



Welcome to Program Review

Merritt College - 2019

EOPS/CARE - Service Area or Special Program

Annual Program Update

Program Overview

Please verify the mission statement for your program. If your program has not created a mission statement, provide details on how your program supports and contributes to the College mission.

The mission of the EOPS /CARE program is: To facilitate the enrollment, retention and academic success of students who are educationally and economically challenged. To support and enable EOPS students' successful pursuit of a higher education through a comprehensive program of "over and above" EOPS services.

Program Total Faculty and/or Staff

Full Time

Judy Adams
Rose Allen
Kathleen Whitmore
Rachel Ellis

Part Time

Edna Ross
Kenn Waters
Andrea Melano

The Program Goals below are from your most recent Program Review or APU. If none are listed, please add your most recent program goals. Then, indicate the status of this goal, and which College and District goal your program goal aligns to. If your goal has been completed, please answer the follow up question regarding how you measured the achievement of this goal.

Describe your current utilization of facilities, including labs and other space

4 offices, 3 cubicles and small reception area.

Program Update

Semester End Enrollment/Usage Pattern

Review your Semester End Enrollment by setting the filter to your college and subject



Using the dashboard, review and reflect upon the data for your program. Describe any significant changes and discuss what the changes mean to your program. Consider whether performance gaps exist for disproportionality impacted students. Focus upon the most recent year and/or the years since your last comprehensive program review. Cite data points from the dashboard to support your answer.

Title: Discuss Educational goals -After interacting with an EOPS /CARE counselor, students will be able to discuss their major plan and degree level as demonstrated by answering a questionnaire related to items contained in their Student Educational Plan (SEP). Number of students who utilized services in Spring 19 is 420. Number of students surveyed N: 35. This showed that 90% of students met expectations of answering correctly at least 80% of the questions contained in the SEP questionnaire given to them after receiving EOPS /CARE services for at least semester. The majority of students who answered the questionnaire were aware that they need to meet with a counselor to complete the AA graduation petition 30/35. The majority know how many semesters they still need to complete the necessary courses to graduate or transfer (31/35). Most students who answered the questionnaire need 3-4 additional semesters at Merritt before they can accomplish their educational goal. The majority of students have already decided on a college major (35/35). Almost half of the students surveyed (14/35) are interested in pursuing a major in nursing. The other two majors most frequently chosen by this group were psychology and substance abuse counseling. The majority of the students knew that they needed 60 units to be able to transfer (30/35) or graduate with an Associate degree (27/35). The majority of students knew that at least IGETC is needed to meet the general education requirements for the UC system. The program has not identified gaps or problems that need improvement because the high percentages of knowledge students have acquired from meeting with an OPES faculty and staff.

Describe the department's progress on Student Learning Outcomes (SLOs) and/or Administrative Unit Outcomes (AUOs) since the last Program Review/APU. If your discipline offers a degree or certificate, please describe the department progress on Program Learning Outcomes (PLOs).

Title: Level of satisfaction with the EOPS /CARE programs. Criteria for success: At least 75% of students will mark their questions with either satisfied or very satisfied answered. Number of student surveyed N: 28. The overall results indicate that there is an overall very high level of satisfaction with the services provided to EOPS /CARE students. The highest level of satisfaction were found in Priority Registration (100%), Book Vouchers (100%), Academic Counseling (96%), Referrals to other campus services (95%) and referral to outside agencies (93%). The data is very positive and the program will therefore continue to provide all services mentioned.

Describe the outcomes and accomplishments from previous year's funded resource allocation request.

Brief description of funded request	Source (any additional award outside your base allocation)	Total Award Amount	Outcome/Accomplishment
			No request approved

In the boxes below, please add improvement actions and resource requests that are directly related to the questions answered in this section. If there are no improvement actions or resource requested in this area, leave blank.

Improvement Actions Improvement Action

Improvement Action

Action Item	Description	To be completed By	Responsible Person
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Resource Request

Personnel	Classified Staff		
% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs
.5	Clerical/needed to recruitment and processing	20000	15000
Total Costs			
35000			

Resource Request

Personnel	Full-time Faculty		
% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs
100	Full-time Academic Counselor	70000	35000
Total Costs			
105000			

Improvement Action

Action Item	Description	To be completed By	Responsible Person
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Resource Request

Technology and Equipment	Replacement	
Description/Justification Computers/Printers/laptop/projector		Estimated Cost 8000

Resource Request Summary

Total Cost: \$150000
Total Resource Request: 3

Program Update					
Personnel					
Type	% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs	Total Costs
Classified Staff	.5	Clerical/needed to recruitment and processing	20000	15000	35000
Full-time Faculty	100	Full-time Academic Counselor	70000	35000	105000
Sub-Total: \$140000					

Professional Development
No Resources found for this category

Technology and Equipment					
Type	Description/Justification	Estimated Cost			
Replacement	Computers/Printers/laptop/projector	10000			
Sub-Total: \$10000					

Supplies
No Resources found for this category

Facilities
No Resources found for this category

Library
No Resources found for this category

Other
No Resources found for this category

Sign and Submit

Please provide the list of members who participated in completing this program review.

Rachel Ellis & Judy Adams

Please enter the name of the person submitting this program review.

Rachel Ellis