



# Welcome to Program Review

Merritt College - 2019

Adelante Summer Bridge - Service Area or Special Program

Annual Program Update

## Program Overview

**Please verify the mission statement for your program. If your program has not created a mission statement, provide details on how your program supports and contributes to the College mission.**

Provide college freshmen with initial academic and social resources to support and guide their efforts of making informed decisions about their majors and personal development. Furthermore, the Adelante Summer Bridge Program endeavors to bridge the transition from high school to college so that they have a smoother process.

### Program Total Faculty and/or Staff

#### Full Time

Rosa S. Perez (0.02)

#### Part Time

**The Program Goals below are from your most recent Program Review or APU. If none are listed, please add your most recent program goals. Then, indicate the status of this goal, and which College and District goal your program goal aligns to. If your goal has been completed, please answer the follow up question regarding how you measured the achievement of this goal.**

Core Values (university of Chicago)

The Adelante Summer Bridge Program follows the mission and values of the Peralta Colleges District and Merritt College overall and in particular considers as well the following values:

- â€¢ Student Centered Focus
- â€¢ Culture of Inclusion
- â€¢ Collaborative Teaching and Learning
- â€¢ We see promise in our students, and we want them to succeed
- â€¢ Diversity and multiculturalism
- â€¢ Leadership

Status  
In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal  
Equity: Reduce the achievement gaps for African-American, multiethnic and male students.

District Goal  
Advance Student Access, Equity, and Success

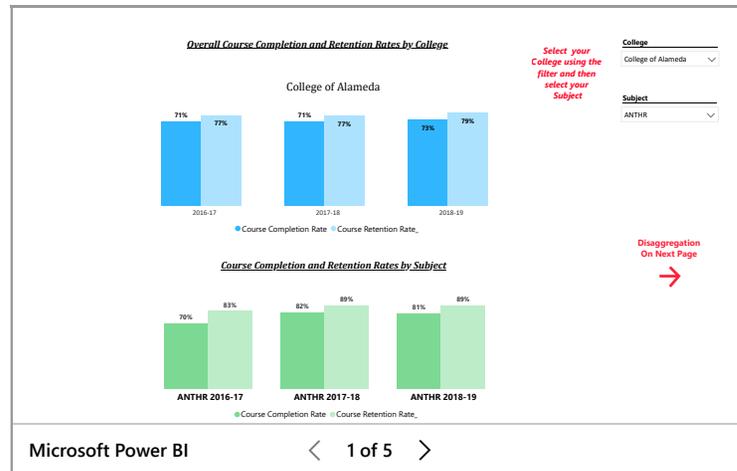
**Describe your current utilization of facilities, including labs and other space**

Adelante does not have any designated space. It requests in Spring access one classroom on Campus to run the English and Counseling courses another classroom at Fruitvale. Counselors need access to a room as well but have not been able to obtain a designated space in the last 7 years, so counseling is conducted in an empty classroom or students are given appointments in the counseling office at Merritt. We also need a space for the End of the Program Celebration, which for the past 2 years we have been able to access the Landscape Horticulture Garden.

## Program Update

### Semester End Enrollment/Usage Pattern

Review your Semester End Enrollment by setting the filter to your college and subject



Using the dashboard, review and reflect upon the data for your program. Describe any significant changes and discuss what the changes mean to your program. Consider whether performance gaps exist for disproportionality impacted students. Focus upon the most recent year and/or the years since your last comprehensive program review. Cite data points from the dashboard to support your answer.

Year	Cohort	Enrolled	Retained	Percent
2016	2	63	60	95%
2017	2	55	55	100%
2018	2	47	40	85%
2019	2	60	53	89%

The data above was gather by the Adelante Summer Bridge Coordinator. It is not available through the BI tool.

The Adelante Summer Bridge has proven to be a very successful Program and model for the last 10 years. The program retention has spanned from 85% - 100%. During the last year (2018-2019) the program did not received timely funding from administration which caused not being able to take students to a field-trip as they had been promised and that discouraged a few students; but the retention still remains at 89%.

Another important factor was related to cultural sensitivity of one of the instructors: The Summer Bridge does not have dedicated faculty and therefore depends on the English Department assigning different instructors each summer. In Summer 2018, several students complaint about the lack of cultural sensitivity of the instructors which explains the decreased in retention for Summer 2018.

The program continues to meet its mission and goals of serving largely minority groups in the area. Since 2016, only 1% of the students enrolled have been Caucasian , and 99% of students enrolled have come from minority undeserved low-income populations.

**Describe the department's progress on Student Learning Outcomes (SLOs) and/or Administrative Unit Outcomes (AUOs) since the last Program Review/APU. If your discipline offers a degree or certificate, please describe the department progress on Program Learning Outcomes (PLOs).**

1. Adelante does not offer a degree or certificate.
2. Adelante did not have an SAO until Fall 2019 which title is "Self responsibility and self direction". It was assessed with multiple surveys and the results were very positive: "Students reported that they really enjoyed all of the activities and experiences in the Summer Program because it helped them grow and develop a better sense of their academic goals and a better understanding of college in general".

**Describe the outcomes and accomplishments from previous year's funded resource allocation request.**

Brief description of funded request	Source (any additional award outside your base allocation)	Total Award Amount	Outcome/Accomplishment
The Adelante Summer Bridge does not have a budget. Each Spring it requests assistance from administration to ran the program. For the past 3 years the funding amounts have varied. For Summer 2019 it was 40,000.00. It includes, books and other student supplies, end of program celebration, keynote speaker, instructors stipends, instructional supplies, academic counseling services, field-trips/transportation, student workers, tutors, etc.	VPSS office	\$40,000.00	89% retention and persistence to the next semester of 60 students

**In the boxes below, please add improvement actions and resource requests that are directly related to the questions answered in this section. If there are no improvement actions or resource requested in this area, leave blank.**

Improvement Action

Improvement Actions

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
Adelante Summer Bridge needs to be institutionalized a...	The institution has an obligation to recognize the success of the program and decide to provide it with a stable funding source for appropriate program planning.	1/31/2020	VPSS and others

**Resource Request**

Other	Other	Estimated Cost
Description/Justification In order for the program to run, the coordinator needs to have the budget as soon as possible to begin planning and ordering books and other student supplies, end of program celebration, keynote speaker, instructors stipends, instructional supplies, academic counseling services, field-trips/transportation, student workers, tutors etc. .		50000

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
Pay for Student tutors and workers	Provide funding for tutoring and student workers support for program	1/31/2020	VPSS

**Resource Request**

Personnel	Student Worker	Estimated Annual Salary Costs	Estimated Annual Benefits Costs
% Time 100	Description/Justification Provide direct support to students and instructors during the intensive Summer Program	12000	
Total Costs 12000			

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
Book and supplies for students	Books and supplies for students since for most of them their financial aid has not been processed by the time they start the program.	1/31/2020	VPSS

**Resource Request**

Supplies	Instructional Supplies and Materials		
Description/Justification	Books and supplies for students since for most of them their financial aid has not been processed by the time they start the program.	Estimated Cost	7000

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
End of program celebration	Students need to be validated for completing successfully their initial term in college as a way of encourage them to keep going. This includes a light lunch for students and their families, decorations and keynote speaker.	1/31/2020	VPSS

**Resource Request**

Other	Other		
Description/Justification	Students need to be validated for completing successfully their initial term in college as a way of encourage them to keep going. his includes a light lunch for students and their families, decorations and keynote speaker.	Estimated Cost	5000

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
Stipends for instructors	instructors are required to attend meetings before and after the program, they are also expected to follow-up on all students before and after class at least 3 times a week to identify at risk students.	1/31/2020	VPSS

**Resource Request**

Other	Other	Estimated Cost
Description/Justification		
instructors are required to attend meetings before and after the program, they are also expected to follow-up on all students before and after class at least 3 times a week to identify at risk students. Instructors are also required to develop curriculum to adapt courses to student needs.		10000

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
Academic Counseling	Counselors are required to go to the high schools to help the new students complete their new student application, create a student educational plan (SEP), clear pre-requisites, help student log-in into passport to enroll in classes, assist student with their FASFA/Dream Act or BOG application to get their summer tuition waived. Lastly counselors meet with students two more times while they are in the program to help them create their comprehensive student educational plan and enroll in classes for Fall term.	1/31/2020	VPSS

**Resource Request**

Other	Other	Estimated Cost
Description/Justification		
Counselors are required to go to the high schools to do outreach and help the new students complete their new student application, create a student educational plan (SEP), clear pre-requisites, help student log-in into passport to enroll in classes, assist student with their FASFA/Dream Act or BOG application to get their summer tuition waived. Lastly counselors meet with students two more times while they are in the program to help them create their comprehensive student educational plan and enroll in classes for Fall term and connect them to resources on campus such as EOPs, Learning Center, Tutoring, etc. The program will pay three counselors. Th total amount included the cost of coordination and academic counseling services.		25000

**Improvement Action**

Action Item	Description	To be completed By	Responsible Person
Student Field-trip	Take students to Chinatown for a cultural emergent and team building experience in the morning and in the afternoon take students to Merritt College for a campus tour.	1/31/2020	2000

**Resource Request**

Other	Other	Estimated Cost
Description/Justification Take students to Chinatown for a cultural emergent and team building experience in the morning and in the afternoon take students to Merritt College for a campus tour.		2000

**Resource Request Summary**

Total Cost: \$111000  
Total Resource Request: 7

Program Update Personnel					
Type	% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs	Total Costs
Student Worker	100	Provide direct support to students and instructors during the intensive Summer Program	12000		12000
<b>Sub-Total: \$12000</b>					

Professional Development  
No Resources found for this category

Technology and Equipment  
No Resources found for this category

Supplies		
Type	Description/Justification	Estimated Cost
Instructional Supplies and Materials	Books and supplies for students since for most of them their financial aid has not been processed by the time they start the program.	7000
<b>Sub-Total: \$7000</b>		

Facilities  
No Resources found for this category

Library  
No Resources found for this category

Other  
Type

Description/Justification	Estimated Cost
In order for the program to run, the coordinator needs to have the budget as soon as possible to begin planning and ordering books and other student supplies, end of program celebration, keynote speaker, instructors stipends, instructional supplies, academic counseling services, field-trips/transportation, student workers, tutors etc. .	50000
Students need to be validated for completing successfully their initial term in college as a way of encourage them to keep going. his includes a light lunch for students and their families, decorations and keynote speaker.	5000
instructors are required to attend meetings before and after the program, they are also expected to follow-up on all students before and after class at least 3 times a week to identify at risk students. Instructors are also required to develop curriculum to adapt courses to student needs.	10000
Counselors are required to go to the high schools to do outreach and help the new students complete their new student application, create a student educational plan (SEP), clear pre-requisites, help student log-in into passport to enroll in classes, assist student with their FASFA/Dream Act or BOG application to get their summer tuition waived. Lastly counselors meet with students two more times while they are in the program to help them create their comprehensive student educational plan and enroll in classes for Fall term and connect them to resources on campus such as EOPs, Learning Center, Tutoring, etc. The program will pay three counselors. Th total amount included the cost of coordination and academic counseling services.	25000
Take students to Chinatown for a cultural emergent and team building experience in the morning and in the afternoon take students to Merritt College for a campus tour.	2000

**Sub-Total: \$92000**

## Sign and Submit

**Please provide the list of members who participated in completing this program review.**

Rosa S. Perez

**Please enter the name of the person submitting this program review.**

Rosa S. Perez