



# Merritt College

12500 Campus Drive, Oakland, CA 94619

www.Merritt.edu/wp/NURS/

Building S, Room 343

Hours: 9:00 am-3:00 pm

Barbara Lee Science & Allied Health Center

*For Office Use Only*

Date:

Initials:

Transcripts:

Other:

## Associate Degree Nursing Program Admissions Brochure – Fall 2023

### GENERAL INFORMATION

The Merritt College Associate Degree Nursing (ADN) curriculum is a two-year program. The program is accredited by the California Board of Registered Nursing and is designed to prepare students for entry level Registered Nursing positions. Upon successful completion of the ADN program, students are eligible to take the state licensing examination for registered nurses. The course of study includes instruction in applied nursing sciences, related natural and social/behavioral sciences, and clinical nursing experience in hospitals and healthcare facilities located in the San Francisco Bay Area.

Students may apply only **once** during the academic year. Applications are accepted from **February 15, 2023** through **March 15, 2023** for the ADN class entering in the Fall. Completed applications **must be received by March 15, 2023 at 4:00pm** to be eligible for review. Applications postmarked by **March 15<sup>th</sup>** will be accepted.

Applications **received/postmarked after March 15, 2023** will not be considered – no exceptions.

### GROUP A COURSE REQUIREMENTS PRIOR TO APPLICATION

**All** the following courses must be satisfactorily completed at an accredited college or university prior to submitting the application. All coursework must be documented by official transcripts and included in the application packet. The following **Biology** coursework must be successfully completed (grade of C or above) with an overall **GPA of 2.5 or above**. All **English** coursework must be completed with an overall **GPA of 2.5 or above**.

To confirm that courses taken outside of Peralta District are equivalent to Group A course requirements, it is highly recommended that applicants meet with a college counselor prior to submitting the application packet. **Online and Hybrid classes** completed in Spring 2020 or later will be accepted for Core Biology classes due to COVID-19. All Group A classes receiving a grade of “Credit” or “Pass” instead of a letter grade will be calculated as a “C.”

#### **Group “A”**

- **BIOL 20A** - Human Anatomy and Physiology with Lab (5 units)
- **BIOL 20B** - Human Anatomy and Physiology with Lab (5 units)

**OR**

- **BIOL 2** - Human Anatomy with Lab (5 units)
- **BIOL 4** - Human Physiology with Lab (5 units)

**AND**

- **BIOL 3** - Microbiology with Lab (5 units)
- **ENGL 1A** - Composition and Reading (4 units)

*(ENGL 1A Composition and Reading will not be substituted/waived by any other course. Submit course equivalency documentation signed by the English Department Chair at Merritt College.)*

**Please Note:** Do not submit any transcripts for Group A courses **in progress**.

**Your application will not be considered if any Group A courses are in progress.**

## **GROUP “B” COURSE REQUIREMENTS FOR GRADUATION**

Although Group “B” courses meet Graduation Requirements and can be completed *prior to or after* admission into the ADN Program, **it is highly recommended that these courses be completed prior to admission into the program.** Each Group “B” course must be completed with a grade of “C” or above (letter grade only) “C-” **is not acceptable.** The minimum unit requirement for the Associate degree is 19 units; some of these requirements can be met by the Group “A” prerequisite courses. **Computer Literacy and Ethnic Studies** are degree requirements that must be completed (**no exceptions or waivers can be applied**) even though they are not required by the BRN for licensure. All other B courses are required for licensure. **PLEASE NOTE: Any pre-requisites taken at the upper division level, while acceptable for entry, may not meet graduation requirements. Please meet with a college counselor to ensure that all Graduation Requirements are met.**

### **Group “B”**

- **MATH 203** - Intermediate Algebra (4 units) or a higher math course
- **ENGL 1B** - Composition and Reading (4 units) OR
- **ENGL 5** - Critical Thinking (3 units)  
(*ENGL 5 requires an additional Humanities Course*)
- **SOC 1** - Introduction to Sociology (3 units) OR
- **ANTHR 3** - Introduction to Social and Cultural Anthropology (3 units)
- **PSYCH 1A** - General Psychology (3 units)
- **COMM 20** - Interpersonal Communications (3 units)  
(*COMM 20 Interpersonal Communication will not be substituted/waived by any other course.*)
- **Computer Literacy** (1 unit)
- **Ethnic Studies** (3 units)

## **APPLICATION PROCESS FOR FALL 2023**

**Please adhere to the following when submitting your application packet.** Any falsifications in the application packet will result in disqualification. Additionally, any incomplete application packets will not be reviewed or considered.

- Step 1. Complete all academic requirements for admission.
- Step 2. Submit official transcripts electronically from **ALL** colleges attended. Transcript requests from previously attended colleges should be made well in advance of the application deadline. All official college transcripts must be in the original sealed envelope and **must be attached** to the application upon submission. Physical transcripts are recommended and preferred. If only electronic transcripts are available, they must be sent electronically from the school, directly to: **ADNtranscripts@peralta.edu**  
**Unofficial Peralta Community College District transcripts will be accepted and must be attached.**
- Step 3. For pre-requisite coursework outside of California, submit a copy of the catalog course description with your application. **Applications will be deemed incomplete without it.**
- Step 4. Foreign college transcripts must first be submitted to an international evaluation service for translation and to determine course equivalencies prior to application submission.
- Step 5. Submit only the completed application along with transcripts and out of state catalog course descriptions.

**ALL MAILED APPLICATION PACKETS MUST BE SENT via US Postal Service:**  
**Applications should be mailed using US Postal Service ONLY, no other couriers/required signatures as the department will not be able to verify receipt or delivery.**

**MERRITT COLLEGE NURSING  
ATTN: ADN ADMISSIONS  
12500 CAMPUS DR. S-343  
OAKLAND, CA 94619**

**NOTE: Only complete applications submitted by the March 15<sup>th</sup> deadline will be accepted. The ADN department is not responsible for any lost or misdirected applications, transcripts, or documents.**

**\*\*Application packets that are incomplete and do not have all the required materials above will not be reviewed or considered.**

### **SELECTION PROCEDURE**

All application packets will be processed using the following procedure:

**Phase 1.** Group A Coursework – All applications submitted by the deadline will be reviewed for completion, including Group A prerequisites, core Biology GPA = 2.5+, and English GPA = 2.5+

**Phase 2.** *Chancellor's Advisory Model* – Merritt College Associate Degree Nursing program has instituted the CA State *Chancellor's Model for Enrollment in Associate Degree Nursing Programs*. The *Model* uses a formula that takes into calculation four key areas:

1. Overall cumulative GPA from **all** colleges attended
2. Overall cumulative GPA from **all** college level English courses
3. Core Biology GPA (Anatomy, Physiology, and Microbiology)
4. Core biology course repetitions\*

\*Core Biology course repetitions will adversely affect your overall score. [i.e., each repetition deducts from your Chancellor's Score, and three repetitions eliminates your chance of receiving the required **80%**]. ALL repetitions count, regardless of the grade, A, B, C, D, F, or W ("withdraw").

+Pass/Credit courses are equal to a 2.0 GPA

**RECENCY REQUIREMENT:** Merritt College ADN has a 7-year "Recency Requirement" (i.e., biology courses are required to be completed after January 2016). Courses completed prior to 2016 are not considered.

Each application is assessed using the *Model* formula to yield a percentage score. Applicants who receive an **80%** or above, will be considered eligible to continue in the application process.

**Phase 3.** Students will be notified of their application status by mail **May 5, 2023**. The letter will explain if the applicant will be eligible to continue to Phase 4. Please note that it is the student's responsibility to notify ADN of any email address changes.

*If you have not received a response by **May 5, 2023**, please email [ADNadmissions@peralta.edu](mailto:ADNadmissions@peralta.edu).*

**Phase 4. Test of Essential Academic Skills (ATI TEAS, Version 7)** - You will be notified with a request to have your TEAS 7 scores sent electronically from ATI at your own expense. Please note that we are no longer accepting TEAS 6 scores and will accept only **FIRST TIME TEAS 7** scores.

**Complete the TEAS 7 and submit scores electronically to Merritt College by May 12, 2023.**

For more information about the **TEAS** testing locations, please visit [www.ATItesting.com](http://www.ATItesting.com). Applicants may purchase review materials and request submissions of prior TEAS results through this website.

**Phase 5. Lottery** - Qualified applicants will be entered into a lottery on **May 22, 2023** to determine the admitted class. If you have not received a response regarding your status by **June 1, 2023** please send an email to [ADNadmissions@peralta.edu](mailto:ADNadmissions@peralta.edu).

**Phase 6. Mandatory ADN Orientation** – All students selected for admission will be required to attend a mandatory orientation for the program on **June 13, 2023**. Failure to attend will result in immediate disqualification of the applicant.

### **ENROLLMENT / ADMISSIONS ELIGIBILITY**

All students selected for admission into the ADN program for Fall 2023 are required to adhere to the following requirements. Failure to meet the deadline or comply with additional admission requirements will result in forfeiture of your space.

1. Apply for admission to Merritt College by following the instructions given during the ADN Orientation. [Steps to Enroll : \(www.merritt.edu\)](http://www.merritt.edu)
2. Complete the Student Health Screening Information detailed during the ADN Orientation documenting a recent physical examination. Students are responsible for any costs incurred in obtaining and completing their required medical/physicals exams in accordance with the guidelines stipulated at the ADN Orientation.
3. Obtain CPR certification for “BLS Healthcare Provider” from the American Heart Association. Certification is **only accepted from the American Heart Association** and must remain current throughout the length of the program.
4. Undergo a criminal background check & drug screening (details received at ADN Orientation). *In accordance with Regulation 480 of the Board of Registered Nursing, if you have been convicted of any offense other than a minor traffic violation, you may not qualify to be licensed as a registered nurse. If you have any questions regarding this matter, please contact the California Board of Registered Nursing, P.O. Box 944210, Sacramento, CA 94244-2100. For more information go to the California Board of Registered Nursing website – <http://www.rn.ca.gov/applicants/lic-faqs.shtml#disc>*
5. Show proof of **positive titers** for the following tests: Varicella, Mumps, Measles, Rubella, Hepatitis A and Hepatitis B. Proof of COVID-19 and TDAP vaccinations will be required. *Waivers will not be accepted. There may be additional requirements based on clinical site mandates that are unknown at this time.*
6. Show evidence of **2-step TB test** (annually) by **August 21, 2023**. If positive, show results of chest x-ray. QuantiFERON Gold TB tests are accepted.

## **ASSOCIATE DEGREE NURSING CURRICULUM**

The following courses are to be completed after admission to the ADN program and require two years to complete. These courses must be completed with a grade of 'C' or better (75% or better) in lecture and satisfactory clinical performance in each section of a course. A grade of (C-)/ (70%-74.99%) is not acceptable.

### **Group "C"**

- **NURS 1** - Fundamentals in Nursing: Beginning Principles of Health Care
- **NURS 3A** - Perinatal Nursing
- **NURS 3B** - Pediatric Nursing
- **NURS 4A** - Intermediate Medical-Surgical Nursing
- **NURS 4B** - Psychiatric Nursing
- **NURS 5** - Advanced Medical-Surgical Nursing: Disruption in Homeostasis
- **NURS 10** - Leadership and Management
- **NURS 11** - Ethics and Law
- **NURS 12** - Calculation of Drug Dosages for Health Professionals
- **NURS 13** - Pharmacology in Nursing
- **NURS 14** - Nutrition and Diet Therapy in Nursing

### **PRIOR HEALTH CARE EXPERIENCE, TRANSFERS, OR ADVANCE PLACEMENT**

Applicants who wish to transfer from another ADN program or who have prior experience in the Health Care field, may apply to seek advanced placement **after** they have been accepted in the Merritt ADN program. Transfer or advanced placement students will be admitted only on a space-available basis. For information about this option, please send an email to the ADN Program Director at [ADNadmissions@peralta.edu](mailto:ADNadmissions@peralta.edu).

## ADN Program – Frequently Asked Questions (FAQs)

**1. Are you still accepting electronic/mailed application packets?**

We are only accepting hand-delivered or mailed i.e., hard copy of application packets.

**2. What is the primary reason for being disqualified from the Selection Process?**

Students are unaware of the pre-requisites, GPA requirements, or the application procedure. Our best recommendation for a well-prepared application packet is to read the brochure and follow directions carefully.

**3. How do I know if I have taken or will be taking the right course(s)? Can someone prescreen my application, coursework, grades, etc. to see where I stand or if I qualify?**

Any questions regarding courses a student “should take,” if they “qualify” or “transfer equivalently,” should be directed to the Counseling Department at the college you are attending OR at Merritt College at <https://www.merritt.edu/wp/counseling/>

**4. I took a Human Anatomy & Physiology Course, but I did not take the lab (or there was not a lab requirement). Isn't this the same course? And one of my biology courses (anatomy, physiology, and/or microbiology) is 4 units instead of 5 units, does it still count?**

All biology (Group “A” courses) are required to be taken with a lab. If the course taken is only a lecture it will not be accepted. The number of units is based on Peralta’s course units. At other schools, the number of units may vary but the course curriculum and pre-requisites are the same. If you have any doubt, please refer to question #2.

**5. I took the TEAS 7.0 a while back can I retake it?**

You can retake it. However, Merritt College only considers the first-time scores for applicants.

**6. I took AP English in high school and took the AP Exam giving me credit for English 1A. Will this be accepted?**

Credit must show on your college transcript. Additionally, applicants should attach supporting documentation from a counselor noting the college credit by examination. Be sure to list the English 1A under Group A on your application.

**7. I am curious to know if the students are well-prepared for the NCLEX exam when they complete the program here. What is the NCLEX pass rate for Merritt’s ADN Program?**

The California State exam for licensure is the NCLEX Exam and the pass rate for recent years is available online at <http://www.rn.ca.gov/schools/passrates.shtml>

**8. I am a licensed LVN (Licensed Vocational Nurse) in the state of California. Do you have an LVN to RN Program?**

The LVN to RN Upgrade Program is not active currently. LVNs (Licensed Vocational Nurse) are welcome to apply through the general application process and once admitted they can inquire about challenging for advance placement.

**9. I dropped off my application, will I get a receipt?**

If you bring the entire brochure and application to the ADN office between 9:00 am – 3:00 pm, **ADN staff** will initial receipt of your application package.

**10. How can I check the status of my application throughout the process?**

Please refer to the process dates in the application brochure.





# Merritt College

## Associate Degree Nursing Program

12500 Campus Drive, Oakland, CA 94619, Phone: 510-436-2422

**Building S, Room 343**

**Hours: 9:00 am-3:00 pm**

**Barbara Lee Science & Allied Health Center**

**FALL 2023 APPLICATION**

*For Office Use Only*

Date:

Initials:

Transcripts:

Other:

**YOU ARE REQUIRED TO ANSWER ALL QUESTIONS. Incomplete or unanswered questions will result in an incomplete application and WILL NOT BE PROCESSED.**

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Name

If you have changed your name, please list the name you have previously used:

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Name

\_\_\_\_\_  
Date Changed

\_\_\_\_\_  
Address

\_\_\_\_\_  
Home Phone #

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Work #

\_\_\_\_\_  
Email

\_\_\_\_\_  
Cell #

Social Security # **(REQUIRED)** \_\_\_\_\_ Do you have a California LVN License?  YES  NO

Are you a US Citizen?  Yes  No: Visa # \_\_\_\_\_

The State of California **Education Code Section 7861**, Subdivisions (g) and (h) requires we collect the following demographic information:

Gender

Date of Birth

Ethnic Group

Female

\_\_\_\_\_  
mm/dd/yyyy

African American

Other Non-White

Male

American Indian/Alaskan Native

Pacific Islander

Asian

Hispanic

Filipino

White Non-Hispanic

Unknown/Non-Respondent

Use numbers 1, 2, & 3 to show primary languages spoken at home:

\_\_\_\_ Arabic \_\_\_\_ English \_\_\_\_ Russian \_\_\_\_ Tagalog \_\_\_\_ Chinese (including dialects) \_\_\_\_ Farsi \_\_\_\_ Spanish \_\_\_\_ Other

Have you ever applied to the Associate Degree Nursing program at Merritt College before?

YES Year(s): \_\_\_\_\_  NO (first time applying)

List ALL colleges and universities attended. NOTE-List Peralta Colleges ONCE for attendance at Laney, Merritt, Alameda, & Berkeley. Please Note: **Failure to submit all college transcripts electronically to [ADNTranscripts@peralta.edu](mailto:ADNTranscripts@peralta.edu) will result in disqualification from the application process.**

Name of Institution	City and State	From Sem/Yr. - To Sem/Yr.	Degree/Diploma?
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
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**List ALL courses completed from the English and ESL (English as a Second Language) Departments.**  
 This information must be completed (i.e., DO NOT WRITE “SEE TRANSCRIPT”). For courses taken outside of California, you are required to attach a scanned copy of the catalog/course outline and description with the application.

Title of Course	Course #	# Of Units	Grade	College	Sem/Yr. (ex. Fall '15)

**List Human Physiology, Human Anatomy, & Microbiology pre-requisite courses ONLY (include all attempts, including withdrawals, failures & repeats).** This information must be completed (i.e., DO NOT WRITE “SEE TRANSCRIPT”). For courses taken outside of California, you are required to attach a scanned copy of the catalog/course outline and description.

Title of Course	Course #	# Of Units	Grade	College	Sem/Yr. (ex. Fall '13)

**I certify under penalty of perjury that all information contained herein is correct and I understand that any falsifications or failure to meet any of the deadlines, as stated in the attached admission brochure, will result in disqualification from the application process.**

\_\_\_\_\_

Print Last Name, First Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date