



## Welcome to Program Review

Merritt College - 2019

ART - Instruction

Annual Program Update

### Program Overview

**Please verify the mission statement for your program. If your program has not created a mission statement, provide details on how your program supports and contributes to the College mission.**

Merritt's Art Department seeks to maintain its reputation for educational excellence while embracing and incorporating contemporary culture, materials and methods. We engage students of different ages, genders, ethnicities, life experiences and artistic awareness in developing a creative intelligence through exposure to the history and practice of visual arts. Through classroom instruction, we advance students' knowledge of human aesthetics, awareness of sensory information, strategies for creative problem solving, and give them the technical skills to function successfully as artists in the community, in a variety of ways both traditional and nontraditional.

### Program Total Faculty and/or Staff

#### Full Time

Sheila Metcalf Tobin

#### Part Time

Dianne Jones  
 Lisa Lietzke  
 Mark Leavitt  
 Natasha Mevedev  
 Sean Levon Nash  
 Crystal Kamoroff  
 Pamela Thomas  
 Pablo Villicana

**The Program Goals below are from your most recent Program Review or APU. If none are listed, please add your most recent program goals. Then, indicate the status of this goal, and which College and District goal your program goal aligns to. If your goal has been completed, please answer the follow up question regarding how you measured the achievement of this goal.**

I. Improve quality, completion rate and repetition of assessment: Schedule training sessions with assessment specialists scheduled for all faculty to attend. Creation of Assessment Calendar to include regular reminders sent out each semester.

Status	If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?
In-Progress	

College Goal  
 Select College Goal....

District Goal  
 Strengthen Accountability, Innovation and Collaboration

II. Develop more collaborative projects within class curriculum and add more studio art classes that will bring more students and art to the Merritt campus like Introduction to Mural Arts and Studio Arts Laboratory.  
 NEW: Diversify Art History offerings to provide more variety of GE requirements for students and improve department productivity.

Status	If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?
In-Progress	

College Goal  
 Select College Goal....

District Goal  
 Build Programs of Distinction

III. Update equipment in both ceramics and 2D art studios to provide dependable resources and technology for student learning.

Status	If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?
Completed	Requested and received new equipment to supply students in both A122 and A133 with new and sufficient equipment to meet instructional needs.

College Goal  
 Select College Goal....

District Goal  
 Develop and Manage Resources to Advance Our Mission

Integrate ARTS program and activities across curriculum and campus. Bring more ART to Merritt campus via displays of student artwork campus wide.

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Select College Goal....

District Goal

Build Programs of Distinction

Continuing Spring 2019: Updated Arts Foundation Certificate of Achievement and Studio Arts Transfer Degree is listed in review process with a few steps remaining for completion.

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Select College Goal....

District Goal

Build Programs of Distinction

### **Describe your current utilization of facilities, including labs and other space**

Currently the Art department is under utilizing the A122 2D and A133 3D studio classrooms to offer all studio lecture/lab classes. Many classes were cancelled this semester. 2 classes are running on Tuesday and Friday in A133 and 4 classes are running Tuesday, Wednesday and Friday in A122.

We had planned to offer a new ceramics class in Fall 2019 to increase our offerings and better utilize our ceramics studio but 2 ceramic classes were cancelled due to low enrollment. We will also lost and additional 2D design and the Botanical drawing which has been regularly offered in the Horticulture Building was also cancelled due to low enrollment.

The Art department also currently offers two art history classes on campus.

A new offering of Art 3 History of Western Art was cancelled as was one of the Art 4 online sections.

We also continue to use the S352 shell/gallery space to exhibit student and faculty work. In 2019 we coordinated the 20th Annual Show of Merritt and the 2nd Annual All the Art We Make including classified staff and faculty work and an open call for entry exhibit entitled The Art of Healing.

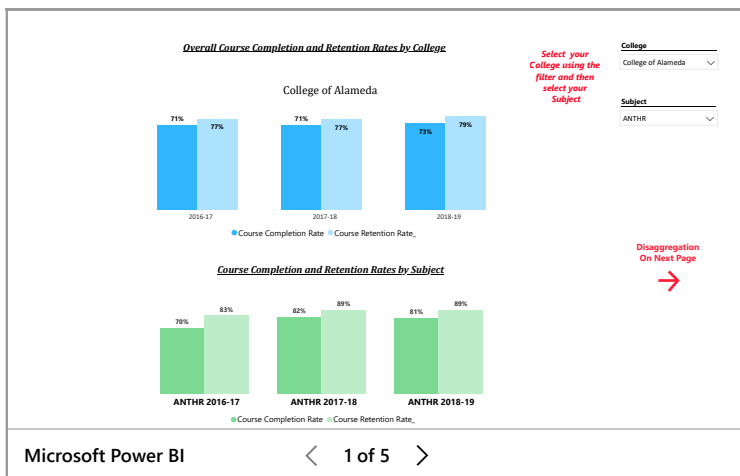
The Art department also makes use of a display case window in the A building breezeway to showcase student work from current classes. And a new group of life long learning students has just begun the search for other exhibition spaces on campus. They have already met with the Head Librarian and have plans to pursue other secure and appropriate locations.

It was determined some time ago now that the A Building is slated for demolition in the near future and the Art Department along with other A Building programs requested that a new building be constructed before demolition occurs so the we may move our program to a new facility that can accommodate the special use classrooms like our ceramics studio (A133) and drawing and painting studio (A122). We continue to request here as in our previous APU and APR to be included in all decision-making processes that will impact our program and our constituents.

## **Program Update**

### Semester End Enrollment/Usage Pattern

Review your Semester End Enrollment by setting the filter to your college and subject



Using the dashboard, review and reflect upon the data for your program. Describe any significant changes and discuss what the changes mean to your program. Consider whether performance gaps exist for disproportionality impacted students. Focus upon the most recent year and/or the years since your last comprehensive program review. Cite data points from the dashboard to support your answer.

The Art Departments course completion and retention rates have remained relatively the same by a few percentage points for the last several years. They have been and remain above the college rates.

Describe the department's progress on Student Learning Outcomes (SLOs) and/or Administrative Unit Outcomes (AUOs) since the last Program Review/APU. If your discipline offers a degree or certificate, please describe the department progress on Program Learning Outcomes (PLOs).

Department progress on SLOs is slow and arduous. However, I worked with the Division 1 Assessment Coordinator last semester to review and correct all Art Department SLOs, totaling 150 for 55 courses. One large contribution to our slow progress is the ratio of part time to full time instructors being 1 full time and 8 part time. The second is the our studio classes run with 3 or more concurrent sections, so in order to stay current each instructor must assess 3 - 5 SLOs per semester or per year. We have not reviewed the PLOs for our certificates.

Describe the outcomes and accomplishments from previous year's funded resource allocation request.

Brief description of funded request	Source (any additional award outside your base allocation)	Total Award Amount	Outcome/Accomplishment
Supplies	White and brown paper rolls	\$353.34	Providing students and instructors with paper for in class activities and clean surfaces and backing for installation of gallery exhibits.

Equipment	GBC Classiccut Ingento Maple Cutters	\$690.	Providing students with functional and safe equipment for paper cutting large sheets of paper.
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**In the boxes below, please add improvement actions and resource requests that are directly related to the questions answered in this section. If there are no improvement actions or resource requested in this area, leave blank.**

**Improvement Actions** Improvement Action

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
Improve and maintain S352	Improve and maintain exhibition walls for regular use to display student, faculty and staff artwork by purchasing supplies to clean, repair and paint wall and other support surfaces.	1/25/2019	Sheila Metcalf Tobin

**Resource Request**

Supplies	Noninstructional Supplies and Materials	
Description/Justification Students thrive when their work is regularly shared. The Art Department full time and part time faculty collaborate to create exhibition opportunities for student work and for students to see the work of their instructors. We need to improve and maintain the quality of our exhibition space to showcase all or our efforts.		Estimated Cost 600.00

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
Ongoing: cleaning of studio classrooms A122 and A133	Unmet request from 2018-2019 Program Review: The A122 studio classroom needs to be cleaned weekly or bi-weekly. Wiping down table surfaces, sweeping and mopping floor are imperative to keep the classroom safe and usable environment for all classes.		

**Resource Request**

Facilities	Classrooms	
Description/Justification		Estimated Cost
The A122 studio classroom needs to be cleaned weekly of bi-weekly. Wiping down table surfaces, sweeping and mopping floor are imperative to keep the classroom safe and usable environment for all classes.		

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
Increase Figure Model Budget	Unmet request from 2018-2019 Program Review: Increase figure model budget to adapt for rate changes of vendor Bay Area Models Guild	8/19/2019	Approval from Division 1 Dean and VP of Business Office

**Resource Request**

Other	Other	
Description/Justification		Estimated Cost
Funding for live models to pose for figure drawing and portraiture classes.		7100.00

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
Library Collection	Unmet request from 2018-2019 Program Review: Add to Merritt Library collection to support classroom activities including current texts being used by instructors as guides for coursework, Master Copy assignments and identifying and practicing specific techniques would be beneficial to add to the Merritt Library collections. Bibliographies are included in syllabi and assignment handouts to encourage students to further pursue course content, increase student learning and accessibility to resources.	8/24/2020	

**Resource Request**

Library	Library Collections	Estimated Cost
<b>Description/Justification</b>		
Figure Drawing: The Structure, Anatomy and Expressive Design of the Human Form, 6th Edition 6th Edition by Nathan Goldstein	\$40(used)	1285.00
2. Drawing Essentials: A Complete Guide to Drawing 3rd Edition by Deborah Rockman	\$65(new)	
3. Botanical Drawing Using Graphite and Coloured Pencils Paperback	November 1, 2016 by Sue Vize \$25(new)	
4. Botanical Drawing in Color: A Basic Guide to Mastering Realistic Form and Naturalistic Color Paperback	July 20, 2010 by Wendy Hollender \$20(new)	
5. Drawing from Life 3rd Edition by Clint Brown and Cheryl McLean	\$40 (used)	
6. Pastel Painting Atelier: Essential Lessons in Techniques, Practices, and Materials Hardcover	April 23, 2013 by Ellen Eagle \$ 27(new)	
7. Kitaj 4th Edition by Marco Livingstone	\$40(new)	
8. Drawings Of Jim Dine Hardcover	April 2, 2004 by Judith Brodie \$31(used)	
9. Vincent van Gogh Drawings: Nuenen 1883-85 Volume 2: Volume 2: Nuenen 1883-85 New edition by Sjraar van Heugten (Author), Van Gogh Museum Amsterdam (Author)		\$105.00(used)
10. The Drawings of Paul Cadmus Hardcover	November 15, 1989 by Stephen Frankel (Editor), Guy Davenport (Introduction), Paul Cadmus (Artist)	\$60 (used)
11. Paula Rego: The Complete Graphic Work (Second Edition) Second Edition by T. C. Rosenthal		

11. Paula Rego: The Complete Graphic Work (Second Edition) Second Edition by I. G. Rosenthal (Author) \$70(used)

12. Vija Celmins: To Fix the Image in Memory Hardcover â€” December 4, 2018 by Gary Garrels (Editor), Ian Alteveer (Contributor), Briony Fer (Contributor), Russell Ferguson (Contributor), & 4 more \$35(new)

13. Hilma af Klint: Paintings for the Future Hardcover â€” October 23, 2018 by Tracey Bashkoff (Author, Editor), Hilma af Klint (Artist), Tessel M Bauduin (Contributor), & 7 more \$65(new)

14. The Art of Joan Brown Paperback â€” October 31, 1998 by Karen Tsujimoto (Author), Jacquelynn Baas (Author), Brenda Richardson (Foreword) \$45(used)

15. In the Garden Hardcover â€” October 15, 1982 by Jennifer Bartlett (Illustrator), John Russell (Introduction) \$35(used)

16. New Flowering: 1000 Years of Botanical Art Paperback â€” October 11, 2006 by Shirley Sherwood \$25(used)

17. Kerry James Marshall: Mastry Hardcover â€” May 3, 2016 by Ian Alteveer (Author), Helen Molesworth (Author), Dieter Roelstraete (Author), Abigail Winograd (Author) \$45(new)

18. Charles White: A Retrospective Hardcover â€” June 19, 2018 by Sarah Kelly Oehler (Editor, Contributor), Esther Adler (Editor), Kerry James Marshall (Preface), & 4 more \$40(new)

19. Soul of a Nation: Art in the Age of Black Power Hardcover â€” September 26, 2017 by Mark Godfrey (Author, Editor), Zoë Whitley (Author, Editor), Linda Goode Bryant (Author), Susan E. Cahan (Author), & 5 more \$30(new)

20. Kara Walker: Bureau of Refugees Paperback â€” September 1, 2008 by Kara Walker (Author, Artist) \$80(new)

21. Kara Walker - MCMXCIX Paperback â€” January 8, 2017 by Kara Walker \$36(new)

22. Nancy Blum: Drawing, Sculpture and Public Works edited by Ashley Kistler \$50(new)

23. Hands in Clay, Charlotte Speight & Jon Toki, 5th edition 2004 (McGraw-Hill) \$60(new)

24. Make It In Clay: A Beginner's Guide to Ceramics, Charlotte Speight & Jon Toki, and 2nd edition. 1997



(McGraw-Hill) \$50(spiralbound)

25.Art & Fear, David Bayles & Ted Orland, Image Continuum Press, 1st Edition 2001 \$10(new)

26.The Critique Handbook, The Art Student's Sourcebook and Survival Guide, Kendal Buster & Paula Crawford, Pearson, 2010 \$40(new)

27.The Ceramic Process: A Manual and Source of Inspiration for Ceramic Art and Design, Reijnders \$72 (new)

28.Sculpture Techniques (Ceramic Arts Handbook Series), Jones \$30 (new)

29.Sculpting and Handbuilding, Clare Loder \$35(new)

30.Color: A Natural History of the Palette by Victoria Finlay \$15(new)

Total \$1,285

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
Assessment Training	Unmet request from 2018-2019 Program Review: Assessment Training including use of CurricuNet Meta *perhaps this should be offered by the District rather than left to individual campuses.		

**Resource Request**

Professional Development	Department-wide PD needed		
Description/Justification	Part time instructors need support and training to complete assessment work. I suggest district wide training days where time and support art provided for instructors to complete this work.	Estimated Cost	

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
Ongoing and Regular software updates	Regular software updates for office and classroom computers.		Merritt IT

**Resource Request**

Technology and Equipment                      Choose an Option

**Resource Request Summary**

Total Cost: \$8985  
 Total Resource Request: 6

**Program Update**  
 Personnel  
 No Resources found for this category

Professional Development		
Type	Description/Justification	Estimated Cost
Department-wide PD needed	Part time instructors need support and training to complete assessment work. I suggest district wide training days where time and support art provided for instructors to complete this work.	
<b>Sub-Total: \$0</b>		

Technology and Equipment		
Type	Description/Justification	Estimated Cost
<b>Sub-Total: \$0</b>		

Supplies		
Type	Description/Justification	Estimated Cost
Noninstructional Supplies and Materials	Students thrive when their work is regularly shared. The Art Department full time and part time faculty collaborate to create exhibition opportunities for student work and for students to see the work of their instructors. We need to improve and maintain the quality of our exhibition space to showcase all or our efforts.	600.00
<b>Sub-Total: \$600</b>		

Facilities		
Type	Description/Justification	Estimated Cost
Classrooms	The A122 studio classroom needs to be cleaned weekly of bi-weekly. Wiping down table surfaces, sweeping and mopping floor are imperative to keep the classroom safe and usable environment for all classes.	
<b>Sub-Total: \$0</b>		

Library		
Type	Description/Justification	Estimated Cost

Library Collections

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**Sub-Total: \$1285**

Other  
Type

Description/Justification	Estimated Cost
Funding for live models to pose for figure drawing and portraiture classes.	7100.00

**Sub-Total: \$7100**

## Sign and Submit

**Please provide the list of members who participated in completing this program review.**

Sheila Metcalf Tobin

**Please enter the name of the person submitting this program review.**

Sheila Metcalf Tobin