



# Welcome to Program Review

Merritt College - 2019

Puente - Service Area or Special Program

Annual Program Update

## Program Overview

**Please verify the mission statement for your program. If your program has not created a mission statement, provide details on how your program supports and contributes to the College mission.**

The mission of the Puente Program is to increase the number of educationally underrepresented students who enroll in four-year colleges and universities, earn degrees, and return to their communities as leaders and mentors to future generations.

### Program Total Faculty and/or Staff

Full Time

Part Time

**The Program Goals below are from your most recent Program Review or APU. If none are listed, please add your most recent program goals. Then, indicate the status of this goal, and which College and District goal your program goal aligns to. If your goal has been completed, please answer the follow up question regarding how you measured the achievement of this goal.**

To maintain a strong connection with student participants until they graduate and/or transfer to four year colleges and universities. This program goal is ongoing and will continue to be assessed. In the Spring of 2019, the Puente Program's Co-Coordinator administered a Post-Comprehensive Evaluation to Puente students to elicit information about students' experiences with the Puente learning community and the degree to which the Puente environment has enhanced/not enhanced students' commitment to their college environment. Based on the results of the Post Comprehensive Evaluation, 95% of Puente students strongly agreed or agreed with the statement, The activities that I am involved in at Puente support my transfer plan. Puente students reported being involved in the following activities: transfer success workshops, scholarship workshops, Puente Transfer Motivational Conference, Día de los Muertos, community fundraisers, university fieldtrips, Cesar Chavez celebration, regular meetings with Puente Counselor, and the Puente End of the Year ceremony.

Status

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

In-Progress

College Goal

Transfer: Increase transfers to CSU and UC by 6% annually.

District Goal

Advance Student Access, Equity, and Success

To redesign and expand the Puente Mentor Program. This program goal is ongoing and will continue to be assessed. Each semester, the Puente Program facilitates two mentor activities, including professional and peer mentors visiting either the counseling or English classes to share their college to career journeys. In the Spring of 2019, the Puente Program's Co-Coordinators administered a Post-Comprehensive Evaluation to Puente students to elicit information about students' experiences with the Puente learning community and the degree to which the Puente environment has enhanced/not enhanced students' commitment to their college environment. Based on the results of the Post Comprehensive Evaluation, 89% of Puente students strongly agreed or agreed with the statement, "I've had regular contact with a mentor and 92% strongly agreed or agreed with the statement, I learned a great deal from a mentor.

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Transfer: Increase transfers to CSU and UC by 6% annually.

District Goal

Build Programs of Distinction

### **Describe your current utilization of facilities, including labs and other space**

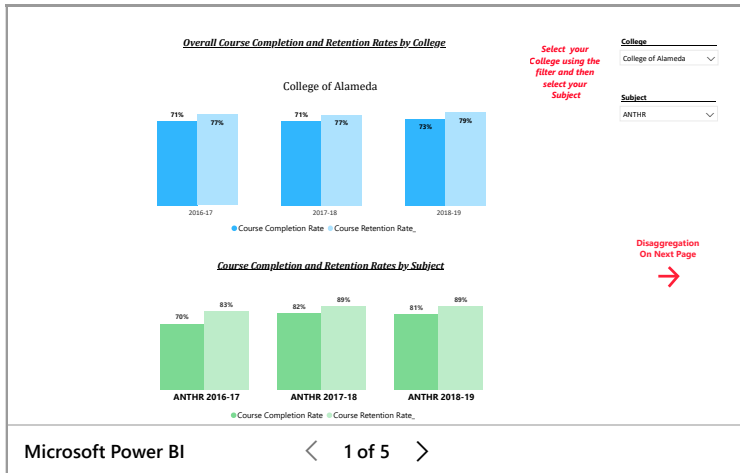
The Puente Room, P-108: In 2010, the Merritt Community celebrated the grand opening of the Puente Room in P-108 – a space that provides a "home away from home. Since 2010, the Puente Room has kept regular hours, Monday through Friday and serves approximately 100 students per semester. A long conference table and chairs were donated by the Office of Instruction and the Office of the President donated two desktop computers for student use. Students utilize the room to study, hold Puente Club meetings, conference with community members and mentors, and build interpersonal relationships that foster personal and intellectual growth.

Instructor and Counselor Offices in the Puente Room: While several Puente Programs at other community colleges have designated study spaces similar to that of Puente at Merritt, the instructor and counseling offices are usually not in close proximity to the program's study spaces as that of the Puente Program at Merritt College. Students find it convenient to meet with the Puente counselor and instructor whose offices are situated side by side in the Puente Room, P-109 and P-110. The Team finds it extremely helpful for providing on-going support and intervention strategies.

## **Program Update**

### **Semester End Enrollment/Usage Pattern**

Review your Semester End Enrollment by setting the filter to your college and subject



Select your College using the filter and then select your Subject

Disaggregation On Next Page →

Using the dashboard, review and reflect upon the data for your program. Describe any significant changes and discuss what the changes mean to your program. Consider whether performance gaps exist for disproportionality impacted students. Focus upon the most recent year and/or the years since your last comprehensive program review. Cite data points from the dashboard to support your answer.

- 2018-2019: Puente Course Complete Rate = 78%
- 2018-2019: Puente Course Retention Rate = 88%
- 2018-2019: Merritt College Course Completion Rate = 70%
- 2018-2019: Merritt College Retention Rate = 79%

In 2018-2019 the Puente Program’s course completion rate was 8% above the course completion rate for Merritt College and 9% above the course retention rate for Merritt College. The Puente Program has long prided itself on providing quality services to our students in order to maintain the course completion and course retention rates well above that of the general student population. Puente provides an array of services in order to meet this standard. In particular, the Puente team works closely with students in a culturally rich, caring and supportive learning environment. Our purpose is to provide opportunity for lifelong learning, develop critical thinking and writing skills, leadership development, enrichment opportunities, ongoing support while assisting students to attain degrees and certificates and return to their community as leaders and mentors to future generations.

Describe the department's progress on Student Learning Outcomes (SLOs) and/or Administrative Unit Outcomes (AUOs) since the last Program Review/APU. If your discipline offers a degree or certificate, please describe the department progress on Program Learning Outcomes (PLOs).

In the Spring 2019, Puente assessed the following Student Learning Outcome (SLO): Students will be able to identify major preparation, general education and elective courses needed to attain or transfer into their chosen major and degree level. In order for this SLO to be considered successfully achieved 75% of students in the Puente learning community needed to have a comprehensive Student Education Plan (SEP) tailored to their individual academic plan on file by the end of the spring semester and complete a post comprehensive evaluation. Results indicated that 81% of students participating in the Puente Program completed a comprehensive SEP and were able to explain which courses they were using to meet general education, major preparation, and electives. The attainment of this SLO helped the students to feel empowered and make effective academic decisions by following a comprehensive SEP created in collaboration with their Puente Counselor.

Describe the outcomes and accomplishments from previous year’s funded resource allocation request.

Brief description of funded request	Source (any additional award outside your base allocation)	Total Award Amount	Outcome/Accomplishment
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Charter Buses - Fall/Spring	VPSS - No Base Allocation.	\$4,000	Provide transportation to attend Puente Transfer Motivational Conference and visit select universities.
Supplies	VPSS - No Base Allocation.	\$1,000	Replenish office supplies, including toner, markers, pens, paper, binders, folders, etc.
End of The Year Celebration	VPSS - No Base Allocation.	\$2,000	Students receive completion certificates and graduates receive graduation stoles. Event is catered.

**In the boxes below, please add improvement actions and resource requests that are directly related to the questions answered in this section. If there are no improvement actions or resource requested in this area, leave blank.**

Improvement Actions                      Improvement Action

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
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**Resource Request**

Personnel	Student Worker		
% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs
.25	Office and administrative support. Work study funds.	0	0
Total Costs			
0			

**Resource Request**

Professional Development	Individual/personal PD needed	
Description/Justification		Estimated Cost
Puente Counselor and English Instructor will be attending two required regional and statewide trainings.		1500

**Resource Request**

Supplies	Noninstructional Supplies and Materials	
Description/Justification		Estimated Cost
Marketing materials, including a banner and brochures for outreach presentations.		1000

**Resource Request**

Technology and Equipment	New	
Description/Justification		Estimated Cost
Color printer for office use.		400

**Resource Request**

Other	Other	
Description/Justification		Estimated Cost
Graduation stoles.		1000

**Resource Request Summary**

Total Cost: \$3900  
 Total Resource Request: 5

**Program Update**

Personnel					
Type	% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs	Total Costs
Student Worker	.25	Office and administrative support. Work study funds.			0
<b>Sub-Total: \$0</b>					

**Professional Development**

Type	Description/Justification	Estimated Cost
Individual/personal PD needed	Puente Counselor and English Instructor will be attending two required regional and statewide trainings.	1500
<b>Sub-Total: \$1500</b>		

Technology and Equipment

Type	Description/Justification	Estimated Cost
New	Color printer for office use.	400
<b>Sub-Total: \$400</b>		

Supplies

Type	Description/Justification	Estimated Cost
Noninstructional Supplies and Materials	Marketing materials, including a banner and brochures for outreach presentations.	1000
<b>Sub-Total: \$1000</b>		

Facilities

No Resources found for this category

Library

No Resources found for this category

Other

Type	Description/Justification	Estimated Cost
	Graduation stoles.	1000
<b>Sub-Total: \$1000</b>		

## Sign and Submit

**Please provide the list of members who participated in completing this program review.**

Jose A. Salceda  
Dr. Lilia Chavez

**Please enter the name of the person submitting this program review.**

Jose A. Salceda