



Welcome to Program Review

Merritt College - 2019

ATHL - Service Area with Instruction

Annual Program Update

Program Overview

Please verify the mission statement for your program. If your program has not created a mission statement, provide details on how your program supports and contributes to the College mission.

The Merritt College Athletics Department will create an environment that inspires a student's positive self-image, emotional well-being and health consciousness through physical fitness, specialized physical skill development and emphasis on character traits like teamwork, determination, respect, self-confidence, cooperation and self-motivation.

Program Total Faculty and/or Staff

Full Time

Brock Drazen
Liana Gerardo

Part Time

Tamas Stewart
Liana Gerardo
Armond Gray
Derrick Jones
Greggmar Swift
Glenn Van Straatum
Robert Shantz
Damion McNeil
Danielle Adams
Fred Brown
Sergio Valle
Nigus Solomon
Rosa Rico
Gregory Stewart

The Program Goals below are from your most recent Program Review or APU. If none are listed, please add your most recent program goals. Then, indicate the status of this goal, and which College and District goal your program goal aligns to. If your goal has been completed, please answer the follow up question regarding how you measured the achievement of this goal.

Design, develop and seek college, district and state approval for new courses under the ATHL umbrella that address California Community College Athletic Association (CCCAA) practice regulations and student needs for off season and preseason training.

Status If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?
In-Progress

College Goal
Equity: Reduce the achievement gaps for African-American, multiethnic and male students.

District Goal
Advance Student Access, Equity, and Success

Seek funding for maintenance and upgrading our classroom facilities and ancillary support facilities so that quality programs are maintained for our students. See 2018-19 Program Review for detailed description

Status If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?
In-Progress

College Goal
Transfer: Increase transfers to CSU and UC by 6% annually.

District Goal
Advance Student Access, Equity, and Success

Develop a transportation plan that is economically efficient and protects the health and safety of students and Peralta employees.

Status If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?
In-Progress

College Goal
Equity: Reduce the achievement gaps for African-American, multiethnic and male students.

District Goal
Advance Student Access, Equity, and Success

Graduate/transfer a minimum of 50 student-athletes in May 2021.

Status
In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal
Completion: Increase number of degrees and certificates by 20% over the next 5 years.

District Goal
Advance Student Access, Equity, and Success

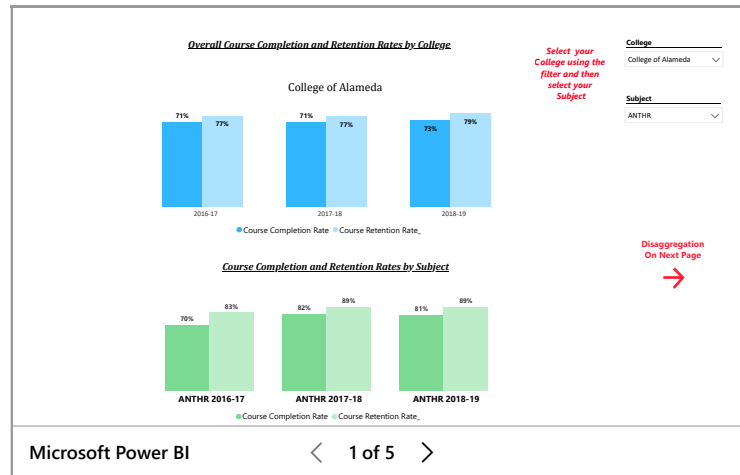
Describe your current utilization of facilities, including labs and other space

Merritt College Athletics uses A113â€™the fitness center, E/F building gymnasium, locker rooms, showers, bathrooms, athletic training office and office area on the second floor of the F building. Athletics also uses the grass soccer fields and the track and field stadium and turf.

Program Update

Semester End Enrollment/Usage Pattern

Review your Semester End Enrollment by setting the filter to your college and subject



Using the dashboard, review and reflect upon the data for your program. Describe any significant changes and discuss what the changes mean to your program. Consider whether performance gaps exist for disproportionality impacted students. Focus upon the most recent year and/or the years since your last comprehensive program review. Cite data points from the dashboard to support your answer.

Athletics has a much higher course retention and completion rate than the general population average. For example in 2018-19 the overall retention and completion rate for Athletics was 95% compared to 79% retention and 70% completion for the college as a whole. Athletics is also highly populated with students who fall under the SSSP/Equity umbrella as traditionally underserved groups. Therefore, the retention and completion rates of students in athletics classes is a very positive sign. The department is determined to build on these solid statistics by providing our students with wrap around services so that they can succeed at the same levels in pursuit of their academic goals.

Describe the department's progress on Student Learning Outcomes (SLOs) and/or Administrative Unit Outcomes (AUOs) since the last Program Review/APU. If your discipline offers a degree or certificate, please describe the department progress on Program Learning Outcomes (PLOs).

The department's progress on Student Learning Outcomes is strong. Kinesiology Department Chair, Inga Marciulionis, has been relentless in pursuit of 100% compliance. We should be there by end of fall 2019 semester.

Describe the outcomes and accomplishments from previous year's funded resource allocation request.

Brief description of funded request	Source (any additional award outside your base allocation)	Total Award Amount	Outcome/Accomplishment
Wireless Shot Clocks	VPI/Unknown	\$4K	Our basketball team received wireless shot clocks to replace the 30+ year old broken clocks in the gymnasium through the generous efforts of the Vice President of Instruction, David Johnson.
Gymnasium Floor	Steph Curry/Under Armour	20K	Our gym floor will be resurfaced 11/20/19 through Steph Curry and businesses that sponsor him (and because they damaged the floor at a Curry event in our gym in August).

In the boxes below, please add improvement actions and resource requests that are directly related to the questions answered in this section. If there are no improvement actions or resource requested in this area, leave blank.

Improvement Action

Improvement Actions

Improvement Action

Action Item	Description	To be completed By	Responsible Person
Travel Advances	Part time coaches pay out of pocket and have to seek a lengthy reimbursement process instead of receiving travel advances prior to away competitions. The travel advance process is very cumbersome and exceeds any reasonable interpretation of audit protection. A district review of the process would be ideal. Nonetheless, if the system in place remains, it is incumbent on the people who are involved in the process to move the paperwork from station to station in a more efficient manner. This can be done with clear communication as paperwork arrives and leaves one desk on its way to the next until the entire process is complete.	7/15/2020	Victoria Menzies/Brock Drazen

Resource Request

Personnel	Full-time Faculty
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% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs
100	One FT Faculty- Athletics Department needs full time coaches to support and maintain student success. As is, coaches spend out of pocket, recruit, enroll, retain and graduate/transfer their traditionally underserved student population providing the critical communication link for wrap around support. Coaches become THE on campus (and sometimes off campus) advocates for students. The athletics program brings FTES and SSSP/Equity students to Merritt's doorstep. A comparison with full timers in Laney College athletics is unfavorable as it is 7 to 1 full timers there and here at Merritt. Merritt enrollment in athletics is increasing as can be seen fall 2019 up 25% fall over fall.	75000	15000

Total Costs
90000

Improvement Action

Action Item	Description	To be completed By	Responsible Person
Transportation Plan	<p>Athletic transportation to away events must be safe and allow for enough seating for traveling teams especially when there is a conflict involving multiple away competitions on the same day. Currently we have 3 old 8 passenger vans (2007 x 2 and 1 x 2003). Vehicle maintenance at regular mileage intervals has not been happening for several years. In fact, it's not clear whether the vans have been maintained at all for the last several years. There are not enough seats, there are not seatbelts for all passengers and the vans don't pass the 'feel safe' test when coaches drive them. This is a big liability risk and, more importantly, a health and safety risk for our students and employees. We have several options: 1) We rent. We can cover the whole school year for about \$8k. We would also use the school owned vans for short trips like Chabot or Contra Costa. So, they would need maintenance (tune up/oil change etc.). 2). We purchase or lease new vans. Three quotes have been submitted for leases. This is not the most economical method. Our administration is interested in wrapping the vans but this is an expensive process. Van magnets would be a much less expensive option. 3) We purchase, rent or lease busses and drivers. It is doubtful this would be financially viable.</p>	1/21/2019	Victoria Menzies/Marie-Elaine Burns

Resource Request

Personnel	Classified Staff
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% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs
100	One staff assistantâ€”Athletics had a staff assistant from fall 2014 until August 22, 2018 when our assistant was assaulted on campus. The position has not been re-filled. We have been told that a 30 hour per week part time permanent classified staff would be hired but has not been advertised at this time. Previous staff work was critical to the success of state compliance provisions (i.e. weekly eligibility verification, processing payments state, conference, coaches and officiating dues), travel advance processing and supply/equipment budget requests.	40000	

Total Costs
40000

Resource Request

Supplies	Software	Estimated Cost
Description/Justification SportsWare Online-Athletic Injury tracking. This software is used by our athletic trainer, Liana Gerardo to maintain electronic student records on injuries and rehabilitation protocols		500

Resource Request

Supplies	Noninstructional Supplies and Materials	Estimated Cost
Description/Justification Business Cards for all faculty in the department. Our coaches recruit in the community for Merritt College. They are on the frontlines of outreach. No coaches have been issued business cards.		1000

Resource Request

Technology and Equipment	Replacement

Description/Justification	Estimated Cost
Computer upgrade and printer for Athletic Trainer. Our trainer is a new hire as of December 4, 2018. Previously our trainer of 30 years maintained paper records. We now have a trainer bringing our record keeping and rehabilitation protocols into the electronic age. This is critical for privacy and efficiency.	2000

Resource Request

Technology and Equipment	Replacement
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Description/Justification	Estimated Cost
Ice machine. Our ice machine ran its course and passed away peacefully on September 29, 2019. It is a vital piece of equipment and required under Bylaw 9 of the California Community College Athletic Association (CCCAA) Constitution for the health and safety of our students.	5000

Resource Request

Facilities	Offices
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Description/Justification	Estimated Cost
The athletic trainers office F105 is a small aging room that doesn't do justice to the over 130 student-athletes on campus. In a "CONFIDENTIAL NOT FOR WIDE DISTRIBUTION" email from a district project manager on 8/20/2019, "Removal of carpet in the Training Room and replacement with VCT tile receptive to standardized medically acceptable cleaning practices" was recommended for the health and safety of our students and staff.	1500

Resource Request

Facilities	Labs
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Description/Justification	Estimated Cost
The sand pits at the track need refilling.	400

Resource Request

Facilities	Labs
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Description/Justification

The soccer turf field at the stadium was installed and opened for use in the spring 2003. It is a heavily trafficked field used not only by both Merritt's men and women's soccer and men and women's track and field teams but also by regular renters. At 16 years old, it has exceeded its 8-10 year lifespan.

Estimated Cost

150000

Resource Request

Technology and Equipment

Replacement

Description/Justification

Taping Table for the trainers office. Our current table is as old as the building (50+ years old).

Estimated Cost

800

Resource Request

Supplies

Instructional Supplies and Materials

Description/Justification

Uniforms and warm ups for our men and women's teams. We can develop a rotational plan. For example, men and women's basketball and women's soccer received supply money this school year. Men's soccer, men and women's cross country and men and women's track received no funding as of yet. Men and women's cross country and track did not receive any supply money last year either. I will estimate on the high end and include all sports. However, if we rotate it would be half.

Estimated Cost

24000

Resource Request Summary

Total Cost: \$315200

Total Resource Request: 11

Program Update

Personnel

Type	% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs	Total Costs
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Full-time Faculty	100	One FT Faculty- Athletics Department needs full time coaches to support and maintain student success. As is, coaches spend out of pocket, recruit, enroll, retain and graduate/transfer their traditionally underserved student population providing the critical communication link for wrap around support. Coaches become THE on campus (and sometimes off campus) advocates for students. The athletics program brings FTES and SSSP/Equity students to Merritt's doorstep. A comparison with full timers in Laney College athletics is unfavorable as it is 7 to 1 full timers there and here at Merritt. Merritt enrollment in athletics is increasing as can be seen fall 2019 up 25% fall over fall.	75000	15000	90000
Classified Staff	100	One staff assistant's Athletics had a staff assistant from fall 2014 until August 22, 2018 when our assistant was assaulted on campus. The position has not been re-filled. We have been told that a 30 hour per week part time permanent classified staff would be hired but has not been advertised at this time. Previous staff work was critical to the success of state compliance provisions (i.e. weekly eligibility verification, processing payments state, conference, coaches and officiating dues), travel advance processing and supply/equipment budget requests. Sub-Total: \$130000	40000		40000
Professional Development	No Resources found for this category				
Technology and Equipment					
Type	Description/Justification	Estimated Cost			
Replacement	Computer upgrade and printer for Athletic Trainer's Our trainer is a new hire as of December 4, 2018. Previously our trainer of 30 years maintained paper records. We now have a trainer bringing our record keeping and rehabilitation protocols into the electronic age. This is critical for privacy and efficiency.	2000			

Replacement	Ice machine. Our ice machine ran its course and passed away peacefully on September 29, 2019. It is a vital piece of equipment and required under Bylaw 9 of the California Community College Athletic Association (CCCCA) Constitution for the health and safety of our students.	5000
Replacement	Taping Table for the trainers office. Our current table is as old as the building (50+ years old).	800

Sub-Total: \$7800

Supplies Type	Description/Justification	Estimated Cost
Software	SportsWare Online-Athletic Injury tracking. This software is used by our athletic trainer, Liana Gerardo to maintain electronic student records on injuries and rehabilitation protocols	500
Noninstructional Supplies and Materials	Business Cards for all faculty in the department. Our coaches recruit in the community for Merritt College. They are on the frontlines of outreach. No coaches have been issued business cards.	1000
Instructional Supplies and Materials	Uniforms and warm ups for our men and women's teams. We can develop a rotational plan. For example, men and women's basketball and women's soccer received supply money this school year. Men's soccer, men and women's cross country and men and women's track received no funding as of yet. Men and women's cross country and track did not receive any supply money last year either. I will estimate on the high end and include all sports. However, if we rotate it would be half.	24000

Sub-Total: \$25500

Facilities Type	Description/Justification	Estimated Cost
Offices	The athletic trainers office F105 is a small aging room that doesn't do justice to the over 130 student-athletes on campus. In a "CONFIDENTIAL NOT FOR WIDE DISTRIBUTION" email from a district project manager on 8/20/2019, "Removal of carpet in the Training Room and replacement with VCT tile "receptive to standardized medically acceptable cleaning practices" was recommended for the health and safety of our students and staff.	1500
Labs	The sand pits at the track need refilling.	400
Labs	The soccer turf field at the stadium was installed and opened for use in the spring 2003. It is a heavily trafficked field used not only by both Merritt's men and women's soccer and men and women's track and field teams but also by regular renters. At 16 years old, it has exceeded its 8-10 year lifespan.	150000

Sub-Total: \$151900

Library
No Resources found for this category

Other
No Resources found for this category

Sign and Submit

Please provide the list of members who participated in completing this program review.

Brock Drazen

Please enter the name of the person submitting this program review.

Brock Drazen