

Meeting Minutes
January 12, 2021
9:00 am – 10:30 am
ZOOM ID: 91443026624

MEMBERS:

| VOTING – List full name below | | | |
|--|-----------------|---|-----------------|
| x | Maria Suarez | x | Doris Hankins |
| x | Frances Moy | | Maria Spencer |
| x | Jose A. Salceda | x | Denise Woodward |
| x | Lilia Chavez | x | Soledad Leung |
| x | Jason Holloway | | |
| NON-VOTING – List full name below | | | |
| x | Inger Stark | | |
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| AGENDA ITEM | DISCUSSION | FOLLOW-UP ACTION |
|---|--|---|
| I. Call to Order | Meeting called to order at 9:00 am | |
| II. Adoption of Agenda | Agenda was adopted with no corrections. | M/S/P – Maria Suarez / Doris Hankins |
| III. Approval of Minutes from December 17 | Meeting minutes were approved with no corrections. | M/S/P – Maria Suarez / Doris Hankins |
| IV. Action Items / Presentations / Standing Items | <p>Follow-up with Classified Senate President: -Denise Woodward followed up and received a confirmation from Tachetta Henry.</p> <p>Raffle Donations for January 22 Flex Day: -Jason Holloway donated \$50.00 to be used for raffle prizes. -To be eligible for a raffle prize, participants must attend two workshop sessions on Thursday and two workshop sessions on Friday.</p> <p>Certificates for Workshop Facilitators: -Maria Spencer shared the template via e-mail.</p> <p>January 22 Flex Day Activities: Finalize Schedule</p> <p>8:15-8:50 am Flex Day Introduction with Frances Moy – Professional Development Committee and Welcome Remarks by President David Johnson. Introduction of New Community Members and Remarks by Constituencies 8:50-9:20 am Introduction to Online Services – Dr. Lilia Chavez 9:30-11:00 am Level 2 RAVEN (Response to Racial Microaggressions) Training: The Effects of Racial Microaggressions on Belonging and Success for Students of Color 11:10-12:00 pm Accreditation Updates and College-wide Activity – Accreditation Committee 12:00-1:00 pm Lunch Break</p> | Action Item: Maria Suarez and Frances Moy will follow-up to request Zoom links from presenters. |

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| | <p>1:00-1:50 pm Using Power BI and Other Data Analysis Tools – Nathan Pellegrin</p> <p>1:00-1:50 pm Adobe Sign – Chancellor’s Office</p> <p>1:00-1:50 pm New Faculty Orientation and Faculty Handbook – Tom Renbarger</p> <p>1:00-1:50 pm CurriQnet Training to View and Update Courses and Program Outlines – Nghiem Thai and LaShaune Fitch</p> <p>2:00-2:50 pm Canvas / Online Tools to “Track” Student Engagement – Adoria Williams</p> <p>2:00-2:50 pm Vicarious Trauma and Compassion Fatigue: Taking Care of Yourself in the Midst of Pain – Taquelia Washington</p> <p>2:00-2:50 pm Embedded Tutoring to Enhance Student Success – Isela Santana</p> <p>3:00-3:50 pm Division Meetings. Division 1 Dean Foster (1.5 hours) Division 2 Dean Holloway Division 3 Dean Amboy</p> <p>3:00-3:50 pm Ergonomics Trainings – Emily Kong</p> <p>4:00-5:00 pm Department or Committee Meetings – To the Discretion of the Department Chairs or Committees Division 1 will start Department Meeting at 4:30 pm</p> | <p>Action Item: Inger Stark will provide title and Zoom link for Adobe Sign workshop.</p> <p>Action Item: Maria Suarez will follow-up with Nghiem Thai to confirm CurriQnet workshop.</p> |
| <p>V. New Business / Old Business</p> | <p>PD Funding Request:</p> <p>1. No funding requests to approve.</p> | |
| <p>VI. Announcements</p> | <p>Next Meeting scheduled for February 4th at 9:00 am. We will be using the same Zoom link.</p> | |
| <p>VII. Adjournment</p> | <p>Meeting adjourned at 10:00 am</p> | |