



Farmacist: Food as Medicine

Job Description

Organizational Description

The mission of the Alameda County Deputy Sheriffs' Activities League (DSAL) is to unite Sheriff's Office personnel, citizens and youth of Alameda County in the pursuit and implementation of initiatives that will reduce crime, better the lives of area residents and enhance the community through action and collaboration with its partners.

DSAL recreation programs offer no- and low-cost soccer, boxing, fitness and other recreational activities for low-income community members and provides opportunities for Sheriff's deputies to interact positively with members of the community.

DSAL community development programs endeavor to provide support for community groups, empower community members to engage in the political process, engage in creative placemaking, and make their community a more vibrant, healthy place to live, work and play.

Dig Deep Farms is a DSAL social enterprise with a dual mission of providing access to healthy food and creating job experience and employment opportunities for populations that have historically had limited access to both.

Job Summary

The Farmacist will primarily, but are not limited to, properly taking care of and preparing produce for sale and Food as Rx programming, communicating with clients/customers, providing good customer service, answering questions about produce and providing educational content, restocking produce and supplies for the Farmacy, and documenting inventory and sales (i.e., cash, credit, debit and voucher redemption). In addition to staffing the Farmacy, the Farmacist will also participate in urban farming related activities (i.e., seeding, planting, harvesting vegetable crops for production).

DSAL General Competencies

These are the qualities that all DSAL employees are expected to exhibit.

- **Efficiency:** able to produce significant output with minimal wasted effort.
- **Organization:** Plans and organizes in an efficient, productive manner, focuses on key priorities. Does not let important details fall through the cracks or derail a project.
- **Proactivity:** Acts without being told what to do, brings new ideas to the organization. Moves quickly and takes the initiative on matters of importance.
- **Tenacity:** Asks questions until the way forward is clear. Demonstrates a willingness to go the distance to get something done. Follow-through on commitments.
- **Intellectual curiosity:** Learns quickly, and demonstrates a desire to absorb new information and put it into practice.
- **Flexibility:** Adapts quickly to changing priorities and conditions. Copes well with complexity and ambiguity.
- **Innovation:** Creates new approaches to intractable problems. Isn't tied to old ways of doing business or solving problems.
- **Respect:** Maintains courteous and professional relationship with staff and the public; is responsive and fair toward all co-workers. Follows through on all requests.
- **Communication:** Keeps coworkers and other parties informed of relevant meetings and work progress. Communicates expectations clearly, gives timely feedback.

Dig Deep Farms Farmacist Key Responsibilities

Farmacist: Food as Rx

- Intake of new patient referrals in the DDF database
- Research new recipe cards, create English and Spanish versions, send the PDF to OSW/other partner clinics, and print enough for all Rx Bags
- Outreach to new patients via text/phone (spanish speaking required)
- Draft and print Food as Rx Recipe
- Coordinating with Farm and Food Hub staff to dispatch Rx patient deliveries on appropriate days.
- Scanning and uploading Food as Rx documentation
- Programmatic data inputs/reporting
- Oversight of Rx bagging
 - Clean/Bag/Organize/keep track of produce inventory
 - Include recipe cards in Rx bags
 - Ensure that correct bags are loaded into the correct storage areas and delivery vehicles
 - Remove/compost any spent produce from cold storage/fridge

- Coordinate with farm team and bag packing crews to make sure everyone is on the same page about food safety, timing of delivery and packing of bags
- Respond to text/email/phone inquiries from patients in English and Spanish.
- Research delivery failure queries in dispatch track, the delivery tracking database, and drivers, respond to inquiries within 1 business day.
- Problem solve delivery failures with driver manager/drivers, making sure that every delivery is properly accounted for
- If DDF restarts in-clinic pharmacies, staff at an in-clinic farm stand(s) as needed

Qualifications for this position include:

- Ability to use critical thinking and technology to problem solve independently, ask questions where needed, and don't get daunted by roadblocks, but continue to follow up and ask questions until each task is done.
- Ability to use a calendar effectively - to set up regular tasks on a calendar, and do them without having to be reminded
- Comfort talking on the phone and texting with new customers in English and Spanish, ability to communicate clearly and respectfully with other staff and customers
- Excellent follow through, never lets anything fall through the cracks
- Attention to detail
- Ability to work with new technologies
- Ability to problem solve and course correct when operations are not as efficient as they could be
- Ability to arrive on site on time
- Some knowledge and/or interest in farming/nutrition
- Ability to handle money responsibly and transact cash sales
- Ability to repetitively lift, carry and move up to 50 lbs
- Valid CA DL

Type of Employment

The position is a full-time hourly position at \$26/hour.

This position includes the following benefits:

- Full time employees accrue vacation according to the following schedule, up to a maximum of six paid weeks:
 - 6.67 hours per month or 10 days = 0 -1 year
 - 10 hours per month or 15 days per year = >1 to <5 years
 - 13.33 hours per month or 20 days per year = >5 years
- Group health insurance plan: DSAL pays 100% of the value of the Kaiser Silver medical/dental plan. Kaiser Gold and Platinum are also available, and the employee pays the difference in price.
- Cell phone usage reimbursement: \$10/pay period for hourly staff who use their cell phones regularly for work
- Non-matching 401K to allow employees to save for retirement pre-tax

Organizational Role and Supervisor

The Farmacist reports to the Dig Deep Farms Directors and Management

Location

Ardenwood Historic Farm (34600 Ardenwood Blvd., Fremont, CA 94555) and possibly at the assigned part time to clinic Farmacy stand(s), if we go back to an in-clinic Farmacy model.

EMAIL YOUR RESUME TO SASHA SHANKAR
SSHANKAR@DIGDEEPFARMS.COM