

Spring 2016 Planning Summit Assessment

Overview and Summary

The Spring Planning Summit is traditionally held in May or June and is the culminating event of the academic year's integrated planning and budgeting activities. The 2016 Spring Summit took place on Friday, May 13, 2016 at the Executive Inn & Suites in Oakland. The agenda for this summit included presentations, discussions and activities focused on student learning outcomes assessment, the accreditation follow-up report, institution-set standards and institutional effectiveness, the assessment of college processes and 'closing the loop/continuous loop' activity, and student support and success program (SSSP). Administration, faculty, staff and students attended the event and were able to share information and participate in this essential dialogue.

Following the event, a short assessment was distributed to the participants to gather feedback about the presentations, facilities and the event overall. 52 Merritt employees attended the summit and approximately 50%, 26 attendees, responded to the short assessment, distributed via survey monkey. The survey contained Likert scale rating questions and open ended questions. The majority of respondents to the survey rated all categories either *good* or *excellent*, including the overall experience. Although still rated favorably, the organization of the event and the date/time had some *fair* ratings. This was most likely due to the late start of the program, and being scheduled during a work day when not all employees could leave the office unattended to participate in the event.

Survey Data

| Answer Options | Excellent | Good | Fair | Deficient | Poor | Response Count |
|-----------------------------------|-----------|------|------|-----------|------|----------------|
| Information segments/presentation | 23% | 69% | 8% | 0% | 0% | 26 |
| Significance (worth your time) | 27% | 65% | 4% | 4% | 0% | 26 |
| Organization of the event | 35% | 46% | 15% | 4% | 0% | 26 |
| Facilities | 42% | 50% | 8% | 0% | 0% | 26 |
| Food | 54% | 35% | 12% | 0% | 0% | 26 |
| Date/time | 50% | 35% | 15% | 0% | 0% | 26 |
| Overall experience | 31% | 62% | 4% | 4% | 0% | 26 |

Highlights

- Ability to recap on the work done throughout the year and bring closure to key processes, especially SLO assessment and the Accreditation Follow-up Report, and highlighting specific programs, like Child Development.
- The interactive activity, Kahoot, which facilitated the discussion of SSSP.
- The opportunity to dialogue with colleagues.

Recommendations

- Continue to increase attendance or make the information available to those who were unable to attend to reach as much of the campus as possible.
- Set objectives for the event and keep to a schedule. There was a lot of detailed material and not enough time to cover it thoroughly.
- Recommendations for additional information included: decisions on 16-17 budget allocations, discussions of campus facilities, health and safety, issues to overall institutional effectiveness, strategies for student engagement, and new employee orientations.