



Welcome to Program Review

Merritt College - 2019

Disability Services - Service Area or Special Program

Annual Program Update

Program Overview

Please verify the mission statement for your program. If your program has not created a mission statement, provide details on how your program supports and contributes to the College mission.

Our mission is to:

- Empower students with disabilities for success.
- Provide services to minimize the limiting effects of a disability.
- Advocate for the needs and rights of students with disabilities.
- Create a "level playing field" in the classroom.

Program Total Faculty and/or Staff

Full Time

- Frances Moy
- Mary Ciddio
- Barbara Dimopoulos
- Lee Peevy
- Reagan Pruitt

Part Time

- Ron Nelson
- Jack Smith
- Joan Davis
- Mitra Mofidi
- Polly Jones
- Geneva Toliver

The Program Goals below are from your most recent Program Review or APU. If none are listed, please add your most recent program goals. Then, indicate the status of this goal, and which College and District goal your program goal aligns to. If your goal has been completed, please answer the follow up question regarding how you measured the achievement of this goal.

Students who utilize alternate media services will demonstrate a greater understanding of their course content. Students who use alternate media services should have greater access to class content than without it. This is an area that students indicated they were not satisfied with so more time and effort is needed to address this. This will be measured by student survey.

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Completion: Increase number of degrees and certificates by 20% over the next 5 years.

District Goal

Advance Student Access, Equity, and Success

Students with disabilities will demonstrate the ability to successfully navigate college and community support systems. Students need to attend orientation and counseling appointments to know about services and support available to them at Merritt and the community. Knowing where to go for support will help students develop self-advocacy skills which will be used when they leave Merritt

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Completion: Increase number of degrees and certificates by 20% over the next 5 years.

District Goal

Advance Student Access, Equity, and Success

Students with disabilities will demonstrate the ability to make progress towards their individual educational goals such as associate degrees, certificate and transfer requirements.

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Time to Completion: Reduce the number of excess units earned by students.

District Goal

Advance Student Access, Equity, and Success

Adopt a district wide Disability Services Database Management System. A management system has been identified and agree upon by all the campuses. The final details are in progress with district IT.

Status
In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal
Equity: Reduce the achievement gaps for African-American, multiethnic and male students.

District Goal
Advance Student Access, Equity, and Success

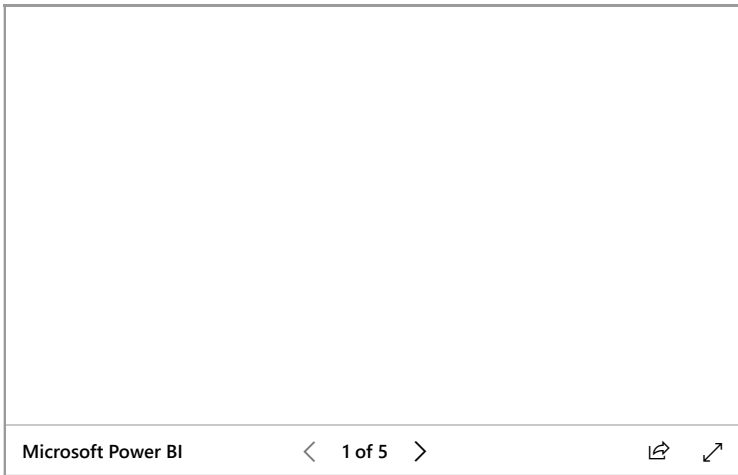
Describe your current utilization of facilities, including labs and other space

Currently our department is located in various buildings. Counseling, equipment loans, some test proctoring is located in R building. The High Tech Center, Alternate Media, Learning Opportunity Program and some test proctoring are located in the P building. LRNRE classes are taught throughout the campus.

Program Update

Semester End Enrollment/Usage Pattern

Review your Semester End Enrollment by setting the filter to your college and subject



Using the dashboard, review and reflect upon the data for your program. Describe any significant changes and discuss what the changes mean to your program. Consider whether performance gaps exist for disproportionality impacted students. Focus upon the most recent year and/or the years since your last comprehensive program review. Cite data points from the dashboard to support your answer.

Though the Completion Rate in DSPS Learning Resources classes is low, it is likely due to the low enrollment and new offering of specific LRNRE classes of 261 and 262. As a positive indicator of the overall Retention and Completion rate of DSPS/Merritt students, the California Community Colleges Chancellor's Office Data Mart shows DSPS/Merritt's 646 student count of students in Basic Skills classes at a rate of Retention at 84.91% and Success at 75.47%. Then the Degree Applicable classes are at a Retention Rate of 80.20% and a Success Rate of 63.82%.

Describe the department's progress on Student Learning Outcomes (SLOs) and/or Administrative Unit Outcomes (AUOs) since the last Program Review/APU. If your discipline offers a degree or certificate, please describe the department progress on Program Learning Outcomes (PLOs).

We are currently updating SLOs for some of our classes. Once it is completed all our classes will be up to date. We have a new certificate of completion Basic Employability Preparation. One class has yet to be offered before students can complete the certificate.

Describe the outcomes and accomplishments from previous year's funded resource allocation request.

Brief description of funded request	Source (any additional award outside your base allocation)	Total Award Amount	Outcome/Accomplishment
Purchase screen reading programs for students who are print impaired.	BSI	9000	We were able to purchase screen reader program Kurzweil for students to have their textbooks read aloud while showing the text, highlight and extract highlighted portions of text to create study guides. We were able to purchase a three years subscription. The software is available to students in the adaptive computer lab, library and learning center.
Purchase software for students with visual impairments.		20,000	We were able to purchase 10 licenses of Fusion computer screen magnifier and reader software. Fusion provides students magnification and visual enhancements for screen viewing ease with screen reading functionality.

In the boxes below, please add improvement actions and resource requests that are directly related to the questions answered in this section. If there are no improvement actions or resource requested in this area, leave blank.

Improvement Action

Improvement Actions

Improvement Action

Action Item	Description	To be completed By	Responsible Person
Improved services for Hearing Impaired, Visually Impair...	Given the need for specialized Assistive Technology equipment for Hearing Impaired, Visually Impaired, and Learning Disabled, the Computer Access instructor needs time for training themselves and students on the use of the technologies, and for connecting to grants such as the Distance Education Captioning and Transcription grant. In addition to training and applying for grants, time to meet with instructors and students on the first few days of classes to be sure the equipment's use in the classroom is clear and smooth. Finally this person needs additional time during the semester to problem solve with issues that will certainly arise.	5/22/2020	Frances Moy

Resource Request

Technology and Equipment	New	
Description/Justification		Estimated Cost
A Data Base Management System for DSPS/All Peralta called Disability Services Management Suite (DSMS) or AIM (Accessible Information Management) to be purchased to replace the current system Student Accommodation Manager.		4096

Resource Request

Technology and Equipment	New	
Description/Justification		Estimated Cost
Sonocent online note taking system. We need to purchase enough licenses for 10 students.		1250

Resource Request

Supplies	Instructional Supplies and Materials	
Description/Justification		Estimated Cost
Smart Pens for note taking “ we need to purchase more		10000

Resource Request

Other	Other	
Description/Justification		Estimated Cost
Real Time Captioning/Transcription of lectures with the Roger Pen microphone and accessories		20000

Resource Request

Professional Development	Individual/personal PD needed	
Description/Justification		Estimated Cost
SAS staff training multiple sessions to be held mid-semester for 2 hours each for special disability categories “ for example Autism, Deaf, Hearing Impaired, Visually Impaired.		500

Resource Request

Facilities	Labs	
Description/Justification		Estimated Cost
Testing space for 20 students for disability classroom testing accommodations		1000

Resource Request Summary

Total Cost: \$36846
Total Resource Request: 6

Program Update

Personnel

No Resources found for this category

Professional Development

Type	Description/Justification	Estimated Cost
Individual/personal PD needed	SAS staff training multiple sessions to be held mid-semester for 2 hours each for special disability categories “ for example Autism, Deaf, Hearing Impaired, Visually Impaired.	500
Sub-Total: \$500		

Technology and Equipment

Type	Description/Justification	Estimated Cost
New	A Data Base Management System for DSPS/All Peralta called Disability Services Management Suite (DSMS) or AIM (Accessible Information Management) to be purchased to replace the current system Student Accommodation Manager.	4096
New	Sonocent online note taking system. We need to purchase enough licenses for 10 students.	1250
Sub-Total: \$5346		

Supplies

Type	Description/Justification	Estimated Cost
Instructional Supplies and Materials	Smart Pens for note taking “ we need to purchase more	10000
Sub-Total: \$10000		

Facilities

Type	Description/Justification	Estimated Cost
Labs	Testing space for 20 students for disability classroom testing accommodations	1000
Sub-Total: \$1000		

Library

No Resources found for this category

Other

Type	Description/Justification	Estimated Cost
	Real Time Captioning/Transcription of lectures with the Roger Pen microphone and accessories	20000
Sub-Total: \$20000		

Sign and Submit

Please provide the list of members who participated in completing this program review.

Frances Moy
Ron Nelson
Mary Ciddio
Barbara Dimopoulos
Lee Peevy
Jack Smith
Reagan Pruitt

Please enter the name of the person submitting this program review.

Frances Moy