

Shared Governance and the Participatory Governance Handbook

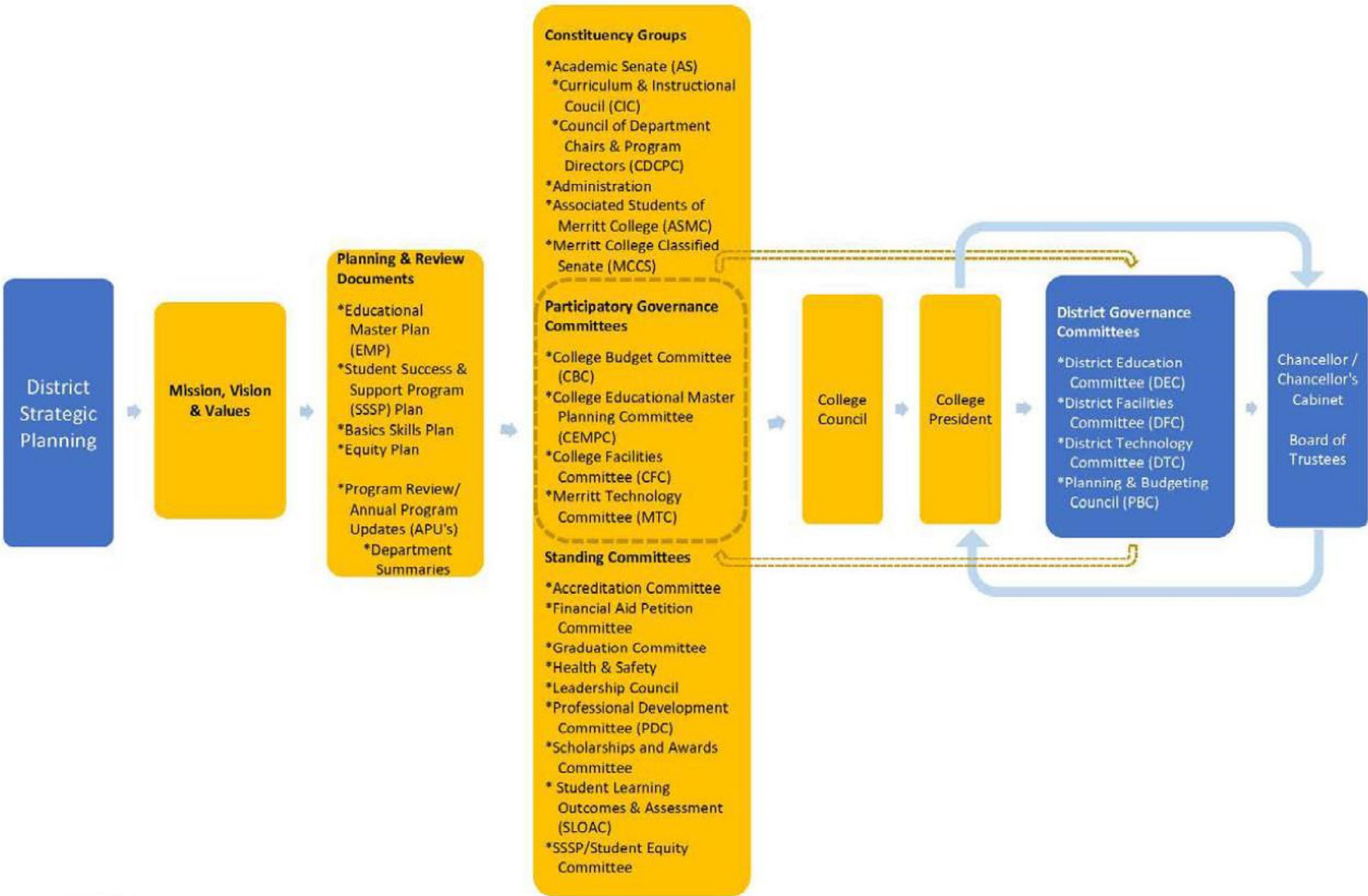
Merritt College Spring 2020 Planning Summit

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Shared Governance at Merritt College

- Organized structure for collegial decision-making and college operation
- Makes provision for input from all stakeholders
- Detailed in the Participatory Governance Handbook (“Shared Governance Bible”)
- DOCUMENTATION IS KEY



Participatory Governance Handbook

- Legal basis of shared governance
- Identification of stakeholders
- Shared governance model
- College Council and Senate Constitutions
- Committee By-Laws

What Got Lost In Revision?

- Overview of integrated planning and budget model
 - Disconnect with Program Review and Annual Program Update
- Meeting agenda and minute templates
- Rules for orderly committee meetings
- All these things need to be reinserted

Who Are The Stakeholders?

- Administration
- Classified Staff (Merritt College Classified Senate)
- Faculty (Merritt College Academic Senate)
- Students (Associated Students of Merritt College)

College Council

- Advises College President on policy and operational matters
- Receives input from Senates and Review Committees
 - College Budget Committee (CBC)
 - College Facilities Committee (CFC)
 - Institutional Effectiveness Committee (IEC)
 - Merritt Technology Committee (MTC)

What Should Committees Do?

- Set goals aligned with college and district goals and review/revise by-laws at beginning of year
- Work to make college and district plans come to fruition
- Regularly document and report on work done
- Meet at regular times → Very important for student participation
- Evaluate how they did on achieving their goals at the end of the year

Shared Governance Structure Evolves

- Distance Education and Career Education committees to become committees of the Academic Senate
- College Educational Master Planning Committee (CEMPC) was succeeded by Institutional Effectiveness Committee (IEC)
- Membership of College Budget Committee (CBC) was refined
- Accreditation Committee to become active on a continual basis

Areas of Improvement

- Better adherence to integrated planning/budget timeline
- Integration of Program Review/APU input
- Regular documentation, with online depository
- Coherent function between College and District
- Follow the procedures we have written down!