



Spring 2017 Planning Summit Assessment

Overview and Summary

The Spring Planning Summit is traditionally held in May or June and is the culminating event of the academic year’s integrated planning and budgeting activities. The 2017 Spring Summit took place on Friday, May 12, 2017 at the Sequoia Country Club in Oakland. The agenda for this summit included presentations, discussions and activities focused on student learning outcomes assessment, accreditation, institution-set standards and institutional effectiveness, the assessment of college processes and governance, and Noel Levitz Employee Satisfaction Survey. Administration, faculty, staff and students attended the event and were able to share information and participate in this essential dialogue.

Following the event, a short assessment was distributed to the participants to gather feedback about the presentations, facilities and the event overall. 55 Merritt College employees attended the summit and approximately 56%, 31 attendees, responded to the short assessment, distributed via survey monkey. The survey contained Likert scale rating questions and open ended questions. The majority of respondents to the survey rated all categories either *good* or *excellent*, including the overall experience. Although still rated favorably, the facilities and food had some *fair* ratings, likely due to the technological challenges which impacted the presentations.

Survey Data

Answer Options	Excellent	Good	Fair	Deficient	Poor	Response Count
Information segments/presentation	39%	48%	13%	0%	0%	31
Significance (worth your time)	32%	52%	13%	3%	0%	31
Organization of the event	36%	55%	10%	0%	0%	31
Facilities	45%	31%	21%	0%	3%	29
Food	17%	40%	33%	10%	0%	30
Date/time	55%	32%	10%	0%	3%	31
Overall experience	26%	68%	6%	0%	0%	31

Highlights

- Opportunity for discussion with colleagues and collaboration on activities.
- Information sharing and college-wide dialogue about a variety of issues.
- Closing the loop on various reports about assessment, Employee Satisfaction survey, data, and college highlights and accomplishments.



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Recommendations

- Improve management of schedule and timing including more time for group discussion, report out and action planning.
- Improve technology accommodations (hard to see presentations due to lighting and projector, etc.).
- Encourage more and broader participation.