Adoption of Agenda	Jason Holloway moved to adopt the agenda. Seconded. Passed unanimously.	
III. Approval of Minutes	Sun Young Ban moved to adopt the meeting minutes. Seconded. Passed unanimously.	
IV. Action Items/ Presentations	<p>Taslina Rehman Request for Funding for \$769</p> <ul style="list-style-type: none"> John Rodriguez moved to approve Taslima Rehman's request for funding for \$769. Seconded. Passed unanimously. <p>Jon Drinnon Request for Funding for \$1000</p> <ul style="list-style-type: none"> Doris Hankins moved to approve Jon Drinnon's request for funding for \$1000. Seconded. Passed unanimously. 	
V. Standing Items	<p>Review Feedback from Flex Day March 15</p> <ul style="list-style-type: none"> Committee discussed this item <p>Planning August 19 2022 Flex Day</p> <ul style="list-style-type: none"> See follow-up actions 	Frances Moy will reach out to Feather Ives and Jon Drinnon regarding doing a Fall Flex presentation. Frances will also make a draft of the August 19 Flex Day with all the workshop presenters so far.

VI. New Business	<p>August 19 Flex In Person, Hybrid, or Online</p> <ul style="list-style-type: none"> • Dale Nabeta ordered microphones and technology for so that Flex Day could be Hybrid (HyFlex), if needed. He noted a concern that it is hard for presenters to focus on people in-person and people online at the same time, and if the online people got left out, they may drop off. This would be especially difficult for interactive Flex workshops. • Denise Richardson mentioned that the final confirmation on whether Flex will be in person or online is still needed by President Johnson, who will check-in with the other college Presidents. <p>In Person Flex Breakfast and Lunch Budget</p> <ul style="list-style-type: none"> • Discussion not needed, as Flex Day seems like it will more likely be online than in person for Fall. 	
VII. Old Business	None	
VIII. Announcements	<ul style="list-style-type: none"> • Next PDC meeting will be May 5th at 8:30am. • At the next meeting, we will be discussing the drafted agenda for August 19 Flex Day. 	
IX. Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 9:14am. • Minutes submitted by John Rodriguez. 	