



Education and Outreach Coordinator (Bilingual English/Spanish)

Friends of Sausal Creek (FOSC) is a volunteer-based, nonprofit, community organization dedicated to promoting awareness, appreciation, and stewardship of Oakland's Sausal Creek Watershed, which drains to San Francisco Bay. The mission of FOSC is to restore, maintain, and protect the Sausal Creek Watershed. We educate future generations, involve the community in local environmental stewardship, and collaborate with agencies and other nonprofits to have a positive, equitable impact on the local ecosystem.

Position

We are looking for an enthusiastic, hardworking team member who is interested in learning the ropes at a small nonprofit and stepping into a leadership role. The education and outreach coordinator (EOC) leads FOSC's environmental education program, developing local youth environmental stewards. Through hands-on experiences, students learn about the physical and ecological connection of the creek and surrounding urban areas. This position also maintains and builds community connections to engage the lower Sausal Creek watershed community (Fruitvale) in stewardship opportunities, urban greening projects¹ and environmental justice efforts.

1. Environmental Education:

- Plan and lead environmental classroom lessons and experiential field trips in urban and open spaces in the Sausal Creek Watershed with K-12 students (ages 6-18). (Topics/Activities: watershed ecology, creek-to-bay connection, mapping/art projects, bird watching, aquatic insect monitoring, water quality testing, removing invasive, nonnative species and planting natives to support habitat restoration projects). Update/develop lesson plans.
- Continue the expansion of FOSC's lower watershed and estuary-based field trip programs for schools located in the Fruitvale district, close to the creek outlet. Develop new school/youth organization partnerships and maintain existing relationships; coordinate with teachers and volunteer docents;
- Lead summer education and restoration programs; collaborate with Team Oakland job training crews (ages 15-24) and Oakland Parks, Recreation, and Youth Development summer campers (6-12 year olds).
- Implement program evaluation, coordinate school waivers, and complete administrative tracking.

2. Community Outreach

- In collaboration with the community, create and promote culturally appropriate watershed stewardship and educational opportunities (e.g. restoration workdays, tours). Keep the community informed about watershed issues and opportunities.
- Support local community members and student volunteers in leading watershed project(s).
- Attend local community meetings and events and collaborate with program partners; represent FOSC at outreach and tabling events (e.g. neighborhood festivals). Build new community and organizational partnerships and maintain existing ones in Fruitvale.
- Take the lead for the organization as an outreach partner in the Bay Area Integrated Regional Water Management Disadvantaged Community Involvement Program. Continue to engage Fruitvale community members and organizations in moving from the data collection phase (identifying water and watershed challenges and needs) to identifying possible pilot projects for a feasibility study (e.g. increase access and quality of open space/parks, create a green corridor, build stormwater pollution and illegal dumping awareness).

¹ For background, see [Sausal Creek Walkable Watershed Concept Plan](#).

General Requirements

- Associates or Undergraduate degree
- Fluency in Spanish
- Experience in community outreach and organizing, group facilitation, and project implementation.
- Experience leading outdoor, experiential education activities and managing groups; enjoy working outdoors and in the Oakland community with students/youth.
- Excellent public speaking and presentation skills. Enjoy speaking and working with members of the public. Communicate effectively and professionally both orally and in writing
- Knowledge and experience working with people of all ages and backgrounds, especially BIPOC groups that have historically had limited access to open space and parks
- Knowledge of environmental and social justice issues in Oakland
- Knowledge of creek and watershed-related environmental issues; knowledge of restoration techniques and native plants a plus
- Demonstrated professional writing ability (e.g. timely emails, reports), proficiency with social media, word processing, spreadsheet software, and databases (e.g., Salesforce, Excel)
- Ability to lift 40 pounds

Core characteristics and qualities

- Self-starter, able to organize workload and schedule and function independently via home office and also collaborate with small team and board-level advisors remotely.
- See potential of project and create meaningful partnerships in order to implement them
- Strong interpersonal skills, highly motivated, and possess strong work ethic
- Organized and detail-oriented while maintaining focus on 'big picture'; perform several tasks concurrently, meet deadlines, and work with changing priorities
- Positive role model, able to connect with others and forge strong relationships
- Understand and advocate for FOSC's programs; be passionate about the mission and anticipate future needs
- Dedicated to the work of greater diversity, equity, and inclusion in the environmental field
- Candidate must be able to adapt to unfolding projects as well as the COVID-19 orders.

Terms and Schedule

This position is full-time (35-40 hours per week), with a somewhat flexible schedule. The candidate must be able to work occasional weeknights and weekends. The rate of pay is \$22 to \$25/hour depending on experience. The selected candidate will be responsible for personal transportation, including transporting materials for restoration and tabling. Mileage to FOSC-related activities is reimbursable. Workers' Compensation Insurance is provided, a health reimbursement arrangement is available at the end of the three-month probationary period and paid sick leave is accrued. After three months of employment, employee begins to accrue two weeks of paid personal time off each year and five holidays. Successful completion of a background check, proof of negative TB results, and proof of personal auto insurance are required.

Direction and Support Received

This position will receive guidance and direction from the executive director and FOSC board of directors and collaborate with FOSC's small staff. Because there is no centralized office, it is essential that the selected candidate have the experience and motivation to work independently with minimal day-to-day supervision while keeping interested parties informed.

To Apply

Applications will be accepted until the position is filled, but **applicants are encouraged to apply by July 12, 2021**. To apply, please email a PDF cover letter and résumé to jobs@sausalcreek.org