



MERRITT COLLEGE PROFESSIONAL DEVELOPMENT COMMITTEE MEETING

DATE AND PLACE: Tuesday, Oct 2, 2018, 9:00 – 10:30 AM, S-435

AGENDA:

1. Approval of Agenda
2. Approval of 9/18 Minutes
3. Oct. 25, 2018 Flex Day (Updates of action items)
 - Flex Day catering, approval of quote.
 - Tentative Theme: *Nothing happens until something happens- Many parts one community.*
 - Morning schedule:
 - Suggestion to make it more dynamic, with breaks to request audience feedback.
 - Afternoon workshops: Rearrange times with the confirmed workshops.
 - Mario Rivas and Daniel Lawson proposed a new workshop: Professional Development vs Institutional Development Discussion. Requested time 1-3pm
 - Other details: T-shirts
4. Budget Update/Travel Requests
5. Suggestions for upcoming Flex Days:
 - Include more Professional Development activities: Pedagogy, Reading Apprenticeship, etc.
6. Other items:
 - Plans to update website and funding request procedures.
7. Next meeting dates
 - Weekly until Flex Day?
8. Adjournment

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes, and values needed to succeed and participate responsibly in a democratic society and a global economy.