



Accreditation Update

Strategic Planning Summit

May 1, 2020

Accreditation Update Agenda

1. Introduction of Accreditation Steering Committee
2. Institutional Self-Evaluation Report (ISER) Timeline
3. Current Status of ISER
4. District Finance Accreditation Update
5. Overview of Accreditation Best Practices
6. Accreditation Documentation
7. Special Thanks to Accreditation Committee Leads

Introduction of Accreditation Steering Committee

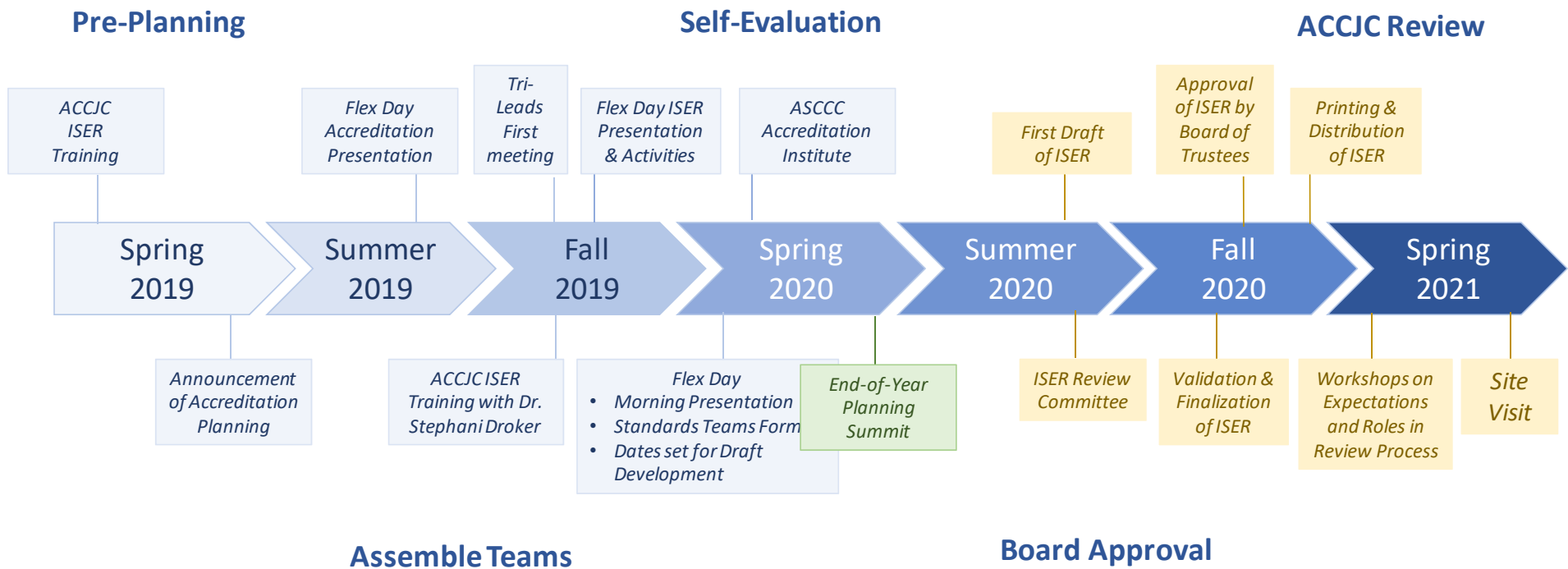
Denise Richardson

Institutional Self-Evaluation Report (ISER) Timeline

Nathan Pellegrin



Accreditation Timeline



Current Status of ISER

Dan Lawson

District Finance Accreditation Update

Denise Richardson

Overview of Accreditation Best Practices

Stefanie Harding

Accreditation Committee: Charge

The Accreditation Committee is a standing committee reporting to the College Council. The charge of the committee is to:

- Ensure accreditation is an on-going process by guiding preparation of the self-evaluation, midterm, and follow-up reports.
- Review and monitor collection of evidence and progress on accreditation improvement plans, recommendations, and institutional effectiveness indicators.
- Inform, engage, and involve the college community in accreditation.
- Review and monitor evaluation activities to ensure they result in integrated, meaningful, and sustained college improvement.
- Ensure collaboration with the District on accreditation matters.

Accreditation Committee: Membership & Meeting Frequency

Membership

- Administrators: Accreditation Liaison Officer and three other administrators appointed by the Merritt College President
- Faculty: Four faculty members appointed by the Academic Senate President, with at least one from each instructional divisions and student services
- Classified: Four representative classified members appointed by the Classified Senate President
- Students: One or two students appointed by the President of ASMC
- Governance Committee Chairs: Chairs/co-chairs of College Council, Budget Committee, Facilities Committee, Institutional Effectiveness Committee, and Technology Committee

Meeting Frequency

- Meeting monthly or more as needed, monthly meeting day to be determined

Appendix D: Forms and Templates

MERRITT COLLEGE

(Insert Full Committee Name Here) Meeting
(Insert day of week and date of meeting here)
(Insert meeting scheduled time and room location here)

AGENDA

- I. Agenda Review, Changes and Adoption – 2 min
- II. Action Items/Presentations:
 - List items if any
- III. Review and Approval of Minutes/Notes – 5 min
 - Identify date of meeting
- IV. Agenda Item (Topic for Discussion) – 10 min
List accordingly giving each topic a new number
- V. Upcoming Events – 3 min
List items if any

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.

Adopted by the College Council February 2, 2016

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MERRITT COLLEGE

Minutes of the (Insert Full Committee Name) Meeting
Insert Here: Date of Meeting, Time of Meeting, Location of Meeting

Attendees: committee members only

Absent: committee members only

Guests: (if any)

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
	Meeting called to order at...	
I. Agenda Approval		
II. Action Items/Presentations		
III. Approval of (Insert Date) Minutes		
IV. Agenda Item		
V. Agenda Item		
VI. Announcements		
	Meeting adjourned at...	

Initials of note taker
Date of completion

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Adopted by the College Council February 2, 2016

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Merritt College

Goals At-A-Glance: FY 2014-15

Governance Committee Planning Template

Committee Name: _____

Committees identify goals for the academic year that are aligned with District and College Strategic Goals. You are not required to identify a goal for each college strategic goal. You may have more than one goal within one of the College's Strategic goals.

PCCD Strategic Goals	2014-2015 Merritt College Goals	Merritt College Governance Committee Goals Committee Name: _____
A. Advance Student Access, Equity and Success	<i>Goal 1: Create an environment of exceptional student access, equity and success.</i>	
B. Engage and Leverage Partners	<i>Goal 2: Engage our community through respectful dialogue to create partnerships and opportunities for our students.</i>	
C. Build Programs of Distinction	<i>Goal 3: Create and Implement effective and innovative programs that meet the diverse needs of our community.</i>	
D. Strengthen Accountability, Innovation and Collaboration	<i>Goal 4: Through collegial governance, support institutional communication, innovation and interdisciplinary collaboration.</i>	
E. Develop and Manage Resources to Advance Our Mission	<i>Goal 5: Develop human, fiscal, and technological resources to advance and sustain our mission.</i>	

Reviewed by: _____

CC approved: _____

MERRITT COLLEGE
Minutes of the College Council Meeting
February 2, 2016, 12:30 p.m., Room R29

Attendees: M. Rivas, W. Karim, D. Hankins, S. Harding, M. Sealund, S. Knappenberger, W. Allen, T. Vasconcellos, M. Williams, A. Johnson, M. Price, A. McCray, C. Olsen, L. Willis, ML Zernicke, B. Drazen, N. Ambriz-Galaviz, D. Del Rosario

Absent: A. Trotter, J. Shanoski, R. Allen, A. Cedillo

Guests: R. Delia, A. Elliott, M. Kelly, E. Nery

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
I. Agenda Review, Changes and Adoption	Meeting called to order by B. Drazen at 12:36 p.m. M/S/U (Sealund/Price) to approve agenda with noted additions under action items/presentations: <ul style="list-style-type: none"> Faculty Prioritization 	M/S/U (Sealund/Price) to approve agenda with noted additions under action items/presentations: <ul style="list-style-type: none"> Faculty Prioritization
II. Action Items/Presentations: <ul style="list-style-type: none"> Faculty Prioritization Collegial Governance & Decision-Making Handbook 	<p>Faculty Prioritization President Ambriz-Galaviz shared the following:</p> <ul style="list-style-type: none"> Faculty prioritization recommendations were sent to Chancellor Laguerre. Rational was shared for not supporting the Counseling position. Library and Counseling considered separately because of non-teaching component. Counseling recently hired 4 new counselors. District's goal is to start the recruiting earlier. Deans will need to review the job announcements and get all the necessary signatures needed to move forward. <p>M. Rivas inquired about the Faculty Obligation Number (FON). The President informed the Council that the District met their obligation this year based upon student enrollment.</p> <p>S. Harding led the discussion regarding the Collegial Governance and Decision-Making Handbook. The following are highlights of the discussion:</p> <ul style="list-style-type: none"> Merritt College follows processes; however, these processes need to be documented. S. Knappenberger shared her experience as a new employee and the importance of the handbook. The Collegial Decision Making Flow Chart and IPB 	<p>M/S/U (Willis/Price) to approve the Collegial Governance Handbook</p> <p>Ernesto Nery, Financial Aid Supervisor, requested to make an updates to the by-laws of the Financial Aid Petition Committee.</p> <p>M/S/U (Sealund/Price) to adjourn.</p>

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	<p>Cycle were reviewed</p> <ul style="list-style-type: none"> All By-Laws will be included in the appendices because they are often updated College Council By-Laws need to be updated All By-Laws should be formatted into a standard template. Harding thanked the AFR Core Team, Business Director, and S. Knappenberger for their assistance The Leadership Council was previously titled the Shared Governance Committee which consists of the Senate Presidents and the College President. It was suggested to approve the Governance Handbook once a year. <p>M/S/U (Willis/Price) to approve the Collegial Governance Handbook</p> <p>Ernesto Nery, Financial Aid Supervisor, requested to make an updates to the by-laws of the Financial Aid Petition Committee.</p> <p>M/S/U (Sealund/Price) to adjourn.</p>	<p>Nery will make his request to the committee first, prior to presenting the updates to College Council.</p>
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5/17/2016

Accreditation Documentation

Nghiem Thai

Repository of Governance Documents

- Centralized storage and organization of all participatory governance committee meeting agendas, minutes, and supporting documents and materials
- Managed by the Library in OneDrive, SharePoint, or some other online platform
- Published to the college website to comply with Brown Act and ACCJC Standard IV.A.6
- Committees submit documents to merrittgovdocs@peralta.edu

Special Thanks to Accreditation Committee Leads

Denise Richardson